



Executive Committee Minutes of Regular Meeting

Date: July 3, 2019
Location: Islands Trust Victoria Boardroom
200-1627 Fort Street, Victoria, BC

Members Present: Peter Luckham, Chair, Thetis Island Trustee
Dan Rogers, Vice Chair, Gambier/Keats Island Trustee
Laura Patrick, Vice Chair, Salt Spring Island Trustee
Sue Ellen Fast, Vice Chair, Bowen Island Municipal Trustee

Staff Present: Russ Hotsenpiller, Chief Administrative Officer
David Marlor, Director Local Planning Services
Julia Mobbs, Director, Administrative Services
Lori Foster, Executive Coordinator/Recorder

1. CALL TO ORDER

Chair Luckham called the meeting to order at 9:03 AM and acknowledged the meeting was being held on Coast Salish First Nations territory.

2. APPROVAL OF AGENDA

2.1 Introduction of New Items

For consideration to add to the agenda:

6.3 Strategic Planning debrief from June Trust Council

8.1.1 Executive Committee structure for discussion

8.3.3 Local Planning Committee RWM re: saltwater intrusion mapping for discussion

2.2 Approval of Agenda

By General Consent, the agenda was adopted as amended.

2.2.1 Agenda Context Notes

Provided for information.

3. ADOPTION OF MINUTES

3.1 June 5, 2019

Discussion ensued on business arising out of the minutes.

By General Consent, the minutes were adopted as presented.

4. FOLLOW UP ACTION LIST AND UPDATES

4.1 Follow Up Action List (FUAL)

Staff spoke to the status of their FUAL items.

4.2 Director/CAO Updates

Chief Administrative Officer (CAO) Hotsenpiller updated the Executive Committee (EC) on the following:

- a recent all staff meeting held at Brentwood College in Mill Bay which featured a discussion on climate change,
- the July 16th EC liaison meeting with Islands Trust Conservancy (ITC) and its Fund Development Advisory Committee (FDAC) which is looking for provincial funding opportunities,
- a pending joint electronic meeting where the Trust Programs Committee (TPC) will invite the Local Planning Committee (LPC).

Director of Local Planning Services (DLPS) Marlor noted recent job postings and the subsequent transitions for the Regional Planning Manager (RPM) position in the Northern Office (with the departure of RPM Ann Kjerulf) and the retirement of Bylaw Enforcement Manager (BEM) Miles Drew.

DLPS Marlor spoke on the housing needs assessment reports legislation (new section in the *Local Government Act*) noting Ballenas Winchelsea Local Trust Area (LTA) is exempt and Salt Spring Island (SSI) will need one within the next 3 years.

It was noted Bowen Island Municipality will be doing a report and perhaps SSI could apply for funding together.

CAO Hotsenpiller answered questions regarding Director of Trust Area Services (DTAS) Frater's FUAL in her absence.

Director of Administrative Services (DAS) Mobbs spoke to the 3 year extension of Islands Trust Conservancy Manager Eliason and is looking into options for reclassification, exemption or leave the status as is.

4.3 Local Trust Committee Chair Updates

Vice Chairs gave updates on their associated local trust areas including Bowen Island Municipality, recently attended meetings and applications status.

The following conversations were noted:

- A recent fire to a derelict vessel at a beach on North Pender Island has resulted in a burned out shell that requires removal questioning which jurisdiction will respond,
- Discussion on the "connected coast" broadband project, fiber optics, cell towers and informational events being held by Dr. Martin Pall in Nanaimo and Bowen Island ensued.

5. BYLAWS FOR APPROVAL CONSIDERATION

5.1 Saturna Island LTC Bylaws No. 124 (OCP Amendment) & No. 125 (LUB Amendment)

Vice Chair Patrick noted these amendments pertain to secondary suites.

EC-2019-095

It was Moved and Seconded,

THAT the Islands Trust Executive Committee approve Saturna Island Local Trust Committee Bylaw No. 124, cited as “Saturna Official Community Plan Bylaw No. 70, 2000, Amendment No.3, 2018” in accordance with Section 27 of the *Islands Trust Act*.

CARRIED

EC-2019-096

It was Moved and Seconded,

THAT the Islands Trust Executive Committee approve Saturna Island Local Trust Committee Bylaw No. 125, cited as “Saturna Land Use Bylaw No. 119, 2018, Amendment No.1, 2018” in accordance with Section 27 of the Islands Trust Act.

CARRIED

5.2 Saturna Island LTC Bylaw No. 126 (LUB Amendment)

Vice Chair Patrick noted this is a bylaw which amends density.

EC-2019-097

It was Moved and Seconded,

THAT the Islands Trust Executive Committee approve Saturna Island Local Trust Committee Bylaw No. 126, cited as “Saturna Land Use Bylaw No. 119, 2018, Amendment No.1, 2019” in accordance with Section 27 of the *Islands Trust Act*.

CARRIED

The meeting recessed for a break at 10:41 AM and reconvened at 10:50 AM.

6. TRUST COUNCIL MEETING PREPARATION

6.1 Post June Trust Council

6.1.1 June 2019 Decision Highlights

EC-2019-098

It was Moved and Seconded,

That the Islands Trust Council June decision highlights be forwarded to the public and the rest of Trust Council as presented.

CARRIED

6.1.2 Roundtable

In general, the following comments were heard:

- The meeting was rushed to adjourn on the last day,
- Logistics, accommodations, and meals were given accolades,
- The Executive Committee does not have to group together at the front of the Trust Council table,
- Executive Committee role as a management maintenance body endorses items for consideration at Trust Council and delegating work to committees,
- Lack of understanding about EC’s role.

EC-2019-099

It was Moved and Seconded,

That the Executive Committee request staff provide a report about the role of the Executive Committee.

CARRIED

6.1.3 Trustee Comments/Feedback

Comments were received on current policy regarding electronic meetings and item 7.5 Islands Trust Policy Statement Review – Trustee Wright RFD.

6.2 September Trust Council - draft schedule

By General Consent, the Executive Committee request the minutes reflect the following changes to the draft September Trust Council schedule:

- move Town Hall and delegations to Tuesday afternoon,
- move the closed session to Wednesday morning,
- move the Executive Committee meeting to Monday night.

The meeting recessed for lunch at 12:10 PM and reconvened at 12:30 PM.

6.3 Strategic Planning Debrief

CAO Hotsenpiller reviewed outcomes from the June Trust Council Strategic Planning session.

There was discussion about the amount of time (10 days) given to Trust Council members to review the agenda package before the meeting.

7. EXECUTIVE COMMITTEE PROJECTS

7.1 Trust Council Initiated

No items under 7.1.

7.1.1 Executive

7.1.2 Trust Area Services

7.1.3 Local Planning Services

7.1.4 Administrative Services

7.2 Executive Committee Initiated

7.2.1 Executive

None

7.2.2 Trust Area Services

None

7.2.3 Local Planning Services

7.2.3.1 Speaking Notes regarding Local Trust Committee tools for Climate Change – Briefing

DLPS Marlor spoke to the briefing, which was a request coming out of March Trust Council.

Discussion was heard on the following:

- Climate change tools in official community plans,
- Working with Trust Programs Committee to develop speaking notes which flow out of the climate emergency declaration using “whereas clauses,”
- Transportation and trail plans that address climate change,
- The briefing is too detailed, dated, and needs refinement,
- Referring the briefing to Communications Specialist Templeton for review.

EC-2019-100

It was Moved and Seconded,

That the Executive Committee request the climate change speaking notes be referred to the Trust Programs Committee and request it provide a statement regarding what a climate emergency looks like in the Islands Trust area.

CARRIED

7.2.4 Administrative Services

None

8. NEW BUSINESS

8.1 Executive/Trust Council

8.1.1 Executive Committee Structure - discussion

Discussion followed on the current legislation and process for electing the Executive Committee.

EC-2019-101

It was Moved and Seconded,

That the Executive Committee staff provide a report related to the election of the Executive Committee and whether there are alternatives to the system.

CARRIED

8.2 Trust Area Services

8.2.1 LTC Chairs Report on Local Advocacy Topics

None

8.3 Local Planning Services

8.3.1 Advocacy for Small Farms in the ALR – Briefing

DLPS Marlor spoke to the requests within the briefing.

There is a signed memorandum of understanding (MOU) recognized between the Agricultural Land Commission (ALC) and Islands Trust.

Discussion ensued on the following:

- Hornby Island LTC could meet independently with the ALC,
- This is a item of priority on Salt Spring,

- How the ALC protects trust area farmlands.

EC-2019-102

It was Moved and Seconded,

That the Executive Committee request staff advise the Hornby Island Local Trust Committee that they are free to approach the Agricultural Land Commission with their small farm concerns and that staff provide the Hornby Island Local Trust Committee with links to the Agricultural Land Commission resource pages.

CARRIED

8.3.2 Circulation of Islands Trust Council Herring Advocacy Resolution – Briefing

EC-2019-103

It was Moved and Seconded,

That the Executive Committee request staff circulate the March Trust Council herring resolution to municipalities and regional districts in British Columbia around the Salish Sea and request they pass a similar resolution.

CARRIED

8.3.3 Local Planning Committee RWM re: saltwater intrusion mapping for discussion

DLPS Marlor spoke to this item and that LPC has \$25, 000 for projects. There will be a request for decision (RFD) at the next LPC meeting and noted the ministry needs to be advised by the end of July regarding a budget.

8.4 Administrative Services

None

9. CLOSED MEETING

None

10. RISE AND REPORT DECISIONS FROM CLOSED MEETING

None

11. CORRESPONDENCE (for information unless raised for action)

11.1 UBCM - The Compass Newsletter dated June 12, 2019

Received for information.

11.2 E. Johnson re: Denman dangerous beaches dated June 23, 2019

This item has appeared on the Denman LTC agenda.

11.3 2019 UBCM Convention - Provincial Appointment Book and Meeting Request Process for Meetings with Provincial Government Staff

Conversation regarding which ministers to request meetings with ensued. The following suggestions were made:

- Minister Selina Robinson,
- Minister Scott Fraser to advance funding request for First Nation’s engagement,
- Herring advocacy,
- Forestry – a joint meeting with associated ministers,

- Climate action,
- Minister of Transportation regarding bus delegation,
- Provincial attention on anchorage issue,
- Islands Trust resolutions to UBCM regarding plastics and herring,
- Water.

EC-2019-104

It was Moved and Seconded,

That the Executive Committee request staff consult with the Chair and provide recommendations for meeting with ministers at the Union of British Columbia Municipalities in September.

CARRIED

- 11.4 Regional Vegetation Management Strategy: A Low Carbon Resilience (LCR) approach to address tree canopy death with respect to fire risk, flood mitigation, and carbon sequestration**

EC-2019-105

It was Moved and Seconded,

That the Executive Committee request the correspondence “Regional Vegetation Management Strategy: A Low Carbon Resilience approach to address tree canopy death with respect to fire risk, flood mitigation, and carbon sequestration” be forwarded to Islands Trust Conservancy for discussion at liaison meeting on July 16, 2019.

CARRIED

- 11.5 For the first time BC's Rural Islands launch an initiative to cultivate rural island economic partnerships - June 26, 2019**

Received for information.

- 11.6 Letter from FNLC to the Islands Trust Council regarding the Climate Change Emergency Declaration**

EC-2019-106

It was Moved and Seconded,

That the Letter from First Nations Leadership Council to the Islands Trust Council regarding the Climate Change Emergency Declaration be referred to staff for recommendation for a response and be drafted under the signature of the Chair.

CARRIED

12. WORK PROGRAM

- 12.1 Review and amendment of current work program**

For information.

13. NEXT MEETING

The next Executive Committee meeting will be held July 24th in the Victoria boardroom.

- 14. ADJOURNMENT**
EC-2019-107
It was Moved and Seconded,
That the Executive Committee business meeting be adjourned at 1:41 PM.

CARRIED

Peter Luckham, Chair

Certified Correct

Lori Foster, Executive Coordinator/Recorder