



Financial Planning Committee Minutes of Meeting

Date: October 23, 2019

Location: Islands Trust Victoria Boardroom
200-1627 Fort Street, Victoria, BC

Members Present: Peter Grove, Chair
Paul Brent, Vice Chair (electronic)
Peter Luckham, EC Rep (electronic)
Sue Ellen Fast, EC Rep (electronic)
Laura Patrick, EC Rep
Robin Williams, ITC Rep (electronic)
Dan Rogers, EC Rep (electronic)
Laura Busheikin LPC Rep (electronic)
Deb Morrison, TPC Rep (electronic)

Member Absent: Tahirih Rockafella, Local Trustee

Staff Present: Russ Hotsenpiller, Chief Administrative Officer
Julia Mobbs, Director Administrative Services
David Marlor, Director Local Planning Services
Clare Frater, Director Trust Area Services
Nancy Roggers, Finance Clerk
Robert Barlow, Recorder

1. **CALL TO ORDER**
The meeting was called to order at 10:00 a.m.
2. **APPROVAL OF AGENDA**
 - 2.1 **Introduction of New Items**
No new items were introduced.
 - 2.2 **Approval of Agenda**
By **general consent**, the agenda was approved as presented.
3. **ADOPTION OF MINUTES / COORDINATION**
 - 3.1 **Minutes of Meetings – August 28, 2019**
By **general consent**, the minutes of August 28, 2019, were adopted as presented.
 - 3.3 **Resolution Without Meeting – RWM-01-2019**
Provided for information.
 - 3.2 **Follow up Action List**
Director Mobbs provided an update on each of the items in the follow up action list.

4. TRUST COUNCIL BUSINESS

4.1 Budget 2020/21: Draft 1 Version 1 Review

Director Mobbs explained that “Draft” indicates review by the Trust Council and “Version” indicates review by the Financial Planning Committee.

The Committee reviewed the draft budget and requested the following:

- clarity on the net cost increase of Trustee remuneration from the prior year budget;
- background and more information on rationale for amending the grants manager role, including information on grants history;
- information on total groundwater activity costs in the budget;
- further explanation for the increase in meeting costs;
- add FTE information in the salaries section of the budget highlights; and
- that climate action items be segregated and highlighted in the budget.

Chair Luckham left the meeting at 11:40 am.

FPC-2019-030

It was MOVED and SECONDED,

that Financial Planning Committee recommend that Trust Council not approve \$40,000 to broadcast public meetings.

DEFEATED

FPC-2019-031

It was MOVED and SECONDED,

that Financial Planning Committee request staff to prepare a draft budget for Trust Council which includes an option for a small pilot project in regards to broadcasting public meetings.

CARRIED

Trustee Morrison left the meeting at 12:11 p.m. The committee recessed at 12:11 p.m. and reconvened at 12:43 p.m.

FPC-2019-032

It was MOVED and SECONDED,

that Financial Planning Committee request staff to provide options in the draft budget to reduce the Bowen Island Municipality contribution to at least the same as the rest of the Trust Area.

By general consent, the motion was amended by deleting “to at least the same as the rest of the Trust Area.”

The question on the motion, as amended, was then called.

CARRIED

5. BUSINESS

5.1 Financial Planning Committee 2020 Meeting Dates - RFD

FPC-2019-033

It was MOVED and SECONDED,

that Financial Planning Committee adopt the proposed meeting dates for the 2020 calendar year as presented.

CARRIED

5.2 Determining costs for polling for 2020/21 budget public consultation - Briefing

FPC-2019-034

It was MOVED and SECONDED,

that Financial Planning Committee receive the "Determining cost for polling for the 2020/2021 Budget Public Consultation Process" briefing for information.

CARRIED

6. NEW BUSINESS

None

7. NEXT MEETING

The next meeting will be held Tuesday, November 12, 2019.

8. ADJOURNMENT

By general consent, the meeting adjourned at 1:46 p.m.

Peter Grove, Chair

Certified Correct

Robert Barlow, Recorder