



Executive Committee Minutes of Regular Meeting

Date: Tuesday, October 28, 2014
Location: Islands Trust Victoria Boardroom
200-1627 Fort Street, Victoria, BC

Members Present Sheila Malcolmson, Chair
Ken Hancock, Vice Chair
David Graham, Vice Chair
Peter Luckham, Vice Chair

Staff Present Marie Smith, Executive Coordinator (Recorder)
Linda Adams, Chief Administrative Officer
David Marlor, Director Local Planning Services
Cindy Shelest, Director, Administrative Services
Lisa Gordon, Director, Trust Area Services

1. CALL TO ORDER

The meeting was called to order at 10:17 a.m. Chair Malcolmson acknowledged that the meeting was being held in traditional territory of the Coast Salish First Nations.

2. APPROVAL OF AGENDA

2.1. Introduction of New Items

2.2. Approval of Agenda

By General Consent, the agenda was approved as amended.

3. ADOPTION OF MINUTES

3.1. October 7, 2014

By General Consent, the Minutes of the October 7, 2014 Executive Committee meeting were adopted, as amended.

4. FOLLOWUP ACTION LIST AND UPDATES

4.1. Followup Action List

Provided for information.

Staff was requested to get an update from the Ministry of Community Development about the status of bylaw approvals, and to investigate posting Council power point presentations on the website and report back.

4.2. Director/CAO Updates

Directors provided updates on their follow up action list items and current activities.

4.3. Local Trust Committee Chair Updates

Executive Committee members provided verbal updates on recent activities in their roles as local trust committee chairs.

5. BYLAWS FOR APPROVAL CONSIDERATION

5.1. Lasqueti Island LTC Bylaw No. 89

The purpose of this bylaw is to amend the Lasqueti Island Land Use Bylaw to allow vehicle parking as a home enterprise. The amendment is intended to assist with alleviating traffic/parking along road right-of-ways, particularly on False Bay hill, near the ferry terminal. No OCP amendments are required.

EC-2014-164

It was MOVED and SECONDED

That the Executive Committee approve proposed Bylaw No. 89 cited as "Lasqueti Island Land Use Bylaw No. 78, 2005, Amendment No. 1, 2014".

CARRIED

6. TRUST COUNCIL MEETING PREPARATION

6.1. Roundtable Comments - Trust Advice to Incoming Council and 2011-14 Term Review

This document will go to the next term's Executive Committee for review in the new term.to develop strategic plan recommendations

6.2. Trustee Orientation Development Schedule

For information

6.3. December 2014 4-Day Council Program

For information.

6.4. Council Orientation Program - Session Outlines and Powerpoint Presentations

The following session outlines and power point presentations for the December 2014 Trust Council orientation program were reviewed and commented on by Executive Committee members. Those with substantive changes will be brought back to the November 18 meeting for further review:

- 6.4.1. The Big Picture
- 6.4.2. Notice of Elections
- 6.4.3. Trust Area Services
- 6.4.4. Islands Trust Fund
- 6.4.5. Council Roundtable
- 6.4.6. Administrative Services
- 6.4.7. Human Resources
- 6.4.8. Closed Session
- 6.4.9. Staying Out of Trouble
- 6.4.10. Making Fair Decisions
- 6.4.11. Local Planning Services
- 6.4.12. Executive Committee/Trust Fund Board Candidate Presentations
- 6.4.13. Executive Committee/Trust Fund Board Elections
- 6.4.14. Draft 2015-2016 Budget

7. EXECUTIVE COMMITTEE PROJECTS

No items.

8. NEW BUSINESS

8.1. Trust Area Services

8.1.1. Draft 2014 UBCM Report

CAO Linda Adams and Chair Malcolmson will contribute their information to the report and a final draft will be reviewed prior to distributing the report to trustees for their information.

9. CLOSED MEETING

EC-2014-165

It was MOVED and SECONDED

That the meeting be closed to the public subject to Sections 90(1)(g) and (i) of the Community Charter in order to consider matters related to litigation affecting the Islands Trust and receipt of advice that is subject to solicitor-client privilege and that staff attend the meeting.

CARRIED

The meeting closed to the public at 1: 50 pm and reopened at 2:10 pm.

10. RISE AND REPORT DECISIONS FROM CLOSED MEETING

No rise and report.

11. CORRESPONDENCE (for information unless raised for action)

11.1. Trustee Law re European Fire Ants

For information. No action required.

11.2. H. Lipetz re Bridges

Chair Malcolmson will reply directly to the writer.

11.3. C. Heffley re Support for LNG Community Forum

Staff will reply directly to the writer.

12. WORK PROGRAM

12.1. Review and amendment of current work program

Executive Committee members considered the amended version of their current work program, with proposed amendments from staff. Senior staff was requested to consider scheduling Executive Committee meetings on Wednesdays in the new term.

13. ADJOURNMENT

EC-2014-166

It was MOVED and SECONDED

To adjourn the meeting.

CARRIED

Sheila Malcolmson, Chair

Certified Correct

Marie Smith, Deputy Secretary