



## Lasqueti Island Local Trust Committee Minutes of Regular Meeting

**Date:** February 25, 2019  
**Location:** Judith Fisher Centre  
 #1 China Cloud Bay Road  
 Lasqueti Island, BC

**Members Present:** Peter Luckham, Chair  
 Peter Johnston, Local Trustee  
 Timothy Peterson, Local Trustee

**Staff Present:** Russ Hotsenpiller, Islands Trust Chief Administrative Officer  
 Sonja Zupanec, Island Planner  
 Dave Olsen, Recorder

**Others Present:** Andrew Fall, Regional Director  
 There were five (5) members of the public in attendance.

### 1. CALL TO ORDER

Chair Luckham called the meeting to order at 11: 00 am. He acknowledged that the meeting was being held in territory of the Coast Salish First Nations and introduced staff and Trustees.

### 2. APPROVAL OF AGENDA

The following additions to the agenda were presented for consideration:

#### 12.2 Town Hall

The Chair described best practices and listed the problems associated with a Town Hall at the end of a meeting.

A Trustee reiterated his request to add it at the end. After further discussion, it was generally agreed to not add 12.2 Town Hall.

#### 10.6 Professionalism.

### 5. DELEGATIONS – Lasqueti Community Association Official Community Plan Steering Committee

#### 10.7 Invitation to Ministry of Transportation and Infrastructure (MOTI) Event

#### 10.8 Invitation to Squamish Leadership Event

**By general consent** the agenda was adopted as amended.

### 3. MINUTES

#### 3.1 Local Trust Committee Special Meeting Minutes dated December 17, 2018 - for adoption

The following amendments to the minutes were presented for consideration:

At the top of the first page, remove *“Please note, the order of agenda items may be modified during the meeting. Times are provided for convenience only and are subject to change”*.

Trustee’s names should be noted.

At the bottom of page 10, change “cannabis liquor retail licenses” to “cannabis and liquor retail licenses.”

**By general consent** the minutes of December 17, 2018 were adopted as amended.

**3.2 Local Trust Committee Public Hearing Record dated December 17, 2018 - for receipt**

Received for information.

**3.3 Local Trust Committee Special Meeting Minutes dated January 15, 2019 - for adoption**

**By general consent**, the minutes of the Lasqueti Local Trust Committee Meeting of January 15, 2019 were adopted.

**3.4 Section 26 Resolutions-Without-Meeting Report dated February 14, 2019**

The Chair read the three resolutions to the public and they were received for information.

**3.5 Advisory Planning Commission Minutes -none**

**4. BUSINESS ARISING FROM MINUTES**

**4.1 Follow-up Action List dated February 14, 2019**

Staff read through the list and confirmed that it was complete as of this meeting.

**5. DELEGATIONS – Lasqueti Community Association Official Community Plan Steering Committee**

Hilary Duinker presented on behalf of the Lasqueti Community Association with the following:

- The Committee has so far identified 130 potential OCP objectives following community forums.
- Wants to ensure there is no duplication in work with the LTC.
- The Committee will try to continue to finance its activities through donations rather than forming a subcommittee of the LTC.

The Chair asked how the forums are reported back to the public.

Ms. Duinker responded that the Committee has a website.

**6. TOWN HALL**

LTC Agenda Items

The following points were made regarding agenda items:

- Important to have a Town Hall at the beginning of the meeting while the latter one is not critical.
- The public has been invited to speak to specific agenda items and this has helped the LTC.
  - The Chair acknowledged this former practice and stated that the LTC needs to control their meetings for administrative fairness purposes.

- The Regional Director stated his Report could be more beneficial near the beginning of the meeting
  - The Chair described the standard LTC meeting template. The agenda first deals with business arising from the previous meeting, and then flows into the business of the current meeting.
  - He stated that not many LTCs receive Regional Director reports and expressed gratitude for the Director's presence at the meeting.

A Trustee requested that the agenda be consistent for the benefit of the public.

## **7. APPLICATIONS AND REFERRALS - none**

## **8. LOCAL TRUST COMMITTEE PROJECTS**

### **8.1 Official Community Plan and Land Use Bylaw Review Project – Memorandum**

Planner Zupanec gave a verbal update and made the following points:

- The Advisory Planning Commission (APC) met twice in the past two weeks, to work with staff to develop a communications and engagement strategy.
- The process would take some time; there could be community consultation fatigue if the work was duplicating what the LCA's-committee has been doing.
- The next step is to prepare a draft strategy for community engagement and consultation. The point of this strategy is to ensure that everyone is on the same page.
  - A Trustee asked when they would receive the APC minutes.
- The minutes would be provided once received from the APC; they remain in draft form until the APC adopts them.
  - The Chair asked about the status of the Project Charter.
- It is complete. Staff need to ensure that the strategy clarifies the LTC's authority and ensures opportunities for community input. The goal is to dovetail with the work that the LCA's Committee has done.
  - The Chair reiterated that we have a legislative process that requires us to consult with the community. We need to be accountable.
- The memorandum is related to the OCP Review and explores options to fund the LCA Committee work.
  - A Trustee thanked staff for the memorandum and reiterated the feedback from the LCA Committee that it not strike a separate advisory commission.

## **9. CORRESPONDENCE**

*(Correspondence received concerning current applications or projects is posted to the LTC webpage)*

## **10. NEW BUSINESS**

### **10.1 Updated Islands Trust Climate Change Webpages – Briefing**

Received.

### **10.2 Expenses for Publishing Trustee Notes - for discussion**

The following points were discussed:

- Should Our Isle & Times not receive a monthly honorarium.
- A yearly subscription to Our Isle & Times could be purchased.

- A regular invoice would need to be submitted in order for payment to be issued on a monthly basis and a Trustee offered to contact the current editor to inform her of this.

### 10.3 The Indigenous People of the Lasqueti Island Local Trust Area Briefing Binder and Trustee Toolkit - for discussion

Discussion ensued:

The former Islands Trust First Nations Policy Advisor had suggested the binder be circulated to First Nations with corrections made where needed.

Thetis LTC has formally referred the binder to First Nations, with a draft letter that asks for comment, with the intention to circulate the binders more broadly within the community.

#### LA-2019-001

It was **MOVED** and **SECONDED**,

that the Lasqueti Island Local Trust Committee request staff to forward *The Indigenous People of the Lasqueti Island* with the draft covering letter included in the report to the respective First Nations associated with Lasqueti Island.

**CARRIED**

Discussion ensued:

- The purpose of these binders is to be collaborative.
- There are 16 First Nations with an interest in Lasqueti, the largest number in the Trust Area.
- There is significant interest in reconciliation.

### 10.4 Community to Community Forum - for discussion

The Chair reported that there is an opportunity for funding to hold a Community to Community (C2C) Forum and discussion ensued:

- Denise Smith of Tla'amin has suggested gathering shellfish this spring as a collaborative community event; however, ferry travel could be prohibitive.
- This would need to be on the Top Priorities List in order to be an active project.
- The LTC would need to provide funds or an in-kind staff time contribution to match the grant in order to receive the funding.
- Further discussion was deferred to **12.1 Top Priorities Report dated February 14, 2019.**

### 10.5 Electronic Meetings - for discussion

Discussion ensued:

- The public has previously had trouble hearing; more electronic LTC meetings could be held.
- This item could be brought up for all islands at Trust Council and not implemented for just one LTC.
- The Islands Trust has been investing in infrastructure in their regional offices, so that they are capable, but there are connection issues with various LTC venues.
- Face to face meetings are valuable.

## 10.6 Professionalism

Discussion ensued:

- Opportunities for trustees to undertake some LTC work.
- Opportunity to seek C2C Funding this term.
- Staff could work with Ministry of Transportation and Infrastructure (MoTI) on the barge ramp issue.
- There are challenges resourcing projects.
- The draft letter could be sent to First Nations.
- Islands Trust has professional, unionized staff who are responsible for LTC work such as grant applications.
- Islands Trust needs to have a Federation approach; mistakes made by saying something the wrong way or addressing it to the wrong person.

## 10.7 Invitation to Ministry of Transportation and Infrastructure (MoTI) Event

Discussion ensued:

- MoTI will be hosting a meeting in Victoria to discuss active transportation.
- LTC resolution is needed to cover expenses for a Trustee to attend.

## 10.8 Invitation to Squamish Leadership Event

Discussion ensued:

The Chair reported that he expected to attend as Chair of Trust Council.

The CAO reported that the Squamish First Nation has asked for a separate meeting with the Islands Trust. He recommends that Islands Trust attend.

----- BREAK ----- 12:27 PM to 12:52 PM

## 11. REPORTS

### 11.1 Trustee Reports

Trustee Johnston reported on the following:

- He has reported on the email list and in *Our Isle & Times*.
- He is working on First Nation relationship building and is looking forward to Trust Council in March.

Trustee Peterson reported on the following:

- The Sea Level Rise workshop had about 15 people including staff, in attendance.
- He added the LCA OCP Steering Committee email to the workshop mail-out list.

### 11.2 Chair's Report

Chair Luckham reported on the following:

- Next Trust Council (TC) is March 12 - 14 on Gabriola Island.
- At TC, there will be final edits to the budget, which has a small increase overall.
- More resources are being put into the Islands Trust Conservancy and website amendments.
- There was a record number of 179 responses to the website survey.

**11.3 Trust Conservancy Report dated November 2018**

The Chair noted that the Conservancy has requested this item be presented at least quarterly. The Regional Conservation Plan is based on a 10-year cycle. The Board has three appointees from the Province. The full report is in the agenda package.

**11.4 Electoral Area Director's Report**

Director Fall reported on the following items:

- As an elected representative, he can do research and consultation but cannot incur costs.
- He explained how decisions are made at the Regional District.
- For *Our Isle & Times* newspaper, he pays \$20 per issue.
- He has worked with many First Nations on the coast and can offer a different perspective.
- He sees three main players for the OCP process: the Community, the LTC and the Regional District. The decision-making authority rests with the LTC, while the Regional District and Community are subject to the OCP. The main deliverable could be a table of assessed objectives, which have been filtered by the Community.
- The qRD Regional District (qRD) Board Committee of the Whole recently endorsed the protocol agreement between the Islands Trust and the qRD; it is on the qRD Board's next agenda. He suggested that future meetings be held in a convenient location for all attendees.

**11.5 Applications Report dated February 14, 2019**

The Planner indicated that there are no updates; the pending applications are waiting for applicants to respond.

**11.6 Trustee and Local Expense Report dated December 2019**

The Chair explained that a more recent report has been received and that any issues can be brought up with the Islands Trust Finance Officer.

**11.7 Adopted Policies and Standing Resolutions**

Discussion ensued:

- A past APC member that did not have access to the Internet therefore Item 1 could be removed by the LTC rescinding the standing resolution.

**11.8 Local Trust Committee Webpage**

The Chair noted that the Islands Trust (IT) is updating the website and there is a lot of public support for this. He advised that this is a good time for Trustees to provide input if they want something on the website.

Discussion ensued:

- Trustee reports are found in each Island's "Local Trustee Corner" and also go out in the local paper.
- Information packages from the Freshwater Specialist are expected, as well as a package from the recent Sea Level Rise workshop.
- Dissemination usually occurs via email with a link to the LTC Resources page, which is where this type of information is stored.

**12. WORK PROGRAM**

**12.1 Top Priorities Report dated February 14, 2019**

Discussion ensued:

- The water project needs to stay in the Top Priorities so that the report can be completed.
- The barge ramp issue was discussed.
- The OCP review is the current priority; if the LTC wants to elevate one of these other items, we would have to step back from the OCP Review.
- The Trustees agreed that they want to prioritize the OCP Review.
- If a zoning change was needed for the barge ramp, it might be able to happen within the OCP Review.

A discussion regarding C2C ensued:

- C2C is an opportunity to build relationships with First Nations; staff can work on this if it is on the Top Priorities List.
- There are regular intakes for C2C funding. The LTC should be certain it has capacity to use the funding.
- The LTC is more likely to organize a non-governmental gathering.
- C2C funding application requires an event, a place and a budget.
  - A Trustee responded that as a community, we can fundraise to bring the Tla'amin here.
  - The Chair advised that the intention of the funding is to create an outcome; a new policy or protocol.

**LA-2019-002**

**It was MOVED and SECONDED,**

that the Lasqueti Island Local Trust Committee request staff to update the Projects List to reflect the items included in the OCP Review.

**CARRIED**

**LA-2019-003**

**It was MOVED and SECONDED,**

that the Lasqueti Island Local Trust Committee request staff to expand the scope of the OCP Review Project Charter to include land use regulations for cannabis production.

**CARRIED**

**12.2 Projects List Report dated February 14, 2019**

Received for information.

**13. CLOSED MEETING****13.1 Motion to Close the Meeting****LA-2019-004**

**It was MOVED and SECONDED,**

that the meeting be closed to the public in accordance with the Community Charter, Part 4, Division 3, s.90(1) (c) and (d) for the purpose of considering Labour Relations and Adopting In Camera Minutes dated January 15, 2019 and that the recorder and staff attend the meeting.

**CARRIED**

**13.2 Recall to Order**

**13.3 Rise and Report**

Chair Luckham reported that a standing resolution was made *in camera* that all Advisory Planning Commission (APC) meetings will include a staff member and a Trustee.

**14. UPCOMING MEETINGS**

**14.1 Next Regular Meeting Scheduled for Monday, April 8, 2019 at 11:00 am at the Judith Fisher Centre, #1 China Cloud Bay Road, Lasqueti Island, BC**

**15. ADJOURNMENT**

**By general consent** the meeting was adjourned at 2:32 pm.

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Peter Luckham, Chair

Certified Correct:

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Dave Olsen, Recorder