

**ADOPTED**



## **Local Planning Committee Minutes of Regular Meeting**

**Date:** Friday, February 7, 2014  
**Location:** Islands Trust Victoria Boardroom  
200-1627 Fort Street, Victoria, BC

**Members Present:** Louise Decario, Chair  
Ken Hancock, Executive Committee Representative  
George Grams, Vice Chair  
Brian Crumblehulme, Committee Member  
Mike Jones, Committee Member  
Sheila Malcolmson, Ex-Officio Member (by web conference)  
Sue French, Committee Member  
Gisele Rudischer, Committee Member  
Jan Hagedorn, Committee Member (by web conference)  
Peter Johnston, Committee Member (by web conference)

**Regrets:** Pamela Janszen, Committee Member

**Staff Present:** David Marlor, Director, Local Planning Services  
Kris Nichols, Island Planner  
Rob Gratton (Minutes)

### **1. CALL TO ORDER**

The meeting was called to order at 10:02 a.m. with Trustees Hagedorn, Johnston and Malcolmson attending via web conference. Trustee Janzen sent regrets.

### **2. APPROVAL OF AGENDA**

By general consent the Committee approved the agenda as submitted.

### **3. ADOPTION OF MINUTES/COORDINATION**

#### **3.1. Minutes of Meetings**

The minutes of the November 7, 2013 meeting were approved with no amendments.

**Resolution LPC 1/2014**  
It was **MOVED** and **SECONDED**

**ADOPTED**

That the Local Planning Committee meeting minutes of November 7, 2014 be adopted.

**CARRIED**

**3.2. Resolutions Without Meeting**

There were no Resolutions Without Meeting since the last meeting.

**3.3. Follow-up Action List**

The committee reviewed the follow-up action list. Chair Decario asked for any comments or amendments. No changes were made to the document.

**4. WORK PROGRAM ITEMS**

**4.1. *Gulf Islands Groundwater Protection: A Regulatory Toolkit - RFD***

Island Planner Nichols presented the updated *Gulf Islands Groundwater Protection: A Regulatory Toolkit*. The committee thanked Island Planner Nichols for the report.

**Resolution LPC 2/2014**

**It was MOVED and SECONDED**

That the Local Planning Committee approves the *Gulf Islands Groundwater Protection - A Regulatory Toolkit* report dated January 30, 2014.

**CARRIED**

**Resolution LPC 3/2014**

**It was MOVED and SECONDED**

That the Local Planning Committee recommends that the Islands Trust Council circulates this report, *Gulf Islands Groundwater Protection - A Regulatory Toolkit*, dated January 30, 2014, to all Local Trust Committees and planning staff so that they are aware of some of the options available for the protection of groundwater.

**CARRIED**

**4.2. Update on Green Shores - Thetis Pilot**

**ADOPTED**

Island Planner Nichols updated the Local Planning Committee about the Green Shores for Homes Project. A briefing was provided as follow-up to the Request for Decision report presented at the November 7, 2013 meeting. A Staff Report to introduce two project management documents regarding the Shoreline Protection Project was presented, as were the supporting documents. It was noted that a cost comparison between traditional options and the Green Shores approach would be helpful. The committee recommended minor changes to the staff report and it was well received.

**5. DISCUSSION ITEMS**

**5.1. Adopting LPC Minutes by Resolution Without Meeting (RWM)**

Director Marlor noted that current policy does not allow adoption of minutes by Resolution Without Meeting. After a brief discussion, the Local Planning Committee agreed not to pursue adoption of minutes by Resolution Without Meeting.

**5.2. LPS Three-Year Plan**

Director Marlor presented the updated LPS Three-Year Work Plan. The committee suggested minor revisions which Director Marlor will make.

**Resolution LPC 4/2014**

**It was MOVED and SECONDED**

That the Local Planning Committee submits the LPS Three-Year Work Plan as amended to Trust Council at their March 2014 meeting.

**CARRIED**

**6. ON-GOING ITEMS**

**6.1. Bylaw Enforcement Briefing**

Director Marlor presented the Bylaw Enforcement Statistics Report for Q3 to the committee. It was noted that Bylaw Enforcement Staff are currently working on updating violation type categories. Minor changes were suggested by the committee and the reports were accepted.

**Resolution LPC 5/2014**

**It was MOVED and SECONDED**

That the Local Planning Committee submits the Bylaw Enforcement Briefing and Reports as amended to Trust Council at their March 2014 meeting.

**CARRIED**

**6.2. Integrated Shoreline Watershed Protection Approach**

Island Planner Nichols presented a briefing on the *Integrated Shoreline Mapping Final Report* to Trust Council. The committee suggested minor revisions and thanked Island Planner Nichols for the briefing.

**Resolution LPC 6/2014**

**It was MOVED and SECONDED**

That the Local Planning Committee submits the Integrated Shoreline Mapping Final Report to Trust Council as amended to Trust Council at their March 2014 meeting.

**CARRIED**

**7. NEW BUSINESS**

**7.1. APC Conflict of Interest**

Trustees Grams, Johnston and Crumblehulme reported on discussions around this issue and indicated that Trustee Montague will make a request directly to the Executive Committee.

**8. LOCAL PLANNING COMMITTEE - WORK PROGRAM**

The Local Planning Committee Work Program was amended as follows.

**Resolution LPC 7/2014**

**It was MOVED and SECONDED**

That the Local Planning Committee revises the wording of the Development Approval Information Model Bylaw on-going item to include the policy number.

**CARRIED**

**Resolution LPC 8/2014**

**It was MOVED and SECONDED**

**ADOPTED**

That the Local Planning Committee requests that the Staff Memo reporting on progress with the Letter of Agreement with the Ministry of Transportation and Infrastructure be forwarded to Trust Council.

**CARRIED**

**Resolution LPC 9/2014**

**It was MOVED and SECONDED**

That the Local Planning Committee removes tidal power and adds solar power to the planned activity in the Renewal Energy Work Program item.

**DEFEATED**

**Resolution LPC 10/2014**

**It was MOVED and SECONDED**

That the Local Planning Committee revises the planned activity in the Renewal Energy Work Program item to include solar hot water and photovoltaic power as well as domestic tidal power.

**CARRIED**

**Resolution LPC 11/2014**

**It was MOVED and SECONDED**

That the Local Planning Committee changes the Work Program items by removing the Groundwater Toolkit as item 1, making the Renewable Energy item number 1 and moving the Development Approval Information Model on-going item to number 3.

**CARRIED**


**9. NEXT MEETING**

The next meeting of the Local Planning Committee will take place on Thursday, May 15, 2014 from 10 a.m. to 2:30 p.m. in the Islands Trust boardroom.

**10. ADJOURNMENT**

By consent the meeting was adjourned at 12:20 p.m.

**ADOPTED**

  
Louise DeCario, Chair

Certified Correct

  
Rob Gratton, Secretary and Recorder