

ADOPTED



**Local Planning Committee
Minutes of a Regular Meeting**

Date: February 6, 2019
Location: Sports View Lounge, Oak Bay Recreation Centre
1975 Bee Street, Victoria, BC

Members Present: Laura Busheikin, Local Trustee
Jeanine Dodds, Local Trustee
Kees Langereis, Local Trustee
David Maude, Local Trustee
Laura Patrick, Local Trustee
Timothy Peterson, Local Trustee (by conference call)
Kate-Louise Stamford, Local Trustee (by conference call)
Jane Wolverton, Local Trustee
Peter Luckham, Ex Officio Member

Staff Present: David Marlor, Director, Local Planning Services
Robert Barlow, Recorder

1. CALL TO ORDER

Director Marlor called the meeting to order at 10:06 a.m. Trustees and staff were introduced.

2. ELECTION OF CHAIR AND VICE-CHAIR

Director Marlor conducted the election of the Chair and declared Trustee Laura Busheikin Chair of Local Planning Committee **BY ACCLAMATION**.

Director Marlor conducted the election of the Vice-Chair and declared Trustee David Maude Vice-Chair of Local Planning Committee **BY ACCLAMATION**.

3. APPROVAL OF AGENDA

Newly elected Chair Busheikin acknowledged that the meeting was being held in traditional territory of the Coast Salish First Nations.

By general consent the agenda was approved.

4. ADOPTION OF MINUTES/COORDINATION

3.1 Minutes of Meetings

Local Planning Committee Minutes of October 11, 2018
The Adopted Minutes were received for information.

ADOPTED

3.2 Resolutions Without Meeting

RWM-2018.04 Adoption of Minutes of LPC meeting of October 11, 2018 was received for information.

3.3 Follow-up Action List

The follow-up action list was received for information.

5. ORIENTATION

5.1 Council Committees Policy

The Policy was reviewed.

5.2 LPC Terms of Reference

The Terms of Reference were reviewed.

5.3 Resources

Director Marlor indicated that currently there is no planner assigned to LPC but that one will likely be assigned in the not distant future.

5.4 Advice to Incoming LPC - Briefing

The Briefing was reviewed.

LPC-2019-001

It was MOVED and SECONDED,

that Local Planning Committee request staff bring forward a compilation list of all current projects and top priorities of all Local Trust Committees.

CARRIED

6. NEW BUSINESS

6.1 Local Trust Committee Fees Review

Discussion deferred to agenda item 7.2 Top Priority List.

6.2 2019 Meeting Schedule

LPC-2019-002

It was MOVED and SECONDED,

that Local Planning Committee adopt the following dates and locations for the remainder of 2019:

1. Thursday, May 23 – In Nanaimo
2. Thursday, August 22 – By Conference call/GoToMeeting
3. Thursday, October 10 – By Conference call/GoToMeeting

CARRIED

The committee recessed from 11:17 a.m.-11:24 a.m.

ADOPTED

7. WORK PROGRAM ITEMS

7.1 Affordable Housing

- 7.1.1 Updated Affordable Housing Reports for Trust Council - RFD
Director Marlor presented the RFD which was discussed.

By general consent LPC members will send information of instances of factual errors in the report to Director Marlor to be considered for correction in the report.

LPC-2019-003

It was MOVED and SECONDED,

that Local Planning Committee endorse the Request For Decision, dated January 28, 2019, to the Trust Council, and forward to Trust Council for consideration.

CARRIED

7.2 Top Priority and Projects List

The lists were presented and discussed.

By general consent the LPC will not alter the project list until after the Trust Council has developed its Strategic Plan.

The committee recessed from 12:05 p.m. -12:28 p.m.

LPC-2019-004

It was MOVED and SECONDED,

that Local Planning Committee remove the current two top priorities, "Community Housing Needs" and "Protect Coastal Douglas-fir and Associated Ecosystems", and designate the project "Development Approval Information Model Bylaw" as the number one top priority.

CARRIED

Item 6.1 Local Trust Committee Fees Review was presented and discussed.

LPC-2019-005

It was MOVED and SECONDED,

that Local Planning Committee add "Local Trust Committee Fees Review" as the number two top priority.

CARRIED

8. NEXT MEETING

Tuesday, May 23, 2019, 10:00 a.m. to 2 p.m.

ADOPTED

The next meeting will take place in Nanaimo. The exact location is to be determined at a later date.

9. ADJOURNMENT

By general consent the meeting was adjourned at 1:11 pm.

Laura Busheikin, Chair

CERTIFIED CORRECT:

Robert Barlow, Recorder