



Executive Committee Minutes of Meeting

Date: July 2, 2014

Location: Islands Trust Office, Victoria, BC

Trustees Present: Sheila Malcolmson, Chair
Ken Hancock, Vice Chair
Peter Luckham, Vice Chair
David Graham, Vice Chair

Staff Present: Linda Adams, Chief Administrative Officer
David Marlor, Local Planning Services Director
Lisa Gordon, Trust Area Services Director
Cindy Shelest, Administrative Services Director
Clare Frater, Policy Advisor
Marie Smith, Executive Coordinator (Recorder)

1. CALL TO ORDER

The meeting was called to order at 10:15 am. Chair Malcolmson acknowledged that the meeting was being held in traditional territory of the Coast Salish First Nations.

2. APPROVAL OF AGENDA

2.1 Introduction of New Items

There were no new items.

2.2 Approval of Agenda

By General Consent, the agenda was approved as presented.

3. ADOPTION OF MINUTES

3.1 June 17, 2014

By General Consent, the Minutes of the June 17, 2014 Executive Committee Meeting were adopted, as amended.

4. FOLLOWUP ACTION LIST AND UPDATES

4.1 Follow-up Action List

Staff was requested to provide advice on 2013 items that could be removed or completed by term's end.

4.2 Directors' and Chief Administrative Officer Updates

Directors provided updates on their follow up action list items and current activities.

4.3 Local Trust Committee Chair Updates

Executive Committee members provided verbal updates on recent activities in their roles as local trust committee chairs.

5. TRUST COUNCIL MEETING PREPARATION

No items.

6. BYLAWS FOR APPROVAL CONSIDERATION

6.1 Bowen Island Municipal Bylaw No. 357

6.1.1 Sue Ellen Fast re Lack of Consultation re Bowen OCP Amendment Bylaw 357

Staff will reply directly to Ms. Fast, clarifying that the Executive Committee do not have the authority to review the process Bowen Island Municipality follows, only the content of its bylaws.

6.1.2 Trustee Stone re: Proposed OCP Amendment

Provided for information.

6.1.3 Bylaw 357

The purpose of Bylaw 357 is to amend the Bowen Island Municipality Official Community Plan in order to encourage and support economic development on Bowen Island. The amendments are recommendations from the (Bowen Island) Economic Development Committee, the intent being to make the OCP language more encouraging to economic development on Bowen Island.

Staff advised that Bylaw 357 is not contrary or at variance to the Islands Trust Policy Statement but recommended that further information and clarification on how Bowen Island Municipality has addressed Policy 5.2.4 be provided prior to submission for approval.

EC-2014-100

It was MOVED and SECONDED,

That the Executive Committee advise Bowen Island Municipality that the Bylaw 357, cited as "Bowen Island Municipality Official Community Plan Bylaw No. 282, 2010, Amendment Bylaw No. 357, 2014" is not contrary or at variance to the Islands Trust Policy Statement and seek clarification on how Bowen Island Municipality has addressed Policy 5.2.4 prior to submission for approval.

CARRIED

Staff was requested to advise Bowen Island Municipality that further information is required on how the proposed amendments to OCP Policy 175, 188 and Objective 77 address the Islands Trust Policy Statement Directive Policy 5.2.4.

6.2 Bowen Island Municipal Bylaw No. 367

Bylaw 367 is a Land Use Bylaw Amendment to rezone two properties (Lot A and Lot 5) located in the Snug Cove Village to a Comprehensive Development (CD) zone to enable redevelopment of the lots.

EC-2014-101

It was MOVED and SECONDED,

That the Executive Committee advise Bowen Island Municipality that the Bylaw 367, cited as "Bowen Island Municipality Land Use Bylaw No. 57, 2002, Amendment Bylaw No. 367, 2014" is not contrary or at variance to the Islands Trust Policy Statement.

CARRIED

6.3 North Pender Island LTC Bylaw 195 (Land Use Bylaw Amendment)

This bylaw would amend the North Pender Island Land Use Bylaw to remove the commercial guest accommodation use (agri-tourist accommodation); to permit two dwellings and two cottages with limited floor area on the Rural portion, clustering development potential from the other Rural portion of the parcel; prevent further subdivision; limit uses in the ALR zoned portion to agriculture, one dwelling and temporary farm manager accommodation; and rezone the southern Rural zoned portion to ECO zone.

EC-2014-102

It was MOVED and SECONDED,

That the Executive Committee approve North Pender Island Local Trust Committee Bylaw No. 195, cited as “North Pender Island Land Use Bylaw 103, 1996, Amendment No. 2, 2014”, under Section 24 of the Islands Trust Act.

CARRIED

6.4 North Pender Island LTC Bylaw No. 197 (Official Community Plan Amendment)

This bylaw would amend the North Pender Island Official Community Plan to re-designate a portion of the property from Rural to Conservation.

EC-2014-103

It was MOVED and SECONDED,

That the Executive Committee approve North Pender Island Local Trust Committee Bylaw No. 197, cited as “North Pender Island Official Community Plan Bylaw No. 171, 2007, Amendment No. 1, 2014”, under Section 24 of the Islands Trust Act.

CARRIED

6.5 Salt Spring Island LTC Bylaw No. 474 (Official Community Plan Amendment)

This bylaw would change the Salt Spring Island Official Community Plan Bylaw No. 434 Shoreline designation from Marine Other to Shoreline Development and amend OCP Map 16 to include the water lease area in Development Permit Area 1: Island Villages.

EC-2014-104

It was MOVED and SECONDED,

That the Executive Committee approve Salt Spring Island Local Trust Committee Bylaw No. 474, cited as “Salt Spring Island Official Community Plan Bylaw, 2008, Amendment No. 2, 2013,” under Section 24 of the *Islands Trust Act*.

CARRIED

CLOSED MEETING

EC-2014-105

It was MOVED and SECONDED,

That the meeting be closed to the public subject to Sections 90(1)(g) and (i) of the Community Charter in order to consider matters related to litigation affecting the Islands Trust and receipt of advice that is subject to solicitor-client privilege and that staff attend the meeting.

CARRIED

The meeting closed to the public at 10:50 am.

The meeting reopened to the public at 11:45 am.

RISE AND REPORT DECISIONS FROM CLOSED MEETING

The Executive Committee received advice from staff about a local trustee acting without authority of its local trust committee and Chair Malcolmson will convey Executive Committee’s advice to that trustee.

11. CORRESPONDENCE (for information unless raised for action)

11.1 Edna Thomson re Bowen Council's 2014 Proposed Bylaw Changes to the OCP

Staff will reply directly to the writer advising of the Executive Committee's decision regarding the bylaws referred to.

11.2 Trustee Peter Johnston re: LTC voting guidelines

Chair Malcolmson will reply directly to Trustee Johnston and forward him the October 2013 summary written by the Legislative Services Manager about the role of the Chair in LTC voting and decision making, drawing attention to policies 4.1.i and 4.1.ii.

11.3 Minister Coralee Oaks re 2014 UBCM Meeting Requests

Staff were advised to request a UBCM meeting with Minister Oaks regarding the Islands Trust Conservancy Name change, if staff are unable to negotiate a meeting prior to the UBCM Convention.

EC-2014-106

It was MOVED and SECONDED,

That the Executive Committee request staff advice whether requesting a UBCM meeting with Minister of Transportation about BC Ferries is advisable.

CARRIED

11.4 MLA Selena Robinson re 2014 UBCM Meeting Requests

Provided for information. No action.

11.5 UBCM and Green Communities Committee re carbon neutrality reporting

Provided for information. Staff will post to the website.

The meeting recessed from 12:15 to 12:40 pm.

8. NEW BUSINESS

8.4 Post Council Joint Session

8.4.1 Roundtable

Executive Committee members and senior management provided feedback regarding the June 2014 Trust Council meeting about what went well and noted areas for improvement.

8.4.2 Trustee Comments/Feedback

Provided for information.

8.4.3 Continuous Learning Plan

Provided for information.

8.4.4 Draft September 2014 Trust Council Program

Staff were requested to consider adjusting the schedule to hold the Closed Session on Tuesday and the Term Review on Wednesday, pending the consultants' availability for the Closed Session.

By General Consent, the minutes of the June 2014 Trust Council Meeting were approved as amended.

9. CLOSED MEETING

EC-2014-107

It was MOVED and SECONDED,

That the meeting be closed to the public subject to Sections 90(1)(g) and (i) of the Community Charter in order to consider matters related to litigation affecting the Islands Trust and receipt of advice that is subject to solicitor-client privilege and that staff attend the meeting.

CARRIED

The meeting closed to the public at 1:25 pm.
The meeting reopened to the public at 1:40 pm.

7. EXECUTIVE COMMITTEE PROJECTS

No Items.

8. NEW BUSINESS

8.1 Trust Area Services

8.1.1 Letter of comment to the National Energy Board re Trans Mountain Pipeline Expansion

EC-2014-109

It was MOVED and SECONDED,

That the Executive Committee direct staff to draft a letter of comment for the Chair's signature to the National Energy Board regarding the Trans Mountain Pipeline Expansion project.

CARRIED

EC-2014-110

It was MOVED and SECONDED,

That the Executive Committee direct staff to ask trustees for Islands Trust Area specific questions that intervenors could ask Trans Mountain ULC.

CARRIED

8.1.2 Environment Assessment of Woodfibre LNG project - valued components

EC-2014-108

It was MOVED and SECONDED,

That the Executive Committee direct staff to draft a letter for the Chair's signature to the BC Environmental Assessment Office with comments on the Woodfibre LNG Valued Components Selection document and the Woodfibre LNG List of Accidents and Malfunctions and Projects included under Cumulative Effects document.

CARRIED

8.1.3 BC Ferries Advocacy

Staff advised that following Trust Council's direction to add this topic to an Executive Committee agenda, that they have tentatively added BC Ferries Advocacy to the EC Consolidated Work Program as Trust Area Services priority #1, for consideration during the work program review later in the meeting.

8.1.4 Resources needed for revising agreements with the Ministry of Forests, Lands and Natural Resource Operations

Staff advised that following Trust Council's direction to add this topic to an Executive Committee agenda, that it has been tentatively added to the Executive Committee's Consolidated Work Program as Trust Area Services priority #2, for consideration during the work program review later in the meeting.

8.1.5 AVICC/UBCM resolution about provincial funding for the Coastal Douglas-fir Conservation Partnership and for land protection initiatives

Staff advised that following Trust Council's direction to add this topic to an Executive Committee agenda, they recommend adding it to the Executive Committee's Followup Action List with an expected completion date of January 2015.

8.2 Local Planning Services

No Items.

8.3 Executive/Trust Council

No Items.

11. WORK PROGRAM

11.1 Review and amendment of current work program

Executive Committee members considered the amended version of their current work program, with proposed amendments from staff. By general consent, the Executive Committee approved the work program, as presented.

12. ADJOURNMENT

EC-2014-111
It was MOVED and SECONDED,
To adjourn the meeting.

CARRIED

The meeting adjourned at 2:35pm. Next meeting: July 29, 2014.

Sheila Malcolmson, Chair

Marie Smith, Recorder