



Executive Committee Electronic Meeting Minutes

Date: August 7, 2012 **Location:** Islands Trust Victoria Office

Members Present: Sheila Malcolmson, Chair (by telephone)
David Graham, Vice Chair (by telephone)
Peter Luckham, Vice Chair (by telephone)

Members Absent: Ken Hancock, Vice Chair

Staff Present: Linda Adams, Chief Administrative Officer
David Marlor, Director, Local Planning Services
Lisa Gordon, Director, Trust Area Services
Cindy Shelest, Director, Administrative Services
Marie Smith, Executive Coordinator (Recorder)

1. CALL TO ORDER

The meeting was called to order at 8:37 am. Chair Sheila Malcolmson acknowledged that the meeting was being held in traditional territory of the Coast Salish First Nations.

2. APPROVAL OF AGENDA

Additions for Consideration:

- 4.1 Roundtable
- 4.2 Enbridge Pipeline Hearing
- 4.3 UBCM Community to Community Forums

By General Consent, the Executive Committee approved the agenda as amended.

3. EXECUTIVE/TRUST COUNCIL

3.1 2011-14 Strategic Plan

CAO Linda Adams introduced the discussion, advising that Executive Committee's recommendations for the Strategic Plan priorities today will go to all Council Committees for their input, then back to the Executive Committee for review at its August 28 meeting before forwarding to Trust Council for consideration at its September meeting.

3.1.1 Trustee Survey Results from June Council Meeting

Members reviewed the results from the trustee survey taken at the June 2012 Trust Council meeting where trustees voted on the strategic priorities they considered of high and low importance for the current term.

3.1.2 Draft Briefing to Council Committees

Members reviewed and provided comments on the draft briefing that will go to all Council Committees to provide input to the Strategic Planning process.

3.1.2.1 Draft Request for Decision to Trust Council

Members reviewed and provided input to the draft Request for Decision that will go to Trust Council. This will be included in the package to Council Committees for their information only.

3.1.2.2 Initial Discussion Draft of Strategic Plan for Council Committees

Members reviewed and provided input on the objectives and strategies they recommended as Strategic Plan priorities as well as those that were not recommended. Staff was requested to provide two tables to Council Committees, listing Executive Committee's recommended strategic plan priorities, and those not recommended.

By General Consent, staff was requested to incorporate changes to all Strategic Plan documentation as discussed and to forward the revised versions to the Executive Committee for approval consideration, by Resolution Without Meeting, prior to distribution to all Council Committees for their review and comment.

3.1.2.3 Public Input to Strategic Plan

A complete list of all public input received up to July 31, 2012 through email, letters, a petition and the online PlaceSpeak Survey and Discussion Forum during the Strategic Planning Public Consultation Process was provided for review and information.

3.2 UBCM 2012 Convention Program and Registration Deadlines

Provided for information. Members will coordinate attendance at various sessions and register directly through the online system.

4. NEW BUSINESS

4.1 Roundtable

Members provided roundtable updates on activities in their roles as Local Trust Committee Chairs.

4.2 Enbridge Pipeline Public Hearing

Staff were directed to send out a subscriber update to advise that Chair Malcolmson will be presenting on behalf of the Islands Trust Council to the Joint Panel Review on the Northern Gateway Pipeline on August 10 in Nanaimo.

4.3 UBCM First Nation Community to Community Forums

Following discussion, members agreed that any request for Community to Community Forum funding would be decided after Council decides whether to assign resources and partnering with First Nations as a Strategic Plan priority in September.

5. ADJOURNMENT

Next Executive Committee meeting: Tuesday, August 14, 2012.

By General Consent, the meeting adjourned at 11:27 am.

Sheila Malcolmson, Chair, Islands Trust Council

Marie Smith, Executive Coordinator and Recorder