



## Trust Programs Committee

### Minutes of Regular Meeting

**Date:** May 15, 2019  
**Location:** Islands Trust Victoria Boardroom  
200-1627 Fort Street, Victoria, BC

**Members Present**

Deb Morrison, North Pender Island Local Trustee (Chair)  
Scott Colbourne, Gabriola Island Local Trustee (Vice-Chair) (by phone)  
Alex Allen, Hornby Island Local Trustee (by phone)  
David Critchley, Denman Island Local Trustee (by phone)  
Doug Fenton, Thetis Island Local Trustee (by phone)  
Benjamin McConchie, North Pender Island Local Trustee (by phone)  
Dan Rogers, Gambier Island Local Trustee (EC Rep)  
Grant Scott, Hornby Island Local Trustee  
Peter Luckham, Islands Trust Chair (ex officio)

**Staff Present**

Russ Hotsenpiller, Chief Administrative Officer  
Clare Frater, Director, Trust Area Services  
Gillian Nicol, Program Coordinator  
Lisa Wilcox, Senior Policy Advisor  
Andrew Templeton, Communications Specialist  
Robert Barlow, A/Legislative Clerk

#### 1. CALL TO ORDER

The meeting was called to order at 10:03 a.m. Chair Morrison acknowledged that the meeting was being held in traditional territory of the Coast Salish First Nations.

#### 2. APPROVAL OF AGENDA

##### 2.1 Introduction of New Items

The following addition to the agenda was presented for consideration:

6.2 Herring Presentation to Trust Council – Trustee Scott

##### 2.2 Approval of Agenda

**By general consent**, the agenda was approved, as amended.

**3. ADOPTION OF MINUTES/COORDINATION**

**3.1 Minutes of Meeting**

3.1.1 Draft Minutes of January 23, 2019

**By general consent**, the Trust Programs Committee Minutes of January 23, 2019, were adopted.

**3.2 Resolutions Without Meeting**

3.2.1 TPC Resolution 2019-01

Provided for information.

**3.3 Follow-Up Action List**

The Follow-Up Action list was reviewed.

**3.4 Meeting Schedule for Remainder of 2019**

**By general consent**, this item was postponed until later in the meeting when information was received from all members as to their availability.

**By general consent**, the order of business on the agenda was varied to address item 5.2 before item 5.1 and to address 5.1 before item 4.

**5. TRUST COUNCIL BUSINESS**

**5.2 Policy Statement Engagement Plan – Briefing**

If any Trustee has suggested wording changes for the plan, they will send them to Director Frater. Executive Committee will decide on the direction of the plan at their next meeting. Trustees would like to see comments collected from summer/part-time residents and full-time residents.

The Committee recessed from 11:03 a.m. to 11:10 a.m.

**3. ADOPTION OF MINUTES/COORDINATION**

**3.4 Meeting Schedule for Remainder of 2019**

Potential Dates (all of which are Wednesdays):

July 17, July 31, August 21, September 11, October 9, November 6.

**TPC-2019-003**

**It was MOVED and SECONDED,**

that Trust Programs Committee adopt July 17, August 21, September 11, October 9, and November 6 as dates to hold electronic meetings in 2019.

**CARRIED**

**5. TRUST COUNCIL BUSINESS**

**5.1 Community Stewardship Awards - Briefing**

Director Frater noted that the awards are presented every second year and that discussions and scoring are used in assessing nominees.

**4. CLOSED MEETING**

**4.1 Community Stewardship Awards**

**TPC-2019-004**

**It was MOVED and SECONDED,**

that the meeting be closed to the public subject to Section 90(1)(b), of the Community Charter in order to consider matters related to: personal information about an identifiable individual who is being considered for an award or honour and that staff attend the meeting.

**CARRIED**

The Trust Programs Committee closed the meeting at 11:25 a.m. and reconvened in open meeting at 12:55 p.m. without report.

**5. TRUST COUNCIL BUSINESS**

**5.3 Reconciliation Action Plan – Briefing**

The plan was reviewed by the Committee.

**5.4 Sea Level Rise Workshops – Briefing**

**TPC-2019-005**

**It was MOVED and SECONDED,**

that Trust Programs Committee forward the Living Oceans Society Final Report to Islands Trust in regards to Sea Level Rise Workshops, dated April 1, 2019, to the Local Planning Committee with specific attention to the recommendations contained within the Report.

**CARRIED**

**5.5 Baynes Sound / Lambert Channel Learning Exchange – Briefing**

The briefing was reviewed by the Committee.

**5.6 Extension of Secretariat Funding for Howe Sound Forum - Trustee Rogers**

**TPC-2019-006**

**It was MOVED and SECONDED,**

that Trust Programs Committee request staff to enter into a contract to provide “secretariat” type services to the Howe Sound Forum and related Task Forces for the current fiscal year to a maximum of \$3,000 paid for out of the current Trust Programs Committee Budget.

**CARRIED**

**5.7 Islands Trust Climate Change Action Plan – Briefing**

The briefing was reviewed by the Committee.

**5.8 Service Integration – Briefing**

**TPC-2019-007**

**It was MOVED and SECONDED,**

that Trust Programs Committee postpone a discussion in regards to service integration until the November 6, 2019 Trust Programs Committee meeting.

**CARRIED**

**5.9 2018-19 Annual Report - Approval of Trust Programs Committee Section – RFD**

The attached text was presented for discussion.

**TPC-2019-008**

**It was MOVED and SECONDED,**

that Trust Programs Committee approve the attached text as amended for inclusion in the 2018-2019 Annual Report for approval by Trust Council and submission to the Minister of Municipal Affairs and Housing.

**CARRIED**

**6. NEW BUSINESS**

**6.1 TPC Budget – Briefing**

The briefing was received by the Committee.

**6.2 Herring Presentation to Trust Council – Trustee Scott**

Staff advised Trustee Scott to direct his request to the Executive Committee.

**7. WORK PROGRAM**

**7.1 Trust Programs Committee Work Program**

**TPC-2019-009**

**It was MOVED and SECONDED,**

that Trust Programs Committee remove priority #3, Sea Level Rise Workshops, from the Top Priorities list and add project #2, Amend Crown Land Cooperation Agreements, from the Projects list as priority #3.

**CARRIED**

**8. NEXT MEETING**

The next meeting will take place on July 17, which will be an electronic meeting.

**9. ADJOURNMENT**

**By general consent** the meeting adjourned at 1:58 p.m.

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Deb Morrison, Chair

Certified Correct

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Robert Barlow, Recorder