



Executive Committee Minutes of Electronic Meeting

Date: Tuesday, November 12, 2013 **Location:** Islands Trust Victoria Office

Trustees Present: Sheila Malcolmson, Chair (by telephone)
Peter Luckham, Vice Chair (by telephone)
David Graham, Vice Chair (by telephone)
Ken Hancock, Vice Chair (by telephone)

Staff Present: Linda Adams, Chief Administrative Officer
David Marlor, Local Planning Services Director
Lisa Gordon, Trust Area Services Director
Clare Frater, Policy Analyst
Marie Smith, Executive Coordinator (Recorder)

1. CALL TO ORDER

The meeting was called to order at 12:35 pm. Chair Malcolmson acknowledged that the meeting was being held in traditional territory of the Coast Salish First Nations.

2. APPROVAL OF AGENDA

- 2.1 Introduction of New Items
- 2.2 Approval of Agenda

By General Consent, the agenda was approved as presented.

3. BUSINESS

- 3.1 Draft November 19 Executive Committee Agenda

It was suggested to reschedule the meeting to an electronic format starting at 8:30 am in order to accommodate Chair Malcolmson's attendance at a meeting regarding BC Ferries in Nanaimo in the afternoon.

Resolution EC 250/2013

It was Moved and Seconded:

To reschedule the November 19, 2013 Executive Committee meeting to an electronic meeting, starting at 8:30 am.

CARRIED

- 3.2 *Water Sustainability Act* Proposal Submission

Executive Committee engaged in a detailed review of the draft submission prepared by staff. In order to meet the November 14 deadline, final approval of the submission was delegated to Chair Malcolmson.

Staff will incorporate all suggested changes and comments and forward the submission by November 14, following final review and approval by the Chair.

4. CLOSED MEETING

Resolution EC 251/2013

It was Moved and Seconded:

That the meeting be closed to the public pursuant to s. 90(1) (c) and (i) of the Community Charter related to labour relations and other employee relations and solicitor-client privilege and that staff attend the meeting.

CARRIED

The meeting closed to the public at 1:58 pm and reopened at 2:25 pm.

5. RISE AND REPORT DECISIONS FROM CLOSED MEETING (if applicable)

No items.

6. NEXT MEETING

Tuesday, November 19, 2013 at 8:30 am

7. ADJOURNMENT

Resolution EC 252/2013

It was Moved and Seconded:

To adjourn the meeting.

CARRIED

The meeting adjourned at 2:26 pm.

Sheila Malcolmson, Chair

Marie Smith, Executive Coordinator and Recorder