



Executive Committee Minutes of Meeting

Date/Time: Tuesday, February 16, 2011 **Location:** Islands Trust Victoria Office

Distribution: Sheila Malcolmson, Chair
Louise Bell, Vice Chair
Peter Luckham, Vice Chair
Gary Steeves, Vice Chair

Linda Adams, Chief Administrative Officer
Marie Smith, Executive Coordinator
Mac Fraser, Local Planning Services Director
Craig Elder, Administrative Services Director
Lisa Dunn, Trust Area Services Director

Call to Order/Approval of Agenda

The meeting was called to order at 2:25 p.m. Chair Malcolmson welcomed everyone and acknowledged that the meeting was being held in traditional first nations territory.

Additions to the Agenda:

- 2.2.b Ipsos-Reid Poll
- 3.2.a Council Orientation – arrangements
- 3.2.b CAO Updates

By General Consent, the agenda was approved as amended.

1. Previous Meeting/Coordination Topics

1. Minutes of Previous Meetings

- a. February 1, 2011
- b. February 8, 2011

These items were deferred to the February 22 meeting.

2. Trust Area Services (L. Dunn)

1. Trust Council Items

- a. 2009-10 Annual Report - RFD

By General Consent, the Executive Committee approved forwarding the 2009-10 Annual Report and RFD to Islands Trust Council for review and consideration at its March 2011 meeting.

2. Other

- a. *Water Act* Modernization submission

Staff presented the draft *Water Act* Modernization report for review and comment by the Executive Committee.

By General Consent, the Executive Committee requested staff to finalize and send the *Water Act* Modernization report to the Province, under the Chair's signature, and to post it on the Islands Trust website.

b. Ipsos Reid Poll

Staff presented a request to conduct an Ipsos Reid Poll that would pose questions by telephone to 200 local and 800 BC wide residents about the Islands Trust. Minimal staff resources would be required to coordinate this initiative. The cost would be \$10,000 and is currently available from this year's communications budget.

It was Moved and Seconded that the Executive Committee authorize spending \$10,000 for an Ipsos Reid Poll.

CARRIED

3. **Executive** (L. Adams)

1. **Trust Council Items**

By General Consent, the Executive Committee approved forwarding the following items to Islands Trust Council for review and consideration at its March 2011 meeting:

- a. Decision and Information Items Agenda

As presented.

- b. Oath of Office - Briefing

As presented.

- c. Strategic Plan – Briefing

As amended.

- d. Strategic Plan – RFD

As presented.

- e. Executive Committee Quarterly Report

As presented.

- f. CAO Quarterly Report

As presented.

- g. Continuous Learning Plan

As presented.

- h. Draft June Council Program

As amended.

- i. 2011 Trust Council Meeting Schedule

As presented.

2. **Other**

- a. 2011-2014 Council Orientation - arrangements

Initial arrangements regarding speakers was discussed.

- b. CAO Updates

Provided for information.

4. **Local Planning Services** (M. Fraser)

1. **Updates**

- a. LTC Chairs Reports

Executive Committee members provided verbal updates in their roles as local trust committee chairs on the recent activities of their respective local trust committees.

Staff advised that the Director of Local Planning Services was not the appropriate person for tracking covenant registration and that Regional Planning Managers or Island Planners should be the ones to see that this information was provided to the local trust committees.

2. **Other**

- a. Minister Bylaw Approvals Tracking Chart

Provided for information.

- b. North Pender LTC Bylaw No. 186 (bylaw enforcement)

North Pender LTC Bylaw 186 would establish the ability for bylaw enforcement officers to issue fines for minor land use bylaw violations. Disputed tickets would be heard by an adjudicator and not a judge.

It was Moved and Seconded that the Executive Committee approve North Pender Island Local Trust Committee Bylaw No. 186, cited as "North Pender Island Local Trust Area Bylaw Notice Enforcement Bylaw, No. 186, 2011", as per Section 24 of the Islands Trust Act.

CARRIED

The meeting adjourned at 4:30 p.m. Next meeting is February 22, 2011

Sheila Malcolmson, Chair

Marie Smith, Deputy Secretary and Recorder