

ADOPTED



**Local Planning Committee
Minutes of Regular Meeting**

Date: February 15, 2018
Location: Islands Trust Victoria Boardroom
200-1627 Fort Street, Victoria, BC

Members Present: Melanie Mamoser, Chair
Laura Busheikin, Executive Committee Representative
– by teleconference
Tony Law, Local Trustee – by teleconference
Sandy Pottle, Local Trustee – by teleconference

Members Absent: Alex Allen, Vice Chair
Paul Brent, Local Trustee
Lee Middleton, Local Trustee
Timothy Peterson, Local Trustee
Peter Luckham, Ex Officio Member

Staff Present: David Marlor, Director, Local Planning Services
Clare Frater, Director, Trust Area Services
Justine Starke, Island Planner
Emily Kozak, Housing Agreement Project Coordinator
Robert Barlow, Recorder

1. CALL TO ORDER

Chair Melanie Mamoser called the meeting to order at 10:03 am. Chair Mamoser acknowledged that the meeting was being held in Coast Salish First Nations territory.

2. APPROVAL OF AGENDA

By general consent the agenda was approved.

3. ADOPTION OF MINUTES/COORDINATION

3.1 Minutes of Meetings

3.1.1 Local Planning Committee Minutes of November 9, 2017

By general consent the Local Planning Committee Minutes of November 9, 2017, were adopted.

3.2 Resolutions Without Meeting

None

ADOPTED

3.3 Follow-up Action List

The follow-up action list was provided for information and review. The following item was added to the FUAL:

- Director Marlor to provide a list of Local Planning Committee accomplishments for the current term at the May meeting.

5. BUSINESS

5.1 Update on Housing Agreement Administration Program – Briefing Note

Housing Agreement Project Coordinator Kozak presented the draft materials for review. Trustees can send any suggested changes directly to Coordinator Kozak.

LPC-2018-001

It was MOVED and SECONDED,

that the Local Planning Committee request staff to investigate whether Trust Council can hold the right of first refusal for land or tenure under a housing agreement.

CARRIED

4. WORK PROGRAM ITEMS

4.1 Telecommunications Strategy – Request for Decision and Final Report

Planner Starke presented the draft Model Strategy for Antenna Systems.

LPC-2018-002

It was MOVED and SECONDED,

that the Local Planning Committee request that the Model Strategy for Antenna Systems be amended so that text in item B, Distance Considerations, on page 31 specify that distance shall be measured from “property lines” rather than “residential use property lines” and that it is clarified that Local Trust Committees can choose a greater distance.

LPC-2018-003

It was MOVED and SECONDED,

that the motion be amended by adding the words “to a maximum of three times the height of the tower.”

CARRIED

The question on the motion, as amended, was then called:

that the Local Planning Committee request that the Model Strategy for Antenna Systems be amended so that text in item B, Distance Considerations, on page 31 specify that distance shall be measured from “property lines” rather than “residential use property lines” and that it is clarified that Local Trust Committees can choose a greater distance to a maximum of three times the height of the tower.

CARRIED

ADOPTED

LPC-2018-004

It was MOVED and SECONDED,

that the Local Planning Committee request staff to add to the on-line brochure information in regards to Safety Code 6 including how it is determined, implemented and compliance achieved; include clarity in regards to advocacy and jurisdiction of local government; and include contact information for concerned citizens who wish to comment on health issues related to electromagnetic fields (EMF).

CARRIED

LPC-2018-005

It was MOVED and SECONDED,

that the Local Planning Committee receive the Model Telecommunication's strategy dated February 2018 as amended and refer to Trust Council for information and consideration of implementation.

CARRIED

LPC-2018-006

It was MOVED and SECONDED,

that the Local Planning Committee refer the Model Telecommunication's strategy dated February 2018 as amended to Local Trust Committees for information and consideration of implementation.

CARRIED

LPC-2018-007

It was MOVED and SECONDED,

that the Local Planning Committee recommend that Trust Council consider including the ability to charge fees for telecommunication applications as part of suggested amendments to provincial legislation.

CARRIED

The meeting was recessed at 12:04 noon for lunch and reconvened at 12:11.

4.2 Coastal Douglas-fir and Associated Ecosystems – Request for Decision and Project Charter

LPC-2018-008

It was MOVED and SECONDED,

that the Local Planning Committee request staff to amend the Objectives of the Project Charter by adding a fourth bullet point that indicates "To provide the tool kit to Trust Council, to Local Trust Councils and to Bowen Island Municipality at the beginning of the 2018/2022 term".

CARRIED

LPC-2018-009

It was MOVED and SECONDED,

that the Local Planning Committee endorse the Project Charter dated February 6, 2018, as amended, for a Coastal Douglas-fir Ecosystem Protection Tool Kit.

CARRIED

ADOPTED

LPC-2018-010

It was **MOVED** and **SECONDED**,

that the Local Planning Committee direct staff to prepare a Request for Proposals or contract for a consultant to prepare a Coastal Douglas-fir Ecosystem Protection Tool Kit.

CARRIED

4.1 Housing Needs Assessment – Verbal Update and Review of Final Reports

Planner Starke indicated that the Housing Needs Assessment report for the Northern Region was not ready for public release; staff has done a preliminary review; the draft report is available for review by Local Planning Committee members only at this point; and the report will be brought forward to the next Local Planning Committee meeting.

Planner Starke indicated that the Housing Needs Assessment final report for the Southern region has been received and will be provided to the public advisory group for their review.

6. NEW BUSINESS

None

7. LOCAL PLANNING COMMITTEE - WORK PROGRAM

The Work Plan was amended:

- Include “Conduct a working group session to brainstorm possible directions” as a new activity for the Shoreline Marine Planning project;
- Delete “Protect Coastal Douglas-fir and Associated Ecosystems” as a Project.

8. NEXT MEETING

By general consent the remainder of the 2018 meetings are as follows:

- May 24th meeting will be in person in Nanaimo
- August 23rd meeting will be a GoToMeeting
- October 11th meeting will be in person in Victoria

9. ADJOURNMENT

By general consent the meeting was adjourned at 12:53 pm.

Melanie Mamoser, Chair

CERTIFIED CORRECT:

Robert Barlow, Recorder