



Local Planning Committee Notes of a Regular Meeting

Date: May 24, 2018
Location: Coast Bastion Hotel
11 Bastion Street, Nanaimo, BC

Members Present: Melanie Mamoser, Chair
Laura Busheikin, Executive Committee Representative
Tony Law, Local Trustee
Peter Luckham, Ex Officio Member

Members Absent: Alex Allen, Vice Chair
Paul Brent, Local Trustee
Lee Middleton, Local Trustee
Sandy Pottle, Local Trustee
Timothy Peterson, Local Trustee

Staff Present: David Marlor, Director, Local Planning Services
Justine Starke, Island Planner
Robert Barlow, Recorder

1. CALL TO ORDER

Chair Mamoser called the meeting to order at 10:10 am. It was noted that there was an absence of quorum for the meeting. It was decided to continue the meeting to discuss topics informally.

2. AGENDA

The agenda was reviewed and no changes were suggested.

3. ADOPTION OF MINUTES/COORDINATION

3.1 Minutes of Meetings

3.1.1 Local Planning Committee Minutes of February 15, 2018

The Local Planning Committee Minutes of February 15, 2018 were presented and no changes were requested.

3.2 Resolutions Without Meeting

None.

3.3 Follow-up Action List

The follow-up action list was provided for information and review.

4. WORK PROGRAM ITEMS

4.1 Housing Needs Assessments for the Northern and Southern Regions of Islands Trust – Request for Decision

The RFD was presented and discussed. Planner Starke indicated that Trustees could suggest corrections for any factual errors or proofing errors that improve accuracy but should not suggest any changes to the content, analysis or methodology. It was suggested that staff organize a Resolution Without Meeting to forward both reports and the Request for Decision to Trust Council.

4.2 Telecommunications: Model Strategy for Antenna Systems – Final Report

The Final Report was presented and discussed. It was suggested that staff organize a Resolution Without Meeting to forward the report to Trust Council.

4.3 Coastal Douglas-fir and Associated Ecosystem Toolkit – Verbal Update

Planner Starke provided an update.

5. BUSINESS

5.1 Letter of Agreement with the Ministry of Transportation & Infrastructure – Verbal Update

Director Marlor provided an update.

5.2 Local Planning Committee Accomplishments for the Current Term

Trustees discussed accomplishments.

6. NEW BUSINESS

6.1 Council Committee Structure

CAO Hotsenpiller provided information in regards to the review including questions posed such as whether the current committee structure is reflective of the work involved and is producing results as expected.

6.2 Local Planning Committee Submission to the Annual Report

The Final Report was presented and discussed. It was suggested that staff organize a Resolution Without Meeting to forward the submission to Trust Council.

7. LOCAL PLANNING COMMITTEE - WORK PROGRAM

The Work Program was presented.

8. NEXT MEETING

The next meeting will take place on Thursday, August 23, 2018, by GoToMeeting.

9. ADJOURNMENT

By general consent the meeting was adjourned at 12:30 pm.

Melanie Mamoser, Chair

CERTIFIED CORRECT:

Robert Barlow, Recorder