



## Executive Committee Minutes of Meeting

**Date/Time:** Tuesday, June 11, 2013    **Location:** Agricultural Hall, Mayne Island

**Trustees Present:** Sheila Malcolmson, Chair  
David Graham, Vice Chair  
Peter Luckham, Vice Chair  
Ken Hancock, Vice Chair

**Staff Present:** Linda Adams, Chief Administrative Officer  
Cindy Shelest, Administrative Services Director  
Lisa Gordon, Trust Area Services Director  
David Marlor, Local Planning Services Director  
Marie Smith, Executive Coordinator and Recorder

**Public Present:** Gary Steeves, North Pender Island Local Trustee  
Peter Johnston, Lasqueti Island Local Trustee

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### 1. CALL OF ORDER/APPROVAL OF AGENDA

The meeting was called to order at 11:40 am. Chair Sheila Malcolmson acknowledged that the meeting was being held in traditional territory of the Coast Salish First Nations.

Additions to the Agenda:

- 5.1 Invitation to Attend Oil Spill Response and Prevention Program, Norway
- 5.2 June Council Meeting Logistics

By General Consent, the agenda was approved as amended.

### 2. MINUTES/COORDINATION

- 2.1 Minutes of Meetings/Resolutions Without Meeting

- 2.1.1 May 7, 2013

By General Consent, the Executive Committee adopted the May 7, 2013 Minutes of Meeting, as amended.

- 2.1.2 May 27-28, 2013

By General Consent, the Executive Committee adopted the May 27-28, 2013 Minutes of Meeting, as amended.

- 2.1.3 RWM EC 105-2013

Resolution Without Meeting EC 105-2013: That the Executive Committee approve forwarding the following item to the Islands Trust Council under New Business for review and consideration at its June 2013 meeting – Stop the Docks Campaign, Bowen Island, was provided for information.

## 2.2 Follow-up Action List

Provided for information.

### 3. BUSINESS

#### 3.1 Contingency Succession Planning – Request for Decision

Executive Committee members reviewed and provided suggested changes to the policy prior to finalizing for approval.

##### Resolution EC 189-2013

That the Executive Committee adopt Policy 8.4.1, as amended June 11, 2013 – Chief Administrative Officer Contingency Succession Plan and request staff to implement it.

**CARRIED**

#### 3.2 Executive Committee Consolidated Work Program – Review

Executive Committee members reviewed and requested changes to its work program priorities. Director's work program priorities to be reviewed at the June 25 Executive Committee meeting in more detail.

##### Resolution EC 190-2013

That the Executive Committee approve the Executive Committee Consolidated Work Program, as amended June 11, 2013.

**CARRIED**

### 4. ROUNDTABLE

Executive Committee members provided verbal updates on their activities as local trust committee chairs.

### 5. NEW BUSINESS

#### 5.1 Invitation to Attend Oil Spill Response and Prevention Program, Norway

Chair Malcolmson presented an invitation from Port Metro Vancouver to participate in a Liquid Bulk Handling Informational Tour in Norway, June 18-21, 2013. All expenses would be paid by Port Metro Vancouver.

Executive Committee members discussed the benefits in building allegiances with other local governments in attendance and in seeing first hand best practices that are in place in Norway, who is considered a leader in this area.

Vice Chair Luckham advised he would be available to chair the Salt Spring Island Local Trust Committee meeting on June 20.

##### Resolution EC 191-2013

That the Executive Committee request the Chair to accept the invitation from Port Metro Vancouver to attend the Liquid Bulk Handling Informational Tour in Norway, June 18-21, 2013.

**CARRIED**

## 5.2 June Council Meeting Logistics

Members discussed the logistics to accommodate a planned silent protest during the June 12 Kinder Morgan presentation to support Islands Trust's position on tanker traffic in the Trust Area. Staff will advise Kinder Morgan representatives in advance for their information.

### **CLOSED SESSION**

#### Resolution EC 192-2013

It was Moved and Seconded:

*That the meeting be closed to the public pursuant to s. 90(2)(c) of the Community Charter to discuss matters related to negotiations with a provincial government and that staff attend the meeting.*

**CARRIED**

The meeting closed at 12:40 pm and reopened at 12:46 pm

### **6. RISE AND REPORT**

No items.

### **7. NEXT MEETING AND ADJOURNMENT**

#### Resolution EC 193-2013

It was Moved and Seconded:

That the meeting be adjourned.

**CARRIED**

The meeting adjourned at 12:47 pm.

Next meeting: June 25, 2013, in Victoria, BC

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*Sheila Malcolmson, Chair, Islands Trust Council*

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*Marie Smith, Executive Coordinator and Recorder*