

# ADOPTED



## Local Planning Committee Minutes of a Regular Meeting

**Date:** August 22, 2019  
**Location:** Boardroom, Victoria Office  
1127 Fort Street, Victoria, BC

**Members Present:** Laura Busheikin, Chair (electronic)  
Kees Langereis, Local Trustee (electronic)  
Jeanine Dodds, Local Trustee  
David Maude, Local Trustee (electronic)  
Laura Patrick, Local Trustee (electronic)  
Timothy Peterson, Local Trustee (electronic)  
Kate-Louise Stamford, Local Trustee (electronic)  
Jane Wolverton, Local Trustee (electronic)  
Peter Luckham, Ex Officio Member (electronic)

**Staff Present:** David Marlor, Director, Local Planning Services  
Lisa Wilcox, Senior Policy Advisor  
Robert Barlow, Recorder

### 1. CALL TO ORDER

Chair Busheikin called the meeting to order at 10:04 a.m. and acknowledged that the meeting was being held in the traditional territory of the Coast Salish First Nations.

### 2. APPROVAL OF AGENDA

The following addition to the agenda was presented for consideration:  
6.2 Freshwater Initiative – for discussion

**By general consent** the agenda as amended was approved.

### 3. ADOPTION OF MINUTES/COORDINATION

#### 3.1 Minutes of Meetings

##### 3.1.1 Local Planning Committee Minutes of May 23, 2019

**By general consent** the Local Planning Committee minutes of May 23, 2019 were approved.

##### 3.1.2 Local Planning Committee Minutes of July 17, 2019

**By general consent** the Local Planning Committee minutes of July 17, 2019 were approved.

#### 3.2 Resolutions Without Meeting

None

## **ADOPTED**

### **3.3 Follow-up Action List**

The list was discussed.

## **4. WORK PROGRAM ITEMS**

### **4.1 Development Approval Information Bylaws**

Director Marlor presented the briefing note.

#### **LPC-2019-013**

**It was MOVED and SECONDED,**

that Local Planning Committee request Staff to develop a draft model Development Approval Information bylaw.

**CARRIED**

### **4.2 2019 LTC Fees Review – Project Charter**

The Project Charter was reviewed.

#### **LPC-2019-014**

**It was MOVED and SECONDED,**

that Local Planning Committee amend the 2019 Local Trust Committee Fees Review Project Charter by including a recommendation to recognize community benefits and speaking notes.

**CARRIED**

#### **LPC-2019-015**

**It was MOVED and SECONDED,**

that Local Planning Committee adopt the 2019 Local Trust Committee Fees Review Project Charter as amended.

**CARRIED**

Trustee Stamford joined the meeting at 10:30 a.m.

## **5. BUSINESS**

Items 5.1 and 5.2 were reversed in order of discussion.

### **5.2 Follow-up from Trust Programs Committee climate emergency meeting – Briefing**

Director Marlor presented the Briefing.

The committee recessed from 12:17 p.m. and reconvened at 12:43 p.m.

### **5.1 Review of Draft #1 Strategic Plan 2018-2022 - Briefing**

The Briefing was reviewed.

Trustee Wolverton left the meeting at 12:58 p.m.

## **ADOPTED**

**By general consent** Chair Busheikin will collect comments from members and will forward to the Executive Committee.

### **6. NEW BUSINESS**

#### **6.1 Coastal Douglas-fir and Associated Ecosystems Mapping – RFD**

**LPC-2019-016**

**It was MOVED and SECONDED,**

that Local Planning Committee direct staff to spend up to \$15,000 to map contiguous tracks of the Coastal Douglas-fir zone and its associated ecosystems in partnership with the Coastal Douglas-fir and Associated Ecosystems Conservation Partnership (CDFCP).

**CARRIED**

Trustee Dodds left the meeting at 1:29 p.m.

#### **6.2 Freshwater Initiative – Discussion**

**LPC-2019-017**

**It was MOVED and SECONDED,**

that Local Planning Committee add an item to the agenda of the November 13, 2019 Local Planning Committee meeting: Discuss budget of the water management strategy.

**CARRIED**

### **7. LOCAL PLANNING COMMITTEE - WORK PROGRAM**

#### **7.1 Top Priority and Projects List**

No discussion.

### **8. NEXT MEETING**

The next meeting is an electronic meeting on Thursday, October 10, 2019, 10 a.m. to 2 p.m.

### **9. ADJOURNMENT**

**By general consent** the meeting was adjourned at 1:50 p.m.

---

**Laura Busheikin, Chair**

**CERTIFIED CORRECT:**

---

**Robert Barlow, Recorder**