

ADOPTED



**Local Planning Committee
Minutes of Regular Meeting**

Date: November 9, 2017
Location: Islands Trust Victoria Boardroom
200-1627 Fort Street, Victoria, BC

Members Present: Melanie Mamoser, Chair
Paul Brent, Local Trustee
Tony Law, Local Trustee (joined at 10:30 a.m.)
Sandy Pottle, Local Trustee - teleconference attendee
Laura Busheikin, Executive Committee Representative
Peter Luckham, Ex Officio Member

Members Absent: Alex Allen, Vice Chair
Timothy Peterson, Local Trustee
Lee Middleton, Local Trustee

Staff Present: David Marlor, Director, Local Planning Services
Claire Frater, Director, Trust Area Services
Justine Starke, Island Planner
Robert Barlow, Recorder

1. CALL TO ORDER

Chair Melanie Mamoser called the meeting to order at 10:09 a.m.

2. APPROVAL OF AGENDA

By general consent the agenda was approved.

3. ADOPTION OF MINUTES/COORDINATION

3.1 Minutes of Meetings

Local Planning Committee Minutes of August 17, 2017

By general consent the Local Planning Committee Minutes of August 17, 2017, were adopted.

3.2 Resolutions Without Meeting

None

3.3 Follow-up Action List

The follow-up action list was provided for information and review.

ADOPTED

4. WORK PROGRAM ITEMS

4.1 Community Housing

4.1.1 Draft Stage 1 – Southern Region Housing Needs Assessment
Planner Starke provided an update.

4.1.2 Northern Region Housing Needs Assessment
Planner Starke provided an update.

LPC-2017-014

It was MOVED and SECONDED,

that Local Planning Committee request Trust Area Services to consult with Bowen Island Municipality on cost sharing an updated Housing Needs Assessment for Bowen Island using the same methodology as used in the 2017 housing needs assessments for local trust committees.

CARRIED

4.1.3 Housing Agreement Administration – Briefing Note
Director Marlor and Planner Starke presented the Briefing Note for information and review.

4.1.4 Housing First Policy – Briefing Note
Director Marlor and Planner Starke presented the Briefing Note for information and review.

4.2 Land Use Consultation for Radio Communication Towers

4.2.1 Draft Report on Telecommunications Strategy – Request for Decision

LPC-2017-015

It was MOVED and SECONDED,

that Local Planning Committee request staff to extend the consultant's contract to consult with industry representatives and suggest amendments to the draft report, "Model Program for Antenna Systems," dated November 01, 2017.

CARRIED

5. BUSINESS

5.1 Budget Request – Coastal Douglas-fir and/or a toolkit in using land use planning tools to reduce community ecological footprint

Director Marlor indicated that staff will return to the next Local Planning Committee in February, 2018, with a project charter for a Coastal Douglas-fir project.

6. NEW BUSINESS

None

ADOPTED

7. LOCAL PLANNING COMMITTEE - WORK PROGRAM

The work program was provided for review.

LPC-2017-016

It was MOVED and SECONDED,

that the work program be amended to remove Top Priority #2 "Shoreline Marine Planning" and to place it into the Projects list; and to remove "Protect Coastal Douglas-fir and Associated Ecosystems" from the Projects list and to place it as Top Priority #2.

CARRIED

LPC-2017-017

It was MOVED and SECONDED,

that Local Planning Committee withdraw the \$15,000 budget request allocated to Shoreline Marine Planning.

CARRIED

LPC-2017-018

It was MOVED and SECONDED,

that Local Planning Committee recommend to Trust Council to hold a workshop for Trust Council on Shoreline Marine Planning.

CARRIED

8. NEXT MEETING

8.1 Local Planning Committee 2018 meeting schedule

By general consent the schedule was approved.

The next meeting will take place on February 15, 2018.

9. ADJOURNMENT

By general consent the meeting was adjourned at 12:35 pm.

Melanie Mamoser, Chair

CERTIFIED CORRECT:

Robert Barlow, Recorder