

# ADOPTED

## MINUTES OF THE LOCAL PLANNING COMMITTEE MEETING HELD ON MAY 16, 2012 AT 10:00 AM AT THE ISLANDS TRUST OFFICE, VICTORIA, BC

**Present:**

Louise Decario	Chair
George Grams	Vice-Chair
Brian Crumblehulme	Committee Member
Pamela Janszen	Committee Member
Mike Jones	Committee Member
Gisele Rudischer	Committee Member
Sue French	Committee Member

**Present by Telephone:**

Jan Hagedorn	Committee Member
Peter Johnston	Committee Member
David Graham	Executive Committee Representative
Sheila Malcolmson	Ex-officio Member

**Staff:**

David Marlor	Director, Local Planning Services
Stephanie Somers	Committee Secretary

**Guest:**

Linda Adams	Chief Administrative Officer
Marnie Eggen	Planner 1
Miles Drew	Bylaw Enforcement Manager
Chris Jackson	RPM, Northern Region
Leanna Boyer	Sea Grass Conservation Working Group
Nikki Wright	Sea Grass Conservation Working Group

There were no members of the public in attendance.

Chair Decario opened the meeting at 10:04 am with Trustees Graham, Hagedorn, Johnston and Malcolmson attending via teleconference.

### 1. **AGENDA**

#### 1.1 **Adoption of Agenda**

Chair Decario asked for any additions to the agenda and no changes were made.

#### **Resolution LPC 7/2012**

It was Moved and Seconded that the Local Planning Committee meeting agenda be adopted as presented.

**CARRIED**

#### 1.2 **Follow Up Action List**

Chair Decario asked for any comments on the FUAL and the following changes were made:

- 5.1 is to be deferred to August
- 8.1 done

Resolution LPC 8/2012

It was Moved and Seconded that the Local Planning Committee approve the FUAL as amended.

**CARRIED**

**2. ADOPTION OF MEETING MINUTES**

2.1 Minutes of February 8, 2012 Meeting

Chair Decario asked for any amendments to the minutes and the following changes were made:

- Change “elude” to “allude” in the last bullet in Public Process in item 8.1
- Trustee French left the meeting at lunch and did not return.

Resolution LPC 9/2012

It was Moved and Seconded that the Local Planning Committee meeting minutes of February 8, 2012 be adopted as amended.

**CARRIED**

**3. WORK PROGRAM ITEMS**

3.1 Encouraging Domestic Wind Power Technologies

Planner Eggen gave a presentation on a report on Encouraging Domestic wind Power Technologies and the supporting Request for Decision.

By consent, the Local Planning Committee requested that the following amendment be made to the Request for Decision:

- Change wording of desired outcome to read “To continue to provide information to Local Trust Committees and Bowen Island Municipality on the development of Green Technologies”.

The committee suggested an addendum regarding vertical wind turbines be added to the planner’s report.

Resolution LPC 12/2012

It was Moved and Seconded that the Local Planning Committee forward the Request for Decision on Encouraging Domestic Wind Power Technologies to June Trust Council as amended.

**CARRIED**

### 3.2 Tidal Power and Ocean Based Geothermal Exchange

The Director of Local Planning Services reviewed the memorandum.

The Committee suggested that the memorandum be corrected to reference the "Executive Committee acting as a Local Trust Committee" instead of "Executive Committee".

### 3.3 Development Application Fee Model Bylaw

The Director of Local Planning Services presented the briefing. Discussion was deferred until after the Strategic Plan discussion.

By consent, the Committee asked that the Director of Local Planning Services bring a Request for Decision on this item to the August Local Planning Committee meeting.

### 3.4 Development Permit Monitoring

The Director of Local Planning Services gave a verbal update on Development Permit Monitoring and indicated the intent was to bring a report to a future Local Planning Committee meeting.

### 4.1 Strategic Plan

By consent, the Committee agreed to move this discussion earlier in the meeting.

The Chief Administrative Officer gave an overview of the briefing.

#### Resolution LPC 10/2012

It was moved and seconded that the Local Planning Committee recommends that 4.1 and 4.2 of the strategic plan to be a given lower priority.

**CARRIED**  
**3 opposed**

#### Resolution LPC 11/2012

It was moved and seconded that Local Planning Committee recommend the Request for Decision on the Strategic Plan be forwarded by Executive Committee to June Trust Council.

**CARRIED**

The Chair recessed the meeting for lunch at 12:09pm

The Chair reconvened the meeting at 12:30pm.

#### **4. DISCUSSION ITEMS**

##### **4.2 Shoreline Mapping**

###### **4.2.1 Mapping Product Presentation**

Regional Planning Manager Jackson gave an explanation about the mapping products. He was asked to bring maps to June Trust Council.

###### **4.2.2 Public Outreach**

Regional Planning Manager Jackson reviewed the Request for Decision on public outreach for the shoreline mapping project.

By consent, the following amendment was made to the Request for Decision:

- On page 2 “should be then of November” to be changed to “should be the end of November”

###### **Resolution LPC 13/2012**

It was Moved and Seconded that the Local Planning Committee forward the Request for Decision on Integrated Watershed and Shoreline Mapping to June Trust Council.

**CARRIED**

##### **4.3 Sea Change Presentation**

The Director of Local Planning Services introduced Leanna Boyer and Nikki Wright and they gave a presentation on the Sea Grass Conservation Working Group.

#### **5. BRIEFINGS/UPDATES – ONGOING ITEMS**

##### **5.1 Riparian Area Regulation Implementation**

The Director of Local Planning Services reviewed the Riparian Areas Regulation briefing. By consent, the Committee forwarded the Riparian Areas Regulation briefing to June Trust Council.

##### **5.2 Bylaw Enforcement Notification System Update**

The Director of Local Planning Services reviewed the Bylaw Enforcement Notification status tracking sheet. By consent, the Committee forwarded the bylaw notification system update to June Trust Council.

5.3 Islands Trust Green Shores for Homes Project

The Director of Local Planning Services gave a verbal update.

5.4 Ministry of Transportation Protocol and Letter of Agreement

The Director of Local Planning Services gave a verbal update.

5.5 Food Security

The Director of Local Planning Services gave a verbal update.

5.6 Three Year Plan

The Director of Local Planning Services reviewed the three year plan. By consent, the Committee forwarded the report to June Trust Council.

Trustee Grams left the meeting at 2:00pm.

**6. NEW BUSINESS**

6.1 Quality Management

The Director of Local Planning Services gave an overview of the Request for Decision on Quality Management.

Trustee Janszen left at 2:10pm.

Resolution LPC 14/2012

It was Moved and Seconded that the Local Planning Committee defers Quality Management to the August Local Planning Committee meeting.

**CARRIED**

6.2 Trust-wide Official Community Plan Review Process

The Director of Local Planning Services gave an overview of the memorandum on Trust-wide Official Community Plan Review Process best practices.

Resolution LPC 15/2012

It was moved and seconded that the Local Planning Committee direct staff to report back to Local Planning Committee in August in respect to making a trust-wide Official Community Plan review process "best practices model".

**CARRIED**

### 6.3 Terms of Reference

The Director of Local Planning Services gave a verbal update.

### 6.4 Annual Report – LPC Highlights

The Director of Local Planning Services reviewed the draft local planning committee highlights.

#### Resolution LPC 16/2012

It was moved and seconded that the Local Planning Committee strike the word “structures” from Green Technologies” Structures”.

**CARRIED**

#### Resolution LPC 17/2012

It was moved and seconded that the Local Planning Committee forward the Local Planning Committee Highlights to June Trust Council as amended.

**CARRIED**

## 7. **LOCAL PLANNING COMMITTEE WORK PROGRAM**

### 7.1 Local Planning Committee Report

The Director of Local Planning Services gave an overview of the report.

By consent, the Committee made the following changes to the report:

- moved “Ocean Based Geothermal Exchange” from “planned” to “current” and added “Tidal Power” to “planned” under the heading “Encouraging Green Technologies”;
- amended the “Greenhouse Gas Emission Reduction” section to say “expected to begin in Fall 2012”; and
- added the word “stewardship” between “Shoreline” and “Protection”.

#### Resolution LPC 18/2012

It was Moved and Seconded that the Local Planning Committee forward the Local Planning Committee Work Program as amended to June Trust Council.

**CARRIED**

## 8. **NEXT MEETING**

The next meeting will take place August 15, 2012 at the Victoria Office.

9. **ADJOURNMENT**

By consent, the meeting was adjourned at 2:49pm.

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**RECORDER**

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**CHAIR**