



## ISLANDS TRUST FUND BOARD

### REGULAR MEETING MINUTES

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Time/Date: Wednesday, December 6, 1995 from 2:00 - 5:00 p.m.  
Location: Islands Trust Office Boardroom, Victoria, B.C.  
In Attendance: Board Members Other  
Melinda Auerbach, Chairperson Gordon McIntosh, IT Executive Director  
Elisabeth Boshier, Member Janice Doane, A/Program Coordinator & Recorder  
Ann Hillyer, Member  
Larry Holbrook, Member  
Ross Johnson, Member  
Michael Paine, Member

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The meeting was called to order at 2:05 p.m.

1. Agenda

Additions: 5.10 Mohawk Charity Program Status - Janice Doane  
5.11 CRD Green Strategy Update - Larry Holbrook

**Resolution #TFB 95/52**

**It was MOVED and SECONDED that the agenda of the December 6, 1995 Regular Meeting of the Trust Fund Board be approved as amended.**

**CARRIED**

Melinda Auerbach welcomed Ann Hillyer as a new Member to the Trust Fund Board and introduced Ann to the other Board Members.

Gordon McIntosh gave an update on the Trust Fund Board Coordinator's position and provided to Board members a copy of the Fax Memorandum Re: Revised TFB Program Coordinator Recruitment. The position has been advertised In-Service with an anticipated start date of February 1, 1996. If the position cannot be filled In-Service, it will be posted Out-of-Service with an anticipated start date of April 1, 1996.

2.. Previous Meetings

2.1 Minutes of the October 2, 1995 Regular Meeting were reviewed by the Board and the following corrections were made:

- 1) 4.4 Pacific Marine Heritage Legacy (PMHL)  
Melinda Auerbach was accepted as a member of the Advisory Group to PMHL. Gordon

McIntosh was accepted as a member of the Management Group to the PMHL. Gordon also indicated it was important to maintain a relationship between the Pacific Marine Heritage Legacy and the Islands Trust Fund.

**Resolution #TFB 95/53**

**It was MOVED and SECONDED that the minutes of the October 2, 1995 Regular Meeting of the Trust Fund Board be approved as amended.**

**CARRIED**

2.2 Follow Up Action List

The Follow Up Action List was reviewed and updated. Janice Doane expressed a need for funding to hire a contractor to prepare Crown Land Transfer applications for Mt. Erskine and Finlay Lake. It was generally agreed that the Crown Land transfer process proceed if possible.

**Resolution #TFB 95/54**

**It was MOVED and SECONDED that Gordon McIntosh and Janice Doane meet with Jack Hall, the Director of Lands, to explore potential Crown Land Transfers and Aboriginal Claim interests by February 1996, for budget purposes.**

**CARRIED**

3. Financial Report

3.1 Statement of Expenditures

The Islands Trust Statement of Expenditures to September 30 and October 30, 1995 was reviewed.

3.2 Trust Fund Balance

The Trust Fund balance was reviewed as information. The balance of \$4,134.32 was a result of a \$3,000 donation made when the Islands Trust Fund was created in 1986. These funds will be reinvested at a higher interest rate (Resolution #TFB 95/25). The balance of funds in the Medicine Beach account was \$330.72.

**Resolution #TFB 95/55**

**It was MOVED and SECONDED that the balance of funds be taken from the Medicine Beach account and applied to the conservation covenant survey costs of Lot A, Sec. 7, Pender Island, Plan 46157, which was covenanted to protect the hydrologic values of Medicine Beach.**

**CARRIED**

3.3 1996/97 Budget Submission

Three budget items of the TFB were submitted and these items remain uncut: Land Inventory \$20,000; ITF Identity (legislation) \$5,000; and TFB Training and Conferences \$3,000. The base budget will remain the same with the exception of a 2.5% increase for salaries. Gordon McIntosh indicated it would be in the best interest of the Board to allocate funds (\$1,000) from the Meeting Expenses to the Expenses account, and retain the \$12,000 currently identified as Fund-raising Implementation.

4. Business Arising Out of the Minutes

4.1 TFB Memorandums of Understanding

Gordon McIntosh gave an update on the Trust Fund Board Memorandums of Understanding. This item will be worked into the protocol agreement between Islands Trust and the Local Trust Committees for discussion at the March, 1996 Trust Council meeting.

4.2 Palaeontology

Janice Doane summarized the reasoning for changing "paleological" to "palaeotological" in the TFB Criteria for Protection of Natural Areas.

**Resolution #TFB 95/56**

**It was MOVED and SECONDED that the TFB Criteria for the Protection of Natural Areas be amended and change "paleological" to "palaeontology".**

**CARRIED**

4.3 Pacific Marine Heritage Legacy (PMHL)

Gordon McIntosh summarized his letter to Dr. Thomas Gunton of September 21, 1995, and looks forward to maintaining his involvement in the Legacy program. Property submissions should be delivered to Gordon for consideration in the PMHL program.

4.4 Conserving with Covenants Program

Janice Doane provided an update on the Conserving with Covenants Program. Until NCC Toronto approves the Conserving with Covenants Program logo, the Islands Trust Fund logo will be used within the Trust jurisdiction and the NCC logo will be used outside the Trust Area. Presentations to local interest groups will continue to be made by Bill Turner on behalf of the ITF and NCC. Three potential conservation covenants are being considered as a result of these presentations. Ross Johnson will be the contact for a Bowen Island presentation and Larry Holbrook for Mayne Island.

4.4.1 Press Release

The Conserving with Covenants Press Release which was approved in concept by the Board and given final approval by Melinda Auerbach was released November 22, 1995 to all Islands Trust Fund area newsletter, newspapers and radio contacts with the additions of The Cottage Magazine, CFAX and The Islands' Sounder. To-date we have received two responses including one potential covenant.

4.5 Monitoring Program Summary and Budget

Janice Doane reviewed with the Board the chart entitled Trust Fund Board Registered Interests in Land Sept. 1995 and the Property Monitoring Program Cost Summary. It was agreed that two additional copies of the Property Monitoring Binders should be produced. The original to be retained in a fire and theft secure place, one copy for office use and one copy for the management group.

5.0 Other Business

5.1 Report on Changes to the Income Tax Act

Janice Doane handed-out and summarized for the Board the Report on Changes to the Income Tax Act

Concerning Donations of Ecologically Sensitive Land. Melinda Auerbach suggested changes to the legislation be monitored and reported that the Islands Trust Environmental Planning Committee's proposal on Conservation Covenant Tax Relief will be ready February 1996. Melinda will put this item on the agenda for the Future Directions Workshop scheduled for January 10, 1996.

5.2 Land Trust Alliance Rally

Melinda Auerbach reported on the Land Trust Alliance Rally and felt it was very informative. The Alliance represents about 900 Land Trusts and functions as an advisor and facilitator for local groups. Melinda provided Board members with a copy of the report entitled Building an Effective Board of Directors. Proceedings of the Rally are published and may be obtained by telephoning (202) 638-4725 or (202) 638-4730.

5.3 Future Directions Session

Melinda Auerbach stated that a Future Directions Workshop was held when there were only three members on the Trust Fund Board and now is a good time to reassess the Islands Trust Fund direction. It was agreed that Gordon McIntosh will facilitate the workshop scheduled for January 10, 1996 from about 3:00 to 9:00 p.m.

5.4 Letter to Minister Re: Name Change and Funding Support

Melinda Auerbach summarized the draft letter to Ms. Marzari and requested Board Members fax to her proposed changes to the name Islands Trust Fund by January 3, 1996. Fax: (604) 952-4193.

5.5 Signage

Janice Doane reported that the Islands Trust Fund's current policy states that the public are invited only to those sites which have a management agreement in place. Of the six properties owned by the Islands Trust Fund only one has a signed management agreement, and three of the remaining properties have hazardous conditions on site.

**Resolution #TFB 95/57**

**It was MOVED and SECONDED that a committee be created to investigate signage and legal liability issues that needed to be put in place at the various stages of property ownership and management.**

**CARRIED**

Ann Hillyer volunteered to be the Board member representative on this committee. Janice Doane will also contact Risk Management and Lidstone, Young, Anderson for representation on this committee.

5.6 Election of Chairperson

The election of the Trust Fund Board chairperson was conducted. Melinda Auerbach was the sole nominee and was re-elected unanimously.

5.7 EPC/TFB Liaison - Ex. Com. Referral

The Executive Committee Referral Form, supporting the EPC/TFB liaison and inclusion in the upcoming protocol agreement, was approved.

5.8 Release of Property Monitoring Procedures

The ITF was approached by NCC to release the Property Monitoring Procedures to the public. It was agreed that the generic Monitoring Procedures and Management Plans would be released to NCC and others provided the ITF is recognized as author of the document.

5.9 Trust Council - Quarterly Report

The Quarterly Report was presented to the Board and so approved.

**Resolution #TFB 95/58**

**It was MOVED and SECONDED that the Quarterly Report be forwarded to Trust Council.**

**CARRIED**

5.10 Mohawk Charity Program Status

To-date there are five open, active accounts and the rebate to the Trust Fund Board will be about \$53. We should expect to receive this cheque early in February 1996.

5.11 CRD Green Strategy

Larry Holbrook reported that the Islands Trust appeared to have a negative view of the CRD Green Strategy, and stressed the need for the Islands Trust to clarify its support of the Green Strategy. Larry and Melinda Auerbach will advise the Islands Trust accordingly.

6.0 Program Review

The work program for the Trust Fund Board was reviewed with no changes.

7.0 Next Meeting

The following dates were set:

Wednesday, January 10, 1996 - Future Directions Workshop  
Tuesday, February 27, 1996 - Regular Meeting  
Tuesday, April 23, 1996 - Regular Meeting  
Tuesday, June 18, 1996 - Regular Meeting  
Tuesday, August 13, 1996 - Regular Meeting

The next Regular meeting of the Trust Fund Board will be held on Tuesday, February 27, 1996 from 2:00 p.m. to 4:00 p.m. at the Islands Trust office, Victoria.

8.0 Adjournment

**Resolution #TFB 95/59**

**It was MOVED and SECONDED that the December 6, 1995 Regular meeting of the Trust Fund Board adjourn.**

**CARRIED**

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Recorder

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Chairperson

Abbreviations:

EPC:	Environmental Planning Committee	TFB:	Trust Fund Board
MoU:	Memorandum of Understanding	LTC:	Local Trust Committee