



# Islands Trust Conservancy

## Minutes of Regular Meeting

**Date:** Tuesday, September 25, 2018  
**Time:** 10:00 am  
**Location:** Islands Trust Victoria Boardroom  
200-1627 Fort Street, Victoria, BC

**Board Members Present** Tony Law, Chair  
Hoops Harrison  
Kate-Louise Stamford  
Robin Williams  
Susan Morrison (by teleconference), left the meeting at 12:57 pm  
Linda Adams

**Staff Present** Kate Emmings, a/Manager  
Nuala Murphy, a/Ecosystems Protection Specialist  
Corlynn Strachan, Administrative Assistant  
Crystal Oberg, Communications & Fundraising Specialist  
Clare Frater, Director, Trust Area Services  
Alexandra (Alex) Trifonidis, a/Administrative Assistant  
Russ Hotsenpiller, Chief Administrative Officer, Islands Trust, left the meeting at 11:16 pm

**Guests** Three members of the public

### 1. CALL TO ORDER

Chair Law called the meeting to order at 10:00 am and acknowledged that the meeting was being held in Coast Salish First Nations territory.

#### 1.1 Staff and Board Member Updates

Chair Law initiated introductions and welcomed Linda Adams and Alexandra Trifonidis. The ITC Manager provided staff updates.

Appointed ITC Board member Williams advised he is running for Regional Director in the upcoming election and in the event he is elected, he will notify the Minister to request guidance on possible options for his appointment with the ITC Board, including finishing out his term, finishing to end of year, or resigning.

### 2. APPROVAL OF AGENDA

**By general consent**, the Islands Trust Conservancy approved the agenda as presented.

### 3. CLOSED MEETING

The Islands Trust Conservancy convened the closed portion of the meeting at 10:10 am and resumed in open meeting at 11:38 am to Rise and Report.

**ITC-2018-024**

**It was MOVED and SECONDED,**

that the meeting be closed to the public in accordance with the Community Charter, Part 4, Division 3, section 90 (1) (d) the security of the property of the Islands Trust Conservancy board. (e) the acquisition, disposition or expropriation of land or improvements, if the board considers that disclosure could reasonably be expected to harm the interests of the Islands Trust Conservancy; (i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose; (k) negotiations and related discussions respecting the proposed provision of a service that are at their preliminary stages and that, in the view of the board, could reasonably be expected to harm the interests of the Islands Trust Conservancy board if they were held in public; and that Clare Frater be invited to remain in the meeting and Kate Emmings, Crystal Oberg, Nuala Murphy, Alexandra Trifonidis and Corlynn Strachan be invited to remain in the meeting for all items except those pertaining to the Community Charter, Part 4, Division 3, section 90 (1)(k).

**CARRIED**

**4. RISE AND REPORT**

The Islands Trust Conservancy Board reported on the following items:

- The board agreed to partially fund an Opportunity Fund grant request from the Lasqueti Island Nature Conservancy for a matching grant of up to \$4,500 for the purchase of Salish View on Lasqueti Island.
- The board recommend to the Islands Trust Council that the 2019-2020 budget include funding for one new auxiliary Covenant Monitoring and Outreach Specialist position and that financial planning for the 2020-2021 budget include a vision for a new fundraising position.

**5. MINUTES/COORDINATION**

**5.1 Minutes of Meetings/Resolutions without Meetings**

5.1.1 Approval of the July 17, 2018 Regular Meeting Minutes

**By general consent,** the Islands Trust Conservancy meeting minutes of July 17, 2018 were adopted.

5.1.2 Minutes of the July 17, 2018 ITC-EC Liaison Meeting Minutes

The Islands Trust Conservancy Board reviewed the Islands Trust Conservancy-Executive Committee Liaison Meeting minutes of July 17, 2018 and had no edits. These minutes will be adopted at the next Islands Trust Conservancy-Executive Committee Liaison Meeting.

**5.2 Follow-up Action List**

The Islands Trust Conservancy Manager provided an update on each of the items in the Follow-up Action List.

**6. BUSINESS**

**6.1 Items for Approval**

6.1.1 Annual Nature Reserve and NAPTEP Monitoring Report

The acting Ecosystem Protection Specialist presented the report to board members. Board members discussed fire management, and the condition of cedar trees following the recent drought.

**ITC-2018-025**

**It was MOVED and SECONDED,**

that the Islands Trust Conservancy accept the “Islands Trust Conservancy Nature Reserve and NAPTEP Monitoring Report 2018”.

**CARRIED**

6.1.2 Wallace Point NAPTEP Covenant Waiver

The acting Ecosystem Protection Specialist provided a background for board members. Board members discussed staff time, and questioned administrative fees.

**ITC-2018-026**

**It was MOVED and SECONDED,**

that the Islands Trust Conservancy approve the request from the landholder of the Wallace Point NAPTEP Covenant to widen the driveway to allow for the safe passage of large vehicles by providing a waiver to section 4.2 (a) (iii), (vi) and (viii) of the covenant, valid until June 15, 2019.

**CARRIED**

6.1.3 Enchanted Forest Covenant Waiver

**ITC-2018-027**

**It was MOVED and SECONDED,**

that the Islands Trust Conservancy approve the request from Pender Islands Parks and Recreation Commission to create new short sections of trail of approximately 22 metres total and insert two to three 6”x 6” beams to act as a retaining wall to shore up the waterfall viewing platform at Enchanted Forest Conservation Covenant by providing a waiver to section 1 (a)(b)(g)(h) of the covenant, valid until July 15, 2019.

**CARRIED**

6.1.4 Link Island NAPTEP Covenant Approval

The ITC Manager briefed board members on the 10 year project background and highlighted edits to the covenant template. The ITC Manager also noted this is an Ecological Gift under Environment and Climate Change Canada’s ecological Gift Program. The covenant is significant in size, location and ecological value and is a good model of land conservation under the NAPTEP program.

**ITC-2018-028**

**It was MOVED and SECONDED,**

that the Islands Trust Conservancy authorizes the Chair to sign a NAPTEP covenant with Elizabeth Working Swift and the Nanaimo & Area Land Trust Society, over the Land described as PID 009-772-138, Section 25 (Part of Decourcy Group of Islands) Nanaimo District, through the Natural Area Protection Tax Exemption Program (NAPTEP).

**CARRIED**

## 6.2 Items for Discussion/Direction

### 6.2.1 Regional Conservation Plan Briefing

Board members discussed ways to communicate the RCP to local trust committees including placing the RCP item first on LTC agendas, holding separate LTC workshops, and creating islands profiles for new trustees. Board members also discussed possible new methods to present information such as YouTube video and Facebook, and using infographics.

#### **ITC-2018-029**

**It was MOVED and SECONDED,**

that members Stamford and Law be requested to develop a briefing on options for utilizing the Regional Conservation Plan at the local level in the upcoming term for consideration by the Board at its November meeting.

**CARRIED**

## 6.3 Correspondence

There were no items

## 6.4 Updates for Information

### 6.4.1 Name Change Status (Verbal)

The Communications and Fundraising Specialist provided an update to board members noting the ITC website updates are complete with the exception of a few pdfs still pending revision, and noted property monitoring letters with further name change communications will be sent in October.

### 6.4.2 Public Acquisitions Report

The Islands Trust Conservancy reviewed the Public Acquisitions Report for information.

### 6.4.3 Public Covenants Report

The Islands Trust Conservancy reviewed the Public Covenants Report for information.

### 6.4.4 Regional Conservation Plan Progress Report

The Islands Trust Conservancy reviewed the report for information. Trustee Williams suggested review of Ruby Alton property management.

#### **ITC-2018-030**

**It was MOVED and SECONDED,**

that the Islands Trust Conservancy board request staff to recommend a process to annually report to the Executive Committee and Trust Council on implementation of the Regional Conservation Plan.

**CARRIED**

### 6.4.5 Coastal Douglas-fir Order (Land Act)

The ITC Manager provided an update for board members noting the province issued a land use order protecting lands in the Coastal Douglas-fir zone on Galiano and Salt Spring Islands. The order will prevent development of Crown lands (i.e. mining and forestry), and will manage recreational use for compatibility with ecological values. Recreational use will not allow for intensive use by ATVs and motorized vehicles. Limited road development is allowed.

6.4.6 Budget Report

The Islands Trust Conservancy reviewed the Budget Report for information.

**7. NEW BUSINESS**

There was no new business.

**8. NEXT MEETING**

The next meeting will take place on November 27, 2018 at 10:00 am.

**9. ADJOURNMENT**

**By general consent**, the meeting adjourned at 1:35 pm.

---

Kate-Louise Stamford, Chair  
November 27, 2018

Certified Correct:

---

Alexandra Trifonidis, Acting Administrative Assistant (Recorder)  
November 27, 2018