



Executive Committee Minutes of Meeting

Date: Tuesday, October 30, 2012

Location: Islands Trust Victoria Office

Members Present: Sheila Malcolmson, Chair
David Graham, Vice Chair
Peter Luckham, Vice Chair
Ken Hancock, Vice Chair

Staff Present: Linda Adams, Chief Administrative Officer
David Marlor, Director, Local Planning Services
Lisa Gordon, Director, Trust Area Services
Cindy Shelest, Director, Administrative Services
Jas Chonk, Recorder

1. CALL TO ORDER

The meeting was called to order at 12:05 pm. Chair Sheila Malcolmson acknowledged that the meeting was being held in traditional territory of the Coast Salish First Nations.

2. APPROVAL OF AGENDA

Additions for Consideration:

- 4.2.7 BC Ferries Consultation Strategy
- 8.1 Additional Strategic Plan Activity: Legal Dwelling

By General Consent, the agenda was approved, as amended.

3. MINUTES OF MEETING/FOLLOWUP

3.1 Minutes of Previous Meetings

3.1.1 September 11, 2012

By General Consent, the Minutes of the September 11, 2012 Executive Committee Electronic Meeting were approved, as presented.

3.1.2 October 16, 2012

By General Consent, the Minutes of the October 16, 2012 Executive Committee Meeting were approved, as amended.

3.2 Follow-up Action List

Provided for information.

4. TRUST AREA SERVICES (L. Gordon)

4.1 Updates

4.1.1 Director's Update

Director of Trust Area Services Lisa Gordon updated the Executive Committee on follow up action list items and current activities.

4.2 Other

4.2.1 May 2013 Island Studies Conference, staff advice on topics

Staff asked for feedback on the topics that Islands Trust might want to discuss at the conference. Executive Committee directed staff to develop a proposal for the Islands Studies Conference on the governance.

4.2.2 Puget Sound Partnership Request (from Oct. 16)

This item was deferred to a future meeting.

4.2.3 Howe Sound Management Plan – Clarify scope of activity (from Oct. 16)

This item was deferred to a future meeting.

4.2.4 October 26 NMCA meeting follow-up

Staff provided update on the October 26 meeting of National Marine Conservation Area. Executive Committee members also provided their feedback on the meeting.

4.2.5 Compliance Coal Corp re Raven Coal Mine

Staff was directed to draft a reply for Chair's signature to Canadian Environmental Assessment Agency.

4.2.6 Trans Mountain Updates – how to distribute

Staff asked for direction on how to distribute the updates from Trans Mountain Expansion Project. Staff was directed to sign up all Trustees.

Staff was directed to draft a reply for Chair's signature to President of Kinder Morgan, Ian Anderson on the consultation notification, timing, location and scope. Staff was also directed to send a message to subscribers noting the upcoming consultations about BC Ferries and the proposed Trans Mountain Pipeline Expansion project.

4.2.7 BC Ferries Consultation Strategies

Recommendation

It was Moved and Seconded:

That the Executive Committee direct staff to provide research and communication support for the BC Ferries consultation such as:

1. Backgrounder to support islanders' participation in the ferry consultation
2. An Request for Decision to Council for December 21 deadline
3. Communications such as an op-ed
4. Advice to Local Trust Committees on participation

CARRIED

Recommendation

It was Moved and Seconded:

That the Executive Committee request that the strategic plan reflect the need for \$5,000 for technical support for ferry advocacy from the 2012-2013 budget.

CARRIED

5. LOCAL PLANNING SERVICES (D. Marlor)

5.1 Updates

5.1.1 Director's Update

Director of Local Planning Services David Marlor updated the Executive Committee on follow up action list items and current activities.

5.1.2 Local Trust Committee Chair Updates

Executive Committee members provided verbal updates on recent activities in their roles as local trust committee chairs.

6. ADMINISTRATIVE SERVICES (C. Shelest)

6.1 Updates

6.1.1 Director's Update

Director of Administrative Services Cindy Shelest updated the Executive Committee on follow up action list items and current activities.

7. EXECUTIVE/TRUST COUNCIL (L. Adams)

7.1 Updates

7.1.1 Chief Administrative Officer's Update

Chief Administrative Officer Linda Adams updated the Executive Committee on follow up action list items and current activities.

7.2 Other

7.2.1 Trust Council Followup Action List - revised

Staff was directed to look at Islands Trust policies and bring back to Executive Committee.

7.2.2 December Council Program - revised

Received as information.

7.2.3 Agricultural Land Commission Session Outline - revised

Staff was directed to send out session outline to Trustees in advance of the Trust Council meeting and also request Trustees to submit questions in advance for the session.

7.2.4 Strategic Plan – next discussion draft

Executive Committee discussed the recent strategic plan draft.

Executive Committee discussed how to distribute the Strategic Plan to local trust committees. Staff was directed to bring back ideas on how to provide context to local trust committees.

7.2.5 Salt Spring Island Governance Study – verbal update

Linda Adams provided verbal update to Executive Committee on the Salt Spring Island Governance Study to date.

7.2.6 Hon. Bill Bennett reply to Islands Trust Meeting Request

Staff was directed to look at early January meeting date for Executive Committee to meet with the Minister.

7.2.7 Executive Committee Work Program

Staff was directed to provide advice on Executive Committee work program management and prioritization. Executive Committee also noted that the work program should be amended to include BC Ferries consultation as top three current priorities.

8. NEW BUSINESS

8.1 Additional Strategic Plan Activity: Legal Dwelling

This item was deferred to next meeting.

David Graham left the meeting at 4:00 pm.

9. CLOSED SESSION

Recommendation

It was Moved and Seconded:

That the meeting be closed to the public pursuant to s. 90(1)(c), (g) and 90(2)(c) of the Community Charter to discuss matters related to labour relations and other employee relations, litigation or potential litigation, and the consideration of information received and held in confidence related to negotiations with the provincial government, and that staff attend the meeting.

CARRIED

The meeting was closed to the public at 4:00 pm.

The meeting reopened to the public at 5:50 pm.

Rise and Report

Executive Committee reported the outcome of two matters discussed during the closed portion of its meeting:

That staff were requested to prepare an outline of a briefing to Trust Council that would provide background regarding governance restructure, and to place the outline on the Executive Committee's next meeting agenda.

That staff were requested to draft a brief reply to emails regarding litigation that had been sent to Trust Council from Mr. D. Stoneman and Mr. D. Ellis and to copy those replies to all trustees.

10. NEXT MEETING AND ADJOURNMENT

Next Executive Committee meeting: Tuesday, November 20, 2012

The meeting adjourned at 5:52 pm.

Sheila Malcolmson, Chair, Islands Trust Council

Jas Chonk/Linda Adams, Records