

# ADOPTED



## Local Planning Committee Minutes of Regular Meeting

**Date:** Tuesday, February 23, 2016  
**Location:** Islands Trust Victoria Boardroom  
200-1627 Fort Street, Victoria, BC

**Members Present:** Paul Brent, Chair  
Peter Luckham, Ex Officio Member  
Laura Busheikin, Executive Committee Representative  
Tony Law, Local Trustee  
Sandy Pottle, Local Trustee - teleconference attendee  
Wendy Scholefield, Local Trustee  
Lee Middleton, Local Trustee

**Regrets:** Melanie Mamoser, Vice Chair  
Alex Allen, Local Trustee  
Timothy Peterson, Local Trustee

**Staff Present:** Russ Hotsenpiller, Chief Administrative Officer  
David Marlor, Director, Local Planning Services  
Robert Barlow, Recorder

**Staff Absent:** Justine Starke, Island Planner

### 1. CALL TO ORDER

Chair Paul Brent called the meeting to order at 10:00 am.

### 2. APPROVAL OF AGENDA

By general consent the agenda was approved.

### 3. MINUTES AND FOLLOW-UP ACTION

#### 3.1 Minutes of Meetings

##### 3.1.1 Local Planning Committee Minutes of November 12, 2015

By general consent the Local Planning Committee Minutes of November 12, 2015 were adopted.

#### 3.2 Resolutions Without Meeting – None

#### 3.3 Follow-up Action List

The follow-up action list was provided for information and review.

# ADOPTED

## 4. WORK PROGRAM ITEMS

### 4.1 Housing Forum – Request for Decision

#### EC-2016-01

**It was MOVED and SECONDED,**

that the Local Planning Committee endorses the Project Charter dated February 23, 2016, for a community housing forum to be held on June 13, 2016.

**CARRIED**

#### EC-2016-02

**It was MOVED and SECONDED,**

that the Local Planning Committee endorses the Briefing to Trust Council with information on the community housing forum to be held on June 13, 2016.

**CARRIED**

#### EC-2016-03

**It was MOVED and SECONDED,**

that the Local Planning Committee requests the Executive Committee to schedule time for a roundtable discussion at the June, 2016, Trust Council meeting to debrief the community housing forum to be held on June 13, 2016.

**CARRIED**

## 5. DISCUSSION ITEMS

### 5.1 Local Trust Committee Advocacy

Committee members discussed general advocacy issues.

### 5.2 Senior Intergovernmental Policy Advisor – Budget Request for 2016/17

The Local Planning Committee has been asked to provide comments to the Financial Planning Committee on the proposal to provide funding within the 2016-17 budget for a temporary, full-time Senior Intergovernmental Policy Advisor position.

#### EC-2016-04

**It was MOVED and SECONDED,**

that the Local Planning Committee supports the position in principle and recommends the Financial Planning Committee provide options for the funding position that would have minimal impacts on taxation over the short term and the long term.

**CARRIED**

## 6. ON-GOING ITEMS - None

## 7. NEW BUSINESS

# ADOPTED

**7.1 Letter from Ministry of Forests, Lands and Natural Resources to the Chief Administrative Officer, Islands Trust, in regards to protection of Northern Goshawks and Marbled Murrelets**

Trustee Law (chair of Trust Fund Board) discussed letter referred to the Islands Trust Fund and noted that planning staff may wish to respond to the letter as well.

**8. LOCAL PLANNING COMMITTEE - WORK PROGRAM**

**8.1 Community Housing Needs**

Planner Starke is organizing a Community Housing Forum on June 13, 2016.

**8.2 Shoreline Marine Planning**

Planner Starke will begin this work once the deliverables associated with the Community Housing Top Priority have been completed.

**9. NEXT MEETING**

**10.1 Meeting Schedule for 2016**

**By general consent** the meeting schedule changes were adopted.

**10. ADJOURNMENT**

**By general consent** the meeting adjourned at 11:53 am.

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Paul Brent, Chair

Certified Correct:

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Robert Barlow, Recorder