



Executive Committee Minutes of Regular Meeting

Date: January 15, 2020
Location: Islands Trust Victoria Boardroom
200-1627 Fort Street, Victoria, BC

Members Present: Peter Luckham, Chair
Dan Rogers, Vice Chair (by video conference)
Laura Patrick, Vice Chair
Sue Ellen Fast, Vice Chair

Staff Present: Russ Hotsenpiller, Chief Administrative Officer
David Marlor, Director, Local Planning Services
Clare Frater, Director, Trust Area Services
Lori Foster, Executive Coordinator/Recorder
Dilani Hippola Acting Senior Policy Advisor
Heather Kauer, Regional Planning Manager (electronic)
Sonja Zupanec, Island Planner (electronic)
Marnie Eggen, Island Planner (electronic)
Robert Kojima, Regional Planning Manager
Narissa Chadwick, Island Planner
William Shulba, Senior Freshwater Specialist (electronic)

Others Present: Simon Palmer, Denman Island Housing Association for item 7.2
Peter Johnston, Lasqueti Island Trustee (electronic)

1. CALL TO ORDER

Chair Luckham called the meeting to order at 9:01 a.m. stating gratitude for being on Coast Salish territory.

Roundtable introductions by Executive Committee welcomed Dilani Hippola, new Acting Senior Policy Advisor, to Islands Trust.

2. APPROVAL OF AGENDA

2.1 Introduction of New Items – None

2.2 Approval of Agenda

By general consent, the agenda was approved as presented.

2.2.1 Agenda Context Notes

Provided for information.

3. ADOPTION OF MINUTES

3.1 December 18, 2019

Vice Chair Rogers raised a question concerning a proposed motion from the December 18th meeting for item 6.1. It was determined the motion was not seconded and would be introduced under today's agenda item 7.2.1.

By general consent, the December 18th, 2019 minutes were adopted as presented.

4. FOLLOW UP ACTION LIST AND UPDATES

4.1 Follow Up Action List/Director/CAO Updates

Chief Administrative Officer (CAO) Hotsenpiller and Directors reviewed items from the follow-up action list (FUAL).

4.2 Local Trust Committee Chair Updates

Local Trust Committee Chairs spoke to recently attended meetings and emerging issues.

Vice Chair Rogers noted a meeting was held with recently elected Member of Parliament, Patrick Weiler and the Gambier Island local trustees.

4.3 Islands Trust Conservancy Liaison Update

Vice Chair Fast spoke to recent membership changes to the Islands Trust Conservancy Board. She commented on the Gambier Bluffs management plan and restoration management for nature reserves.

4.3.1 ITC Report to LTC's and BIM December 2019

Received for information.

5. CLOSED MEETING

At 9:42 a.m. the meeting was closed to the public.

EC-2020-001

It was MOVED and SECONDED,

that the Executive Committee close this meeting to the public subject to Section 90(1) of the Community charter in order to consider matters related to (i) the receipt of advice that is subject to solicitor-client privilege and that staff be invited to remain in the meeting.

CARRIED

The meeting was re-opened to the public at 10:10 a.m.

6. RISE AND REPORT DECISIONS FROM CLOSED MEETING – None

7. BYLAWS FOR APPROVAL CONSIDERATION

7.1 South Pender Island Local Trust Committee Bylaw No. 117 (LUB amendment)

Island Planner Chadwick spoke to the request for decision, reviewed the public hearing meeting processes, and correspondence received.

Questions followed and discussion ensued.

EC-2020-002

It was MOVED and SECONDED,

that the Islands Trust Executive Committee approve South Pender Island Local Trust Committee Bylaw No. 117, cited as "South Pender Island Land use Bylaw No. 114, 2016, Amendment No.1, 2019" in accordance with Section 27 of the Islands Trust Act.

CARRIED

7.2 Denman Island Local Trust Committee Bylaw Nos. 235 (OCP) & No. 236 (LUB) amendments

This early referral to Executive Committee was introduced by Island Planner Zupanec at the December 18th business meeting then deferred to today's business meeting with a resolution to bring back a report on Policies 4.4.1 and 4.4.2.

7.2.1 Interpretation of Policy Statement policies 4.4.1 and 4.4.2 – Briefing

Director of Trust Area Services (DTAS) Frater spoke to the briefing which concludes that Policy 4.4.2 is not met in this case.

Discussion on Policy 4.4.2 language and definition, water requirements regarding subdivision, density transfer and zoning was heard.

EC-2020-003

It was MOVED and SECONDED,

that in answer to the referral from Denman Island Local Trust Committee; the Executive Committee advise Denman Island Local Trust Committee, in response to Bylaws No. 235 (Official Community Plan) and No. 236 (Land Use Bylaw); that it could consider rainwater catchment system with a backup supply on Denman Island as satisfying Trust Policy 4.4.2 so long as the system meets the requirements of "potable water" as defined by provincial regulatory authorities and the bylaws do not reduce the requirement for proof of water for a subdivision to zero but rather to some lower reasonable amount.

CARRIED

8. TRUST COUNCIL MEETING PREPARATION

- 8.1 Executive – None
- 8.2 Local Planning Services – None
- 8.3 Administrative Services – None
- 8.4 Trust Area Service - None

9. EXECUTIVE COMMITTEE PROJECTS

9.1 Trust Council Initiated

- 9.1.1 Executive – None
- 9.1.2 Trust Area Services – None
- 9.1.3 Local Planning Services – None
- 9.1.4 Administrative Services – None

9.2 Executive Committee Initiated

- 9.2.1 Executive
 - 9.2.1.1 Joint meeting Islands Trust / Bowen Island Municipality re Municipal levy - verbal update

Discussion was heard regarding meeting details, time, location and attendees. Nanaimo was mentioned as a location option.
- 9.2.2 Trust Area Services – None
- 9.2.3 Local Planning Services – None
- 9.2.4 Administrative Services – None

10. NEW BUSINESS

10.1 Executive/Trust Council

- 10.1.1 Appointment of Deputy Secretary for Southern Office – RFD

EC-2020-004

It was MOVED and SECONDED,

that the Executive Committee appoint Jas Chonk to the office of Deputy Secretary for the Southern Office, effective January 15, 2020.

CARRIED

10.2 Trust Area Services

10.2.1 LTC Chairs Report on Local Advocacy Topics

This item was skipped for time's sake due to a pending snow storm and travel considerations for Executive Committee members who came to Victoria.

10.2.2 AVICC/UBCM Resolution Selection – RFD

It was noted the request for decision (RFD) was not uploaded to the agenda package. It was then circulated to EC during the meeting.

Lasqueti Island Local Trustee Peter Johnston, who participated electronically, spoke to his resolution recommendation as presented in the RFD and email contained in the agenda package.

EC discussed the resolution choices as presented in the RFD.

EC-2020-005

It was MOVED and SECONDED,

that the Executive Committee direct staff to draft a resolution and backgrounder on coordination of a strategy regarding liveaboards and marine structures for submission to the Association of Vancouver Island and Coastal Communities 2020 convention for Executive Committee's consideration in February 2020.

CARRIED

10.2.3 Salish Sea Ecosystem Conference in Vancouver April 19-22, 2020 – RFD

The report was received as presented.

EC-2020-006

It was MOVED and SECONDED,

that the Executive Committee select Trustees Busheikin and Scott; and Islands Trust Conservancy Chair, Stamford; to be funded by Islands Trust to attend the Salish Sea Ecosystem Conference in Vancouver from April 19-22, 2020.

EC-2020-007

It was MOVED and SECONDED,

that EC-2020-006 be amended by replacing Trustee Scott with Trustee Peterson.

CARRIED

The question on the motion, as amended, was then called.

CARRIED

Chair Luckham requests staff clearly inform trustees of the option to seek funding by resolution through their local trust committee should they wish to attend this conference.

10.2.4 Climate Change Speaking Notes - draft

DTAS Frater spoke to the current version of the speaking notes.

Vice Chair Patrick requested the last bullet, before the word “reduce” add “adapt, to”.

Discussion followed on further enhancements to the draft speaking notes which would frame and define the key messages.

EC-2020-008

It was MOVED and SECONDED,

that Executive Committee direct staff to provide refinements to the climate change speaking notes for final consideration before distribution to trustees.

CARRIED

10.3 Local Planning Services – None

10.4 Administrative Services – None

11. CORRESPONDENCE

EC-2020-009

It was MOVED and SECONDED,

that correspondence items 11.1; 11.2; 11.3; 11.5; 11.6; and 11.7 be received for information.

CARRIED

11.1 A. Chollat re ATV trail to Mt. Gardner summit, Bowen Island dated Dec 19, 2019

11.2 G. Anderson re Public Consultation for new Aquaculture Act dated Dec 21, 2019

11.3 D. Cassidy re Mayne Island garbage service loss dated Dec 28, 2019

11.4 E. Booth re \$2 Million Questions Application Processing dated Jan 6, 2020

Discussion was heard, that the Local Planning Committee is currently addressing this item as a top priority.

EC-2020-010

It was MOVED and SECONDED,

the Executive Committee request Chair Luckham respond to Mr. Booth via email, that this issue is on the agenda of the Local Planning Committee and; that Executive Committee forward the correspondence, E. Booth re \$2 Million Questions Application Processing dated Jan 6, 2020, to Financial Planning Committee for consideration in their budget deliberations.

CARRIED

- 11.5 J. Tarris re bright light complaint Ocean Diamond anchored at Plumper Sound dated Jan 9, 2020
- 11.6 AVICC - 2nd Call for Resolutions and Nominations dated Jan 10, 2020
- 11.7 R. Simons re News and updates from the Howe Sound Community Forum dated Jan 10, 2020
- 11.8 Civic Info BC re: LGLA 2020 Leadership Forum February 5-7, 2020

EC-2020-011

It was **MOVED** and **SECONDED**,

that Executive Committee sponsor Vice Chair Fast to attend Civic Info BC 2020 and that this invitation be forward to all trustees for consideration of sponsorship from their local trust committees.

CARRIED

12. WORK PROGRAM

12.1 Review and amendment of current work program

For information, there were no changes.

13. NEXT MEETING

The next meeting of the Executive Committee will be held February 5, 2020 at the Victoria office boardroom.

14. ADJOURNMENT

Vice Chair Rogers noted that he had attended two consecutive electronic meetings.

By general consent, the meeting was adjourned at 11:55 p.m.

Peter Luckham, Chair

Certified Correct

Lori Foster, Executive Coordinator