



Executive Committee Minutes of Regular Meeting

Date: April 17, 2019
Location: Coast Bastion Hotel
11 Bastion Street, Nanaimo, BC

Members Present: Peter Luckham, Chair
Dan Rogers, Vice Chair
Laura Patrick, Vice Chair
Sue Ellen Fast, Vice Chair

Staff Present: Russ Hotsenpiller, Chief Administrative Officer
Lori Foster, Executive Coordinator/Recorder

1. CALL TO ORDER

Chair Luckham called the meeting to order at 9:11 AM and acknowledged it was being held on Coast Salish First Nations territory.

2. APPROVAL OF AGENDA

2.1 Introduction of New Items

- 11.2 FLNRORD webinar re: Coast Forest Sector Revitalization Initiative, April 29, 2019
- 11.3 Southern Resident Killer Whale re: DFO further protection webinar, April 18, 2019
- 11.4 Agricultural Land Reserve Regional Seminar, May 1, 2019

2.2 Approval of Agenda

By General Consent, the agenda was adopted as amended.

3. ADOPTION OF MINUTES

3.1 March 27, 2019

EC-2019-046

It was Moved and Seconded,

That the Executive Committee request staff delete from page 2 of the March 27th draft minutes, "Discussion followed on: (along with the 5 bullet points)", and that the minutes be adopted as amended.

CARRIED

4. FOLLOW UP ACTION LIST AND UPDATES

4.1 Follow Up Action List

Chief Administrative Officer (CAO) Hotsenpiller provided updates on outstanding items in the Follow Up Action List (FUAL).

4.2 Director/CAO Updates

CAO Hotsenpiller provided updates on current activities and recent meetings including the recently attended Association of Vancouver Island Coastal Communities (AVICC) conference in Powell River.

There was discussion on orientation and training for committee chairs. Logistics included possibly holding the meeting on the day before the next Financial Planning Committee meeting which would assist in coordination of attendees.

EC-2019-047

It was Moved and Seconded,

That the Executive Committee request the Chief Administrative Officer arrange for chair training for chairs, vice chairs, council committee chairs and the Islands Trust Conservancy Chair.

CARRIED

4.3 Local Trust Committee Chair Updates

Executive Committee members provided verbal updates on recent activities and meeting attended in their roles as local trust committee chairs.

The meeting recessed for a break at 10:23 AM and reconvened at 10:33 AM.

5. BYLAWS FOR APPROVAL CONSIDERATION

5.1 Galiano LTC Bylaw No. 270 (Fees amendment)

Vice Chair Rogers spoke to the amendment which will add cannabis licensing application fees to the bylaw.

EC-2019-048

It was Moved and Seconded,

THAT the Islands Trust Executive Committee approve Galiano Island Local Trust Committee Bylaw No 270, cited as Galiano Island Local Trust Committee Fees Bylaw No. 196, 2007, Amendment No. 1, 2019 in accordance with Section 27 of the *Islands Trust Act*.

CARRIED

5.2 Mayne Island LTC Bylaws No. 174 (OCP amendment) and No. 175 (LUB amendment)

Vice Chair Rogers spoke to the purpose of these bylaws to amend commercial policies, regulations and define a commercial core for Miner's Bay.

EC-2019-049

It was Moved and Seconded,

THAT the Islands Trust Executive Committee approve Mayne Island Local Trust Committee Bylaw No. 174, cited as "Mayne Island Official Community Plan Bylaw No. 144, 2007, Amendment No.1, 2018", in accordance with Section 27 of the *Islands Trust Act*.

CARRIED

EC-2019-050

It was Moved and Seconded,

THAT the Islands Trust Executive Committee approve Mayne Island Local Trust Committee Bylaw No.175, cited as "Mayne Island Land Use Bylaw No. 146, 2008, Amendment No.1, 2018", in accordance with Section 27 of the *Islands Trust Act*.

CARRIED

5.3 Hornby Island LTC Bylaw No. 158 (APC amendment)

Vice Chair Fast spoke to the Advisory Planning Commission bylaw amendment which would update and standardize the existing provisions for procedures and notification requirements.

EC-2019-051

It was Moved and Seconded,

THAT the Executive Committee approve Hornby Island Local Trust Committee Bylaw No. 158, cited as "Hornby Island Local Trust Committee Advisory Planning Commission Bylaw, 2018", under Section 27 of the *Islands Trust Act*.

CARRIED

6. TRUST COUNCIL MEETING PREPARATION

6.1 Executive

6.1.1 Trust Council scheduling – verbal

Discussion ensued on the Trust Council 3-day schedule and possible amendments to the schedule format.

Feedback received from trustees was discussed.

The meeting recessed for lunch 11:50 AM and reconvened at 12:17 PM.

6.2 Local Planning Services

None

6.3 Administrative Services

None

6.4 Trust Area Services

None

7. EXECUTIVE COMMITTEE PROJECTS

7.1 Trust Council Initiated

7.1.1 Executive

7.1.1.1 Update on ITA Amendment mtg with Ministry of Municipal Affairs and Housing – verbal

CAO Hotsenpiller gave an update on his recent meeting with ministry staff and ministry feedback on the prioritized list of amendments to the *Islands Trust Act*.

7.1.2 Trust Area Services

7.1.2.1 Prioritization of TAS Work Program – Briefing

CAO Hotsenpiller presented the briefing.

Discussion followed on the prioritized checklist as presented.

By General Consent, the Executive Committee (EC) request staff bring back the priority table to include a line item column and a column indicating if the item falls into the trust mandate and send the table to EC for priority comments.

7.1.2.2 2018/19 Annual Report – RFD

CAO Hotsenpiller spoke to the request for decision.

Discussion ensued on adding a section on First Nations and Reconciliation, similar to the climate change section.

EC-2019-052

It was Moved and Seconded,

That the Executive Committee request staff amend the format and outline of contents for the 2018/19 Annual Report to add a section on First Nations and Reconciliation and that the format and outline of contents be approved as amended.

CARRIED

7.1.3 Local Planning Services

None

7.1.3.1 Climate Change Strategy – Briefing

CAO Hotsenpiller reviewed the briefing with EC.

Discussion followed on next steps and creating an action plan.

7.1.4 Administrative Services

None

The meeting recessed for a break at 1:40 PM and reconvened at 1:50 PM.

7.2 Executive Committee Initiated

7.2.1 Executive

7.2.1.1 AVICC - review and summary – verbal

A review and summary roundtable discussion was heard by members and staff who attended the annual meeting in Powell River.

7.2.1.2 EC meeting times – verbal

EC-2019-053

It was Moved and Seconded,

That the Executive Committee amend its regular business meeting start times from 8:45 AM to 9:00 AM and that the May 8th meeting location be changed from the Gabriola office to the Victoria office.

CARRIED

7.2.2 Trust Area Services

None

7.2.3 Local Planning Services

7.2.3.1 Order and Decorum Poster

Received for information.

7.2.4 Administrative Services

None

8. NEW BUSINESS

There were no items under section 8 to address.

8.1 Executive/Trust Council

8.2 Trust Area Services

8.2.1 LTC Chairs Report on Local Advocacy Topics

8.3 Local Planning Services

8.4 Administrative Services

9. CLOSED MEETING

EC-2019-054

It was Moved and Seconded

That the meeting be closed to the public subject to Sections 90(1)(c)(g) and (i) of the Community Charter in order to consider matters related to employee relations, litigation affecting the Islands Trust and receipt of advice that is subject to solicitor-client privilege and that staff attend the meeting.

CARRIED

The meeting was closed to the public at 2:12 PM and reopened to the public at 2:44 PM

10. RISE AND REPORT DECISIONS FROM CLOSED MEETING

None

11. CORRESPONDENCE (for information unless raised for action)

11.1 Mal Hoskin re Bowen Island

By General Consent, the Executive Committee request staff forward the correspondence received from M. Hoskins to the Financial Planning Committee.

11.2 FLNRORD webinar re: Coast Forest Sector Revitalization Initiative, April 29, 2019

By General Consent, the Executive Committee request staff forward this item to trustees.

11.3 Southern Resident Killer Whale re: DFO further protection webinar, April 18, 2019

This item had been forwarded to trustees.

11.4 Agricultural Land Reserve Regional Seminar, May 1, 2019

By General Consent, Vice Chair Patrick will attend the Agricultural Land Reserve (ALC) seminar in Nanaimo on May 1.

12. WORK PROGRAM

12.1 Review and amendment of current work program

Received for information.

13. NEXT MEETING

The next Executive Committee meeting will take place May 8th in the Victoria office boardroom

14. ADJOURNMENT

By General Consent, the meeting was adjourned at 2:46 PM.

Peter Luckham, Chair

Certified Correct

Lori Foster, Executive Coordinator