



## Trust Fund Board

### Minutes of Regular Meeting

**Date:** Thursday, July 26, 2012  
**Location:** Coast Bastion Hotel  
 11 Bastion Street, Nanaimo, BC

**Members Present:** Tony Law, Chair  
 Julie Glover  
 Rob Grant  
 Peter Luckham  
 Susan Morrison

**Members Absent:** Dereck Atha

**Staff Present:** Jennifer Eliason, Islands Trust Fund Manager  
 Kate Emmings, Ecosystem Protection Specialist  
 Christine Rikley, Communications and Fundraising Specialist  
 Jeff Ralph, A/Property Management Specialist  
 Natalie Tamosiunas, Secretary and Recorder

**Others Present:** Cindy Shelest Director of Administrative Services\*  
 Lenora Lee KPMG Audit Services\*

\*joined the meeting for item 7.1.3 Audited Financial Statements

#### 1. CALL TO ORDER

The Meeting was called to order at 10:04am

#### 2. APPROVAL OF AGENDA

TFB #12/1308

It was MOVED and SECONDED

*That the July 26th Trust Fund Board meeting agenda be approved as presented.*

**CARRIED**

#### 3. STRATEGIC PLANNING SESSION

The Board reviewed a slideshow of current Board properties and successful campaigns and a presentation on the RCP (Regional Conservation Plan). The Board discussed:

- The key transfer of lands that is currently happening via long-term landowners who bought at very low prices and have a strong sense of stewardship

- Surveying current landowners to learn what inspired them to carefully steward their land or place covenants on it
- Education to encourage better land stewardship (success stories)
- Ways to increase awareness of Trust Fund conservation programs

The Board reviewed the long term funding needs of the organization and the history of the Long-Term Funding Strategy and discussed:

- The requirement for a strong financial and political case, strong community support, public and political champions and a clear idea of what needs to be protected
  - Building the financial case from high-priority properties, clearly articulating what land needs protecting, why and what it will cost to do so. It would be advantageous to identify some donor pledges to encourage the province to support the strategy.
  - The political strategy could include TFB contact with MLAs and candidates, as well as with provincial ministries. It would be greatly strengthened by letters of support from conservancies and trustees from throughout the islands.
  - Building support with realtors and having one or more realtor champions would be advantageous.
- Communication needs including:
  - Rationale for creation of the communications strategy and subsequent history of the name change
  - Ongoing development of communications materials including:
    - A primer for landowners regarding conservation options
    - Land conservation information for estate planners
- Private funding including:
  - Building the donor base and better understanding the profile of our donors (demographics, etc.)
  - Role of the board in developing/nurturing good donor relations
  - Using private donations to leverage matching funds from other sources
  - Legacy gifts; develop communication materials and utilize board members to have these important conversations

The Board members shared in a round table discussion their connections to landowners, the community, local conservancies and other partner organizations. The Board discussed ways for members to be involved including:

- individual members' unique connections and contributions
- that staff provide the Board with a list of strategies that Board members can assist in that make the most sense in furthering the work of the Board
- involvement of Board members at a political level using Trust Council events to network and develop relationships with other trustees

- developing and nurturing relationships with past Board members and current and former island trustees who might champion the LTF strategy and stewardship initiatives throughout the islands
- providing a report to LTC (Local Trust Committee) Chairs' to share at LTC meetings outlining successes and current local work of the Trust Fund
- board members building relationships with local realtors, MLA's and MLA candidates, to engender support for the LTF Strategy.

#### 4. CLOSED MEETING

TFB #12/1309

It was MOVED and SECONDED

*That the meeting be closed to the public pursuant in accordance with the Community Charter, Part 4, Division 3, section 90(1)(e) The acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality and (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council could reasonably be expected to harm the interests of the municipality if they were held in public and that staff be invited to remain in the meeting.*

**CARRIED**

#### 5. RISE AND REPORT

The Board rose and reported on the following Items:

- 3.1.1 The Board approved the Taylor conservation proposal
- 3.1.2 The Board approved the Millard conservation proposal
- 3.1.3 The Board approved the DL 58 conservation proposal
- 3.1.4 The Board approved the Balke conservation proposal

#### 7. BUSINESS

##### 7.1. Items for Approval

##### 7.1.3. Request For Decision 2011/2012 Audited Financial Statements

The Board reviewed the Audited Financial Statements for information.

TFB #12/1310

It was MOVED and SECONDED

*That the Trust Fund Board accept the Audited Financial Statements for the 2011/2012 fiscal year and refer them to Islands Trust Council as an information item.*

**CARRIED**

**6. MINUTES/COORDINATION****6.1. Minutes of Meetings/Resolutions Without Meetings****6.1.1. Approval of Previous Meeting Minutes**

TFB #12/1311

It was MOVED and SECONDED

*That the Board approve the May 17th, 2012 meeting minutes as presented.*

**CARRIED**

**6.2. Follow Up Action List**

The Board reviewed the Follow up Action List for information.

**7. BUSINESS****7.1. Items for Approval****7.1.1. Request for Decision 2013-2017 Trust Fund Plan**

TFB #12/1312

It was MOVED and SECONDED

*That the Trust Fund Board approves the Trust Fund Board Five-Year Plan 2013-2017 as amended, and subject to the satisfactory completion of the 30 day review period by Local Trust Committees and Bowen Island Municipality, refers the plan to Trust Council for endorsement prior to submitting the plan to the Minister of Community, Sport and Cultural Development for approval.*

**CARRIED**

**7.1. Items for Approval****7.1.2. Request for Decision Bylaw 235, 236 Referral from Galiano LTC**

The Board reviewed the referral from the Galiano Local Trust Committee.

TFB #12/1313

It was MOVED and SECONDED

*That the Trust Fund Board direct staff to respond to the Galiano Island Local Trust Committee (LTC) highlighting the importance of the protection of the natural values within and adjacent to the proposed park addition, and indicating the Board's support for proposed bylaw 235 and bylaw 236 subject to the following conditions:*

*a) That the Galiano Island LTC request that BC Parks consult with the Galiano Conservancy Association, as owner of the Laughlin Lake Nature Reserve, and the Trust Fund Board and Habitat Acquisition Trust, as covenant holders on the Laughlin Lake Nature Reserve, before engaging in any management planning or activities on the newly acquired portions*

*of Bodega Ridge Provincial Park; and,*

*b) That the Galiano Island LTC request that BC Parks ensure that any infrastructure developed in the park will have no negative impact on Greig Creek, Laughlin Lake and their associated riparian and wetland areas.*

**CARRIED**

## **7.2. Items for Discussion/Direction**

### **7.2.1. Notation of Interest on Boyle Point Park Addition**

The Board reviewed the history of the Boyle Point Park Addition and discussed:

- That the likelihood of MOTI ever extracting gravel is very low
- If the Board does not release the Notation of Interest, the property will revert to crown and will have no protection

The Board confirmed that the previous resolution on this matter stands.

## **7.3. Updates for Information**

### **7.3.1. Public Covenants, Acquisitions, Dispositions Update**

The Board reviewed the public covenant, acquisitions and dispositions update for information.

### **7.3.2. Letters of Support for GOERT and the Galiano Conservancy Association**

The Board reviewed the attached letters of support for information.

### **7.3.3. Nearshore Mapping Partnership**

The Board reviewed the report for information.

## **8. NEW BUSINESS**

### **8.1. Trust Fund Board items for Islands Trust Strategic Plan**

The Board reviewed the Strategic plan and requested staff draft language for the Board to review at a future meeting.

## **9. NEXT MEETING**

The next Board meeting will be held on Monday, September 17th in the Victoria Boardroom.

10. ADJOURNMENT

TFB #12/1314

It was MOVED and SECONDED *that the Trust Fund Board meeting adjourn at 4:00 pm*  
**CARRIED**