



**Minutes of Islands Trust Council Meeting
June 11-13, 2012
Pender Islands, BC**

Present:

Executive Committee: Sheila Malcolmson, Chair (Gabriola)
David Graham, Vice Chair (Denman)
Ken Hancock, Vice Chair (North Pender)
Peter Luckham, Vice Chair (Thetis)

Trustees: Wolfgang Duntz, Bowen
Andrew Stone, Bowen
Laura Busheikin, Denman
Louise Decario, Galiano
Sandy Pottle, Galiano
Kate-Louise Stamford, Gambier
Jan Hagedorn, Gambier
Alex Allen, Hornby
Tony Law, Hornby
Peter Johnston, Lasqueti
Susan Ann Morrison, Lasqueti
Brian Crumblehulme, Mayne
Jeanine Dodds, Mayne
Gary Steeves, North Pender
George Grams, Salt Spring
Peter Grove, Salt Spring
Paul Brent, Saturna
Mike Jones, South Pender
Liz Montague, South Pender
Sue French, Thetis

Regrets: Gisele Rudischer, Gabriola
Pam Janszen, Saturna

Staff: Linda Adams, Chief Administrative Officer
Lisa Gordon, Director, Trust Area Services
David Marlor, Director, Local Planning Services
Cindy Shelest, Director, Administrative Services
Marie Smith, Executive Coordinator (Recorder)
Carmen Thiel, Manager, Legislative Services

TUESDAY, JUNE 12, 2012

Call to Order/Notice of New Items

The meeting was called to order at 10:05 a.m.

Chair Sheila Malcolmson welcomed everyone to the meeting and acknowledged that the meeting was being held in traditional territory of the Coast Salish First Nations.

1. FIRST NATIONS RELATIONS SESSION

Bob Joseph with Indigenous Corporate Training, provided a training session for Trust Council members with information and action about ways to explore options for strengthening relations with First Nations. A copy of the "Draft - Islands Trust First Nations Consultation Strategy Phase 1: Laying the Groundwork", produced by the Islands Trust First Nations working group was provided for reference.

Trustee Sue French left the meeting.

2. LOCAL PLANNING SESSION

Team meetings were held with trustees and senior planning staff to review regional issues of the respective Northern, Southern and Salt Spring planning teams.

3. STRATEGIC PLANNING SESSION

Chief Administrative Officer Linda Adams provided a brief review of Council's Strategic Planning process, in order for trustees to identify the relative priority of potential strategic objectives for the 2011-2014 term and to develop a draft list of potential objectives and strategies for the purpose of soliciting public comment.

Resolution TC 122/12

It was Moved and Seconded:

That the Islands Trust Council meeting be closed to the public subject to Sections 90(1)(b),(g) and (i) of the Community Charter in order to distribute documents related to personal information about an identifiable individual who is being considered for an award or honour, litigation affecting the Islands Trust, and receipt of advice that is subject to solicitor-client privilege; and staff be invited to attend the meeting.

CARRIED

The meeting closed to the public at 5:03 p.m.

The meeting reopened to the public and recessed at 5:08 p.m.

WEDNESDAY, JUNE 13, 2012

The meeting reconvened at 8:20 a.m.

CLOSED SESSION

Resolution TC 123/12

It was Moved and Seconded:

That the Islands Trust Council meeting be closed to the public subject to Sections 90(1)(b), (c),(g) and (i) of the Community Charter in order to consider matters related to: personal information about an identifiable individual who is being considered for an award or honour, labour relations and other employee relations, litigation affecting the Islands Trust, and receipt of advice that is subject to solicitor-client privilege; and that CAO Linda Adams be invited to attend the entire meeting, and that Islands Trust staff be invited to attend Parts 2, 3, 4 and 5 of the meeting.

CARRIED

The meeting closed to the public at 8:21 a.m.

The meeting reopened to the public and recessed at 10:03 a.m.

The meeting reconvened at 10:33 a.m.

DECISION AND INFORMATION ITEMS

1. GENERAL

1. Resolutions Without Meeting: 01-2012 & 02-2012

The following Resolutions Without Meeting were provided for information, both carried on April 28, 2012:

RWM 01-2012: "That Islands Trust Council Bylaw No. 146, cited as "Islands Trust Financial Plan Bylaw, 2012/2013" be adopted.

RWM 02-2012: "That Islands Trust Council Bylaw No. 147, cited as "Revenue Anticipation Borrowing Bylaw, 2012- 2013" be adopted.

2. March 2012 Trust Council Meeting - Draft Minutes

By General Consent, the Islands Trust Council approved the March 2012 Trust Council Meeting Minutes, as amended.

3. Trust Council Follow-Up Action List

Provided for information.

2. LOCAL PLANNING

2.1. Director of Local Planning Services Report

Provided for information.

2.2. Local Planning Committee Report

By General Consent, the Local Planning Committee Report was endorsed as presented. The top work program priorities as of May 2012 were: 1) Encouraging Green Technologies; 2) Development Application Fee Analysis; and 3) Development Permit Monitoring.

2.3. Integrated Watershed and Shoreline Mapping Project

This project provides broad shoreline classifications for the 12 major islands in the Islands Trust Area and supports the Strategic Plan goal to advance the stewardship of coastal areas and marine shore lands. Funding for the public outreach portion is through a grant from the Real Estate Foundation.

Resolution TC 124/12

It was Moved and Seconded:

That the Islands Trust Council direct staff to assign one planner as project manager for the second portion of the Shoreline Mapping project, establish a Working Group made up of the project manager, two planners from other regional offices and two or more trustees.

CARRIED

Resolution TC 125/12

It was Moved and Seconded:

That the Islands Trust Council direct the Shoreline Mapping Working Group, in accordance with the attached Terms of Reference: to explore partnering on public outreach with other groups where appropriate, and to focus public outreach to Local Trust Committees that currently have shoreline work as a top priority work program item and to include other Local Trust Committees only if requested by those Local Trust Committees; and to develop and implement a strategy that integrates these maps with the information provided on Trust Area Property Information System (TAPIS) into day-to-day operations.

CARRIED

Resolution TC 126/12

It was Moved and Seconded:

That the Islands Trust Council direct the Director of Local Planning Services to communicate the options for public outreach for the Integrated Watershed and Shoreline Mapping Project to the local trust committees.

CARRIED

2.4. Encouraging Green Technology in the Trust Area

The report *Encouraging Green Technology in the Islands Trust Area: Domestic Small Scale Wind Energy* provides information on domestic wind energy and presents a tool kit of ideas that is designed to assist local trust committees and Bowen Island Municipality when developing land use regulations to accommodate domestic wind power.

Resolution TC 127/12

It was Moved and Seconded:

That the Islands Trust Council forward the report entitled “Encouraging Green Technology in the Islands Trust Area: Domestic Small Scale Wind Energy” to local trust committees and Bowen Island Municipality.

IN FAVOUR – 22
OPPOSED – 2
(Allen-Hornby; Morrison-Lasqueti)
CARRIED

Some trustees expressed concern with the title of the report and suggested changing the reference to ‘encouraging green technology’ specifically for small scale wind energy.

Resolution TC 128/12

It was Moved and Seconded:

To amend the report title to “A Review of Alternative Power Technology in the Islands Trust Area: Domestic Small Scale Wind Energy”.

IN FAVOUR - 11
OPPOSED - 13
MOTION FAILS

Resolution TC 129/12

It was Moved and Seconded:

To amend the report title to “Encouraging Green Technology in the Islands Trust Area: Part 1 - Domestic Small Scale Wind Energy”.

Following further discussion, it was suggested to table the motion in order to allow staff to come back with a suggested title change.

Resolution TC 130/12

It was Moved and Seconded:

To Table the Motion.

CARRIED

2.5. Local Planning Services Three Year Plan Briefing

A report was presented by staff for information, which includes projects and top priorities of local trust committees, allocation of staff resources, work carried out by the Local Planning Committee and proactive policy work by the Bylaw Enforcement office.

2.6. Riparian Areas Regulation Implementation Briefing

A Briefing outlining the status of the implementation of the Riparian Areas Regulation (RAR) in the Trust Area was provided for information. Staff will continue to monitor and report upon the completion of legislative action to implement the RAR in the Local Trust Areas; and to provide educational material on RAR to the public.

2.7. Bylaw Enforcement Investigations Report Briefing

Staff highlighted the current status of bylaw enforcement investigations in the Trust Area, and provided a chart detailing the Bylaw Enforcement Notice Dispute Adjudication System and a Bylaw Enforcement Best Practices Guide and Process Flowchart, for information.

The meeting recessed at 12:05 p.m.

The meeting reconvened at 1:32 p.m.

5. DELEGATION AND TOWN HALL

Trustee Paul Brent, Chair of the Trust Programs Committee, announced the recipients of the 2012 Community Stewardship Awards:

Individual Awards:

- Stuart Watson, Gambier Island, for his work with the Gambier Fire Equipment Group and Langdale Access Group
- Margot Venton, North Pender Island, for working to protect the Southern Resident Killer Whale
- Anne Macey, Salt Spring Island, for supporting agriculture and food security

Group Awards:

- Gabriola Island Health Care Foundation, Society and Auxiliary for building the Gabriola Island Urgent Care Medical Clinic
- Hornby Quilters Group for 36 years of fundraising
- Saturna Ecological Education Centre for building an Ecological School

Climate Change Award:

- Dr. Donald Marshall, Bowen Island, for initiatives to reduce, reuse and recycle.

Enduring Achievement Award:

- Peter Karsten, Denman Island, for conservation programs and projects.

5.1 Denman Island Marine Stewardship Committee

Pat McLaughlin, Chair of the Denman Island Marine Stewardship Committee provided an update to Council members about the Committee's concerns with the impact of the shellfish industry on the marine environment surrounding Denman Island.

5.2 Ramona deGraaf

Ramona deGraaf provided Council members with information with respect to issues about forage fish habitat protection in the Trust Area.

5.3 Tom Varzeliotis, Salt Spring Island

Tom Varzeliotis did not attend the meeting; his written submission entitled "Weaselling Website Weaving" was provided for information.

5.4 Michael Sketch, North Pender Island

Michael Sketch addressed Council members regarding the Trust Policy Statement and provided a written submission entitled "A different approach to Islands Trust Confederation policy; a fresh look at the Trust Policy Statement" for information.

5.5 Margot Venton, Pender Island

Margot Venton made a presentation to Council members about her concerns with the impacts an oil spill could have on the southern resident killer whales.

Council recognized Ms. Venton as a recipient of a 2012 community stewardship award for her work with resident orca protection.

6. SAN JUAN COUNTY LIAISON

Members of Islands Trust Council and the San Juan County Council exchanged information and discussed mutual areas of interest, including the Green Shores for Homes program, aquaculture, First Nations relations, derelict vessels, marine safety/oil spill prevention and response and derelict vessels.

Guests from San Juan County included Lovel Pratt, Liaison to Islands Trust and Councilor for South San Juan Island, and Jamie Stephens, Council Vice Chair and Councilor for Lopez/Shaw Islands.

3. EXECUTIVE

3.5. Trust Council Indemnification Bylaw No. 145

Following Trust Council's November 2011 request, this bylaw was developed to ensure that trustees, staff and volunteers are indemnified to the full extent permitted by the *Local Government Act*.

Resolution TC 131/12

It was Moved and Seconded:

That Islands Trust Council Bylaw No. 145, cited as "Islands Trust Council Trust Officials Indemnification Bylaw, 2012" be read a first time.

CARRIED

Resolution TC 132/12

It was Moved and Seconded:

That Islands Trust Council Bylaw No. 145, cited as "Islands Trust Council Trust Officials Indemnification Bylaw, 2012" be read a second time.

CARRIED

Resolution TC 133/12

It was Moved and Seconded:

That Islands Trust Council Bylaw No. 145, cited as "Islands Trust Council Trust Officials Indemnification Bylaw, 2012" be read a third time

CARRIED

3.6. Islands Trust Current Strategic Plan

The current Islands Trust Strategic Plan, adopted September 2009 and updated May 2012 was provided for information.

3.7. Islands Trust Draft Strategic Objectives

Following initial input from trustees, Council committees, the Trust Fund Board and Bowen Island Municipal Council, the Executive Committee has developed a draft list of potential objectives and strategies that it believes Council could consider as priorities for the 2011-14 term.

Resolution TC 134/12

It was Moved and Seconded:

That the Islands Trust Council approve the draft *Islands Trust Strategic Plan – Potential Objectives and Strategies for 2011-2014* for the purposes of soliciting public comment.

CARRIED

Resolution TC 135/12

It was Moved and Seconded:

That the Islands Trust Council request the Executive Committee to facilitate public consultation regarding the draft *Islands Trust Strategic Plan – Potential Objectives and Strategies for 2011-2014* and forward all public input for the consideration of Council committees in August 2012 and Trust Council in September 2012.

CARRIED

Resolution TC 136/12

It was Moved and Seconded:

That the Islands Trust Council request the Executive Committee to consult with Council committees, the Trust Fund Board and Bowen Island Municipality and to prepare recommendations regarding a strategic plan including more details regarding potential strategies, actions, timeframes, resource needs and performance measures related to each proposed objective, for the consideration of Trust Council in September 2012.

CARRIED

4. ORGANIZATIONAL/FINANCE

4.1. Director of Administrative Services Report

Provided for information.

4.2. Financial Planning Committee Report

By General Consent, the Financial Planning Committee Report was endorsed as presented. The top work program priorities as of May 2012 were: 1) First Draft of 2013/14 Budget; 2) 2011/12 Year End and Audit; and 3) Policy on Carbon Neutrality in conjunction with the Trust Programs Committee.

4.3. March 31, 2012 Audited Financial Statement and Report

Resolution TC 137/12

It was Moved and Seconded:

That the Islands Trust Council approve the audited financial statements of the Islands Trust including the Statement of Financial Position, the Statement of Operations, the Statement of Changes in Net Financial Assets, and the Statement of Cash Flows, for the fiscal year ended March 31, 2012.

CARRIED

7. SUMMARY/UPDATES

7.1. Trustee Updates

7.1.1. BC Ferries Update

Trustee Tony Law provided highlights from his written report to Council members.

7.1.2. First Nations

Verbal update provided by Trustee Peter Luckham.

7.1.3. Gulf Islands National Park Reserve

Alternate Islands Trust representative on the GINPR Advisory Committee Trustee Crumblehulme advised that the first meeting of the Committee is scheduled for later in June.

7.1.4. Association of Vancouver Island Coastal Communities Executive

AVICC Executive Member at Large Gary Steeves advised about the role of the AVICC Executive and will provide regular updates to Council on its activities.

The meeting recessed at 5:20 p.m.

THURSDAY, JUNE 14, 2012

The meeting reconvened at 8:03 a.m.

5. TRUST AREA SERVICES

5.1. Director of Trust Area Services Report

Provided for information.

5.2. Trust Programs Committee Report

By General Consent, the Trust Programs Committee Report was endorsed as presented. The top work program priorities as of May 2012 were: 1) Policy Statement; 2) Advocacy; and 3) First Nations.

5.3. Trust Fund Board Report

Trustee Tony Law, Chair of the Trust Fund Board highlighted the Board's accomplishments as of May 2012 in the areas of Strategic Planning/Administration, Covenant and Property Acquisition, Property and Covenant Management, Communications and Fundraising. A written report was provided for information.

5.4. Natural Area Protection Tax Exemption Certification Application

Resolution TC 138/12

It was Moved and Seconded:

That the Islands Trust Council request the Secretary to issue a Natural Area Protection Tax Exemption Certificate for a portion of the land described as “Lot 2, Section 72, South Salt Spring Island, Cowichan District, Plan 36292 except Plan 40974” PID 001000-395-081, subject to registration of a conservation covenant and completion of a baseline inventory report consistent with the standards developed for the NAPTEP program.

CARRIED

5.5. Tanker Traffic Expansion

Resolution TC 139/12

It was Moved and Seconded:

That the Islands Trust Council oppose in principle oil pipeline projects that lead to the expansion of oil export by barge and tanker from Canada’s west coast due to concern about the risk of oil spills that could irrevocably damage coastal environments, economies, and communities.

This resolution would establish a clear position against such expansion of oil shipments and would result in Executive Committee involvement in the upcoming public consultation regarding expansion of the proposed Trans-Mountain pipeline.

IN FAVOUR – 23
OPPOSED - 1
(Brent, Saturna)
CARRIED

Resolution TC 140/12

It was Moved and Seconded:

That Islands Trust Council request the Executive Committee to represent the Islands Trust legislated Object during Kinder Morgan public engagement processes related to the proposed Trans Mountain Pipeline expansion.

CARRIED

Resolution TC 141/12

It was Moved and Seconded:

That the Islands Trust Council encourage the federal Minister of Natural Resources to support the phasing out of crude oil export from Canada’s West Coast by tanker and barge as part of an ambitious Canadian renewable energy strategy.

Resolution TC 142/12

It was Moved and Seconded:

Amend the motion as follows:

That the Islands Trust Council encourage the federal Minister of Natural Resources to support the phasing out of crude oil export from Canada's West Coast by tanker and barge as part of a national energy strategy.

On the Amendment - **CARRIED**
On the Amended Motion - **CARRIED**

Resolution TC 143/12

It was Moved and Seconded:

That the Islands Trust Council authorize the Chair to speak to the Enbridge Northern Gateway Project Joint Review Panel to outline the Islands Trust Council's past shipping safety advocacy actions and outcomes .

IN FAVOUR – 21
OPPOSED - 3
(Allen-Hornby; Law-Hornby; Dodds-Mayne)
CARRIED

5.6. National Marine Conservation Area Briefing

A briefing was provided for information about the current status of the proposed National Marine Conservation Area Reserve.

5.7. 2011-2012 Annual Report

Resolution TC 144/12

It was Moved and Seconded:

That the Islands Trust Council approve the 2011-2012 Annual Report for submission to the Minister of Community, Sport and Cultural Development.

CARRIED

5.8. Islands Trust Policy Statement Options

These options have been recommended by the Trust Programs Committee and the Executive Committee for implementing existing policies regarding the Trust Policy Statement, following Council's decision in March 2012 to not to engage in a comprehensive program to review and update the Trust Policy Statement.

Resolution TC 145/12

It was Moved and Seconded:

That the Islands Trust Council endorse the addition of the following strategy "increase transparency about how the Islands Trust Policy Statement is used" under Objective 4.2 "Enhance community engagement and participation" in the public consultation draft of the Strategic Plan.

CARRIED

Resolution TC 146/12

It was Moved and Seconded:

That the Islands Trust Council direct the Trust Programs Committee to review Trust Council policies 1.2.i (amendment), 1.3.i (implementation) and 1.3.ii (topic review) and recommend amendments to Trust Council (per recommendation #7 in the 2011 Policy Statement Assessment Task Force final report) and to consider addressing Council Policy 1.3.i as a priority.

CARRIED

5.9. Legislative Monitoring Chart

The Legislative Monitoring Chart, listing all provincial and federal legislative changes and court rulings relevant to the Islands Trust including new and amendment acts and regulations, was provided for information. Staff will post this chart to the website.

5.10. Draft Advocacy Policy Briefing

A Briefing outlining the need for a dedicated policy related to advocacy was provided for information.

5.11. 2012 Community Stewardship Awards Program Briefing

A briefing about the 2012 Community Stewardship Awards Program, including nominee profiles was provided for information.

6. CORRESPONDENCE

6.1. Gulf Islands Alliance re: Trust Policy Statement (May 31/12)

A letter from Gulf Islands Alliance (GIA) Vice Chair Misty McDuffee was provided for information, stating the GIA Board's support to encourage Islands Trust Council to strengthen the Trust Policy Statement to further the object of the *Islands Trust Act*.

6.2. Ivan Bulic re Proposed Cuts to Coast Guard (June 4, 2012)

A letter from Ivan Bulic was provided for consideration, asking Trust Council to write to federal Fisheries and Oceans Minister Keith Ashfield requesting that he reconsider his decision to close the Canadian Coast Guard communication centres in Vancouver and Comox and the Kitsilano Coast Guard station in Vancouver, for reasons of public safety.

Resolution TC 147/12

It was Moved and Seconded:

That the Islands Trust Council write to Minister responsible for the Coast Guard requesting reinstatement of services provided by Vancouver and Comox Coast Guard Radio and the Kitsilano Search and Rescue stations in Vancouver.

CARRIED

3. EXECUTIVE - continued

3.1 Chief Administrative Officer's Report

Provided for information.

3.2 Executive Committee Report

By General Consent, the Executive Committee Report was endorsed, as presented. The top work program priorities as of May 2012 were: 1) Policy; 2) Strategic Planning; and 3) Organizational Effectiveness.

3.3 Trust Council Plan for Continuous Learning 2011-2014

Provided for information.

3.4 Islands Trust Council Minutes Guidelines

These new guidelines would provide clear guidance to the staff and contractors who prepare the hundreds of meeting minutes for the 16 corporate bodies of the Islands Trust. Consistent guidelines, based in current legislation are intended to improve cost effectiveness and ensure a high standard of organizational minute taking.

Resolution TC 148/12

It was Moved and Seconded:

That the Islands Trust Council adopt new Policy 6.13 - Islands Trust Minutes Guidelines.

CARRIED

Resolution TC 149/12

It was Moved and Seconded:

That the Islands Trust Council rescind Policy 2.2.v - Islands Trust Council Minutes Guidelines and Policy 4.1.vii - Local Trust Committee Minutes Guidelines.

CARRIED

3.8. Campaign Financial Disclosures Unfiled Statements Briefing

Provided for information.

7. SUMMARY/UPDATES - continued

7.2. Priorities Chart

The Islands Trust Priorities Chart highlights the current top priorities of Trust Council and its Committees, the Trust Fund Board and Local Trust Committees.

By General Consent, the Islands Trust Council approved the Priorities Chart, as presented.

7.3. Proposed September 2012 Trust Council Agenda Program

A draft schedule for the September 2012 Islands Trust Council meeting to be held on Bowen Island was provided for information.

7.4. Disposition of Delegations and Town Hall Requests

By General Consent, the Islands Trust Council requested the Chair to write to the delegation participants and to thank them for their submissions.

8. NEW BUSINESS

No items.

2. LOCAL PLANNING - continued

2.4. Encouraging Green Technology in the Trust Area

Resolution TC 150/12

It was Moved and Seconded:

That the Islands Trust Council request staff to amend the title of the report regarding domestic small scale wind technologies to “Renewable Energy Technology in the Trust Area: Topic 1 – Domestic Small Scale Wind Energy” before further circulating it.

CARRIED

Resolution TC 151/12

It was Moved and Seconded:

That the Islands Trust Council make the report entitled “Renewable Energy Technology in the Trust Area: Topic 1 – Domestic Small Scale Wind Energy” available to the public by posting on the Islands Trust website.

CARRIED

Resolution TC 152/12

It was Moved and Seconded:

That the Islands Trust Council continue to include on the Local Planning Committee work program the development of model green technology definitions and regulations for other remaining technologies (e.g. tidal, solar, geothermal/hydrothermal exchange, micro hydro, rainwater capture/storage structures).

CARRIED

9. ADJOURNMENT AND NEXT MEETING

The meeting adjourned at 10:50 am.

Next meeting: September 11-13, 2012 on Bowen Island.

Sheila Malcolmson, Chair, Islands Trust Council

Marie Smith, Executive Coordinator and Recorder