

ADOPTED

MINUTES OF THE LOCAL PLANNING COMMITTEE MEETING HELD ON AUGUST 15, 2012 AT 10:00 AM AT THE ISLANDS TRUST OFFICE, VICTORIA, BC

Present:

Louise Decario	Chair
George Grams	Vice-Chair
Pamela Janszen	Committee Member
Mike Jones	Committee Member
Gisele Rudischer	Committee Member
Sue French	Committee Member
David Graham	Executive Committee Representative

Present by Telephone:

Jan Hagedorn	Committee Member
Peter Johnston	Committee Member
Sheila Malcolmson	Ex-officio Member
Brian Crumblehulme	Committee Member

Staff:

David Marlor	Director, Local Planning Services
Stephanie Somers	Committee Secretary

Guest:

Linda Adams	Chief Administrative Officer
Lisa Gordon	Director, Trust Area Services

There were no members of the public in attendance.

1. **CALL TO ORDER**

Chair Decario opened the meeting at 10:05 am with Trustees Crumblehulme, Johnston and Malcolmson attending via teleconference.

Trustee Hagedorn joined the conference at 10:08 am

2. **APPROVAL OF AGENDA**

Chair Decario asked for any additions or changes to the agenda and the following changes were made.

- 5.2 to be moved before 4.2 and the number changed to 4.2 with the subsequent numbers after being re-numbered accordingly.

Resolution LPC 19/2012

It was Moved and Seconded that the Local Planning Committee meeting agenda be adopted as amended.

CARRIED

ADOPTED

3. ADOPTION OF MEETING MINUTES

3.1 Minutes of May 16, 2012 Meeting

Chair Decario asked for any amendments to the minutes and no changes were made.

Resolution LPC 20/2012

It was Moved and Seconded that the Local Planning Committee meeting minutes of May 16, 2012 be adopted as presented.

CARRIED

3.2 Follow Up Action List

Chair Decario asked for any comments on the FUAL and no changes were made.

4. WORK PROGRAM ITEMS

4.1 Ocean-based Geothermal Exchange

The Director of Local Planning provided a verbal update on the ocean-based geothermal exchange report and indicated a report is planned to be ready for the November LPC meeting.

4.2 Quality Management

The Director of Local Planning presented the Quality Management Request for Decision. Discussion ensued and it was suggested that this can be piloted through the local trust committee level.

Resolution LPC 21/2012

It was Moved and Seconded that the Local Planning Committee does not send the Quality Management Request for Decision to Trust Council.

CARRIED

5.1 Strategic Plan

This item was moved to take place after 4.2 due to time commitments. Chief Administrative Officer Adams reviewed the Strategic Plan briefing. Discussion Ensued.

Protecting the natural environment of the islands, protecting coastal and Marine ecosystems, and protecting the quality and quantity of water resources had the most support from Local Planning Committee Members.

ADOPTED

Members were asked to vote on the top three LPC strategies and the results are listed below:

Strategy	Vote
Encourage understanding of shoreline process and voluntary stewardship of coastal ecosystems	8
Use Land use planning tools to protect water quality and quantity	8
Use land use planning tools to support compatible economic opportunities	6
Use land use planning tools to increase protection of special areas	3
Review and update local planning policies	3
Use land use planning tools to improve food security	2
Confirm effective application processing service delivery	1
Improve cost recovery from development application fees	0
Use land use planning tools to help communities adapt to expected climate change impacts	0
Use land use planning tools to improve availability of housing	0

The Local Planning Committee broke for lunch at 12:31 pm and reconvened at 1:02 pm

4.3 Development Application Fee – Model Fee Bylaw

The Director of Local Planning Services reviewed the Model Fee Bylaw Request for Decision. Discussion ensued

Resolution LPC 22/2012

It was Moved and Seconded that the Local Planning Committee forward the Model Fee Bylaw Request for Decision as presented to Trust Council.

CARRIED
1 opposed

7. NEW BUSINESS

7.1 Gabriola Request – Trust-wide OCP Review Process

Due to time constraints all New Business items were moved to take place after 4.3.

The Director of Local Planning gave an overview of the memorandum and it was received for information only. Trustee Malcolmson continued to review in more detail. Discussion ensued.

ADOPTED

7.2 Revised LPC Approach

The Director of Local Planning Services reviewed the briefing. Discussion ensued about a dedicated LPC planner and transfer of Executive Islands to the North Office.

7.3 Council Committee Terms of Reference

The Director of Local Planning Services advised that the Council Committee terms of reference was on the Executive Committee list of things to do.

7.4 LPC Name Change

This item is to be put on the November LPC agenda.

4.4 Development Permit Monitoring

The Director of Local Planning Services provided a verbal update on the status of development permit monitoring and indicated a report would be provided to the November LPC meeting.

8. LOCAL PLANNING COMMITTEE WORK PROGRAM

8.1 Local Planning Committee Report

The Director of Local Planning Services gave an overview of the report. The following changes were made:

- Strike second priority
- Add target date on 3 to November and change 3 to 2

Resolution LPC 23/2012

It was Moved and Seconded that the Local Planning Committee forward the Local Planning Committee Work Program as amended to Trust Council.

CARRIED

Due to time constraints none of the on-going items were discussed as all members had previously read the reports.

Resolution LPC 24/2012

It was Moved and Seconded that the Local Planning Committee forward items 6.1 Riparian Areas Regulation Implementation, 6.2 Bylaw Dispute Adjudication System, 6.3 Integrated Watershed and Shoreline Stewardship Protection Approach, 6.4 Green Shores for Homes Project, and 6.7 Food Security to Trust Council.

CARRIED

ADOPTED

Trustee Graham left the meeting at 2:37 pm.

9. **NEXT MEETING**

The next meeting will take place November 7, 2012 at the Victoria Office.

10. **ADJOURNMENT**

By consent, the meeting was adjourned at 2:39pm.

RECORDER

CHAIR