



Policy:	4.1.12
Approved By:	Trust Council
Approval Date:	September 18, 1998
Amendment Date(s):	
Policy Holder:	Director of Local Planning Services

ASSOCIATED ISLANDS PROJECT PRIORITIZATION CRITERIA

Purpose

To define the criteria to be utilized by Islands Trust Council through the director of Local Planning Services in prioritizing the allocation of resources upon availability for land use planning projects for associated islands.

A. Definitions

n/a

B. Policy

1. Context

There are significant development pressures facing some of the associated islands within the Trust Area - the 457 islands other than the 13 islands for which the local trust Areas are named.

The limited resources of the Islands Trust and the numerous associated island needs necessitate the development of a process and criteria to prioritize associated island projects.

2. Process

- 2.1 Trust Council is responsible for approving the allocation of human or financial resources for associated island projects usually through the annual budget process.
- 2.2 The director of Local Planning Services is responsible to determine the resources required for each project request and to evaluate its priority based on the criteria of this guideline upon the availability of resources.
- 2.3 The local trust committee responsible for the relevant associated island will be consulted by the director of Local Planning Services during his/her review.
- 2.4 A local trust committee responsible for an associated island under review will be given an opportunity to present their views to Trust Council before Trust Council renders a decision.
- 2.5 External parties for an associated island project may present their views to the relevant local trust committee and/or Trust Council through its delegation request procedure.

3. Eligibility Requirements

1. An associated island land use planning project shall meet the following eligibility requirements before it will be considered for resource allocation:
 - Can be included in LTC Work Program
 - LPS Staff are available to oversee the project
 - Resources are available (subject to approval) for completion

4. Priority Criteria

- 4.1 An associated island land use planning project will be prioritized based on the following criteria areas using Schedule 1 (Attached):
 - 4.1.1 Urgency – to deal with issues in the short term.
 - 4.1.2 Risk – associated with the need to manage potential negative implications.
 - 4.1.3 Impact – potential to manage or change land use patterns; and
 - 4.1.4 Need - demands stated by the associated island community and other agencies.
- 4.2 All projects will be prioritized based on the criteria assessment score in comparison to all other current associated island projects.
- 4.3 The director of Local Planning Services will maintain and update a list of prioritized associated islands projects for comparative purposes on an annual basis using Schedule 2 (Attached).
- 4.4 Local trust committee appeal of the recommended priority of an associated island project by the director of Local Planning Services is to be directed to Trust Council.

C. Legislated References

n/a

D. Links to Supporting Forms, Documents, Websites, Related Policies and Procedures

n/a

Schedule 1

ASSOCIATED ISLAND PROJECT ASSESSMENT

Date: _____

ASSOCIATED ISLANDS _____

LOCAL TRUST COMMITTEE _____

ELIGIBILITY REQUIREMENTS

- 1. Can be included in LTC Work Program
- 2. LPS Staff available to oversee project
- 3. Resources are available (subject to approval) for completion

**All Must
Be Yes
To
Proceed**

URGENCY CRITERIA

Major Development Proposal	Application In Progress	3	_____
	Application on Hold	2	_____
	Potential Application	1	_____
	None Apparent	0	_____
Development Activity	Very Active	3	_____
	Reasonable Activity	2	_____
	Some Activity/Inquiries	1	_____
	None	0	_____
Crown Land Alienation	In Progress	3	_____
	Pending	2	_____
	Very Possible	1	_____
	None Apparent	0	_____
Encroachment on significant environmental Areas(s)	In Progress	3	_____
	Pending	2	_____
	Possible / Inquiry	1	_____
	None	0	_____

Total Score _____

RISK CRITERIA

Buildout Capacity	High Certainty	3	
	Medium Certainty	2	
	Low Certainty	1	
	Complete	0	
Number of Vulnerable Significant Areas	High Number	3	
	Medium Number	2	
	Low Number	1	
	None	0	
Potential Negative Environmental Implications	High Development Potential	3	
	Medium Development Potential	2	
	Low Development Potential	1	
	None	0	
		0	
Covered under Existing LTC Land Use Bylaw	No	3	
	Very Adequate	2	
	Somewhat Inadequate	1	
	Yes	0	
Servicing Capacity Potential for Growth	High	3	
	Medium	2	
	Low	1	
	None	0	

Total Score	
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IMPACT

Existing Buildout Capacity	Not Determined	3	_____
	Somewhat Planned	2	
	Determined	1	
	Complete	0	
Accessibility	Regular Ferry Service	3	_____
	Limited Ferry Service	2	
	No Ferry Service	1	
	Not Easily Accessible	0	
Private Land Versus Public Land	Over 60% Private	3	_____
	Between 30-60%	2	
	Less than 30%	1	
	100% Public	0	
Determination of Community Interests	Unknown	3	_____
	Somewhat Known	2	
	Known and Planned	1	
	Not Relevant	0	

Total Score	
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NEED CRITERIA

Local Trust Committee Request	Over 5 years	3	
	Between 2-5 years	2	
	Less than 2 years	1	
	None	0	
Private Landowner Request	Yes, Significant Acreage	3	
	Yes, Somewhat Large Acreage	2	
	Yes, Low Acreage	1	
	None	0	
Level of Community Interest	Very Active & Willing	3	
	Somewhat Active	2	
	Neutral	1	
	Opposed	0	
First Nation Interest	High	3	
	Somewhat	2	
	Low	1	
	Opposition	0	
Senior Government Interest (Federal or Provincial)	High	3	
	Somewhat	2	
	Low/Neutral	1	
	Opposition	0	
Availability of Other Resources (not Trust or planning grant funding)	High	3	
	Somewhat	2	
	Low	1	
	Opposition	0	

Total Score	
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TOTAL SCORES	Urgency	Risk	Impact	Need

PROCESS TARGET DATES _____

RESOURCE REQUIREMENTS LPS Hours _____

Funding _____

REVIEW/COMMENTS – MANAGER OF LOCAL PLANNING SERVICE

PRIORITY RECOMMENDATIONS

REVIEW/COMMENTS – _____ LOCAL TRUST COMMITTEE

Schedule 2
Associated Island Project Prioritization Chart

Priority	Associated Island Project Name (Candidates Only)	Review				Funds	Notes
		1	2	3	4		
1	Keats Island (GAMILTC)						
2	James Island (NPILTC)						
3	Sidney Island (NPILTC)						
4	Moresby Island (NPILTC)						
5	Piers Island (SSILTC)						
6	Provost Island (SSILTC)						
7	Passage Island (BILTC)						
8	Bowyer Island (BILTC)						

