



ISLANDS TRUST FUND

**TRUST FUND BOARD  
REGULAR MEETING MINUTES  
SEPTEMBER 17, 2012**

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<b><u>Location:</u></b>	Victoria Office Boardroom, Islands Trust	
<b><u>In Attendance:</u></b>	<b><u>Board Members</u></b>	<b><u>Staff</u></b>
	Julie Glover	Jennifer Eliason, Manager
	Rob Grant	Kate Emmings, Ecosystem Protection Specialist
	Tony Law, Chair	Jeff Ralph, Property Management Specialist
	Peter Luckham	Christine Rikley, Communications and Fundraising Specialist
	Susan Morrison	Emily Kozak, Secretary
<b><u>Regrets:</u></b>	Dereck Atha	

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**The meeting came to order at 10:04 am.**

**1.0 Agenda**

The Board reviewed the agenda.

**Resolution # TFB 12/1315**

It was MOVED and SECONDED *that the agenda for the September 17, 2012 Trust Fund Board meeting agenda be approved as presented.*

**CARRIED**

**1.1 Staffing update**

The Manager updated the board on new staff member Emily Kozak, BCGEU job action, and the current overtime ban and its implications on site/island visits.

**2.0 In Camera Session**

**Resolution #TFB 12/1316**

It was MOVED and SECONDED *that the meeting be closed to the public in accordance with the Community Charter, Part 4, Division 3, section 90(1)(e) the acquisition, disposition, or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality and (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council could reasonably be expected to harm the interests of the municipality if they were held in public and that Jennifer Eliason, Kate Emmings, Christine Rikley, Jeff Ralph and Emily Kozak be invited to remain in the meeting.*

**CARRIED**

**3.0 Rise and Report**

The Board rose and reported on the following items:

- 2.3.1 The Board approved the King conservation proposal

- 2.3.2 The Board approved the Galiano Conservancy Association (GCA) Opportunity Fund Request
- 2.3.3 The Board supports the Thetis Island Nature Conservancy (ThINC) Conservation Proposal in principle
- 2.3.4 The Board approved the ThINC Opportunity Fund Request
- 2.3.5 The Board approved the 2012 Monitoring Report

#### 4.0 Items for Approval

##### 4.1 Minutes of the July 26, 2012 meeting

The Board reviewed the draft minutes.

##### **Resolution # TFB 12/1317**

It was MOVED and SECONDED *that the minutes of the July 26, 2012 Trust Fund Board meeting be adopted as presented.*

**CARRIED**

##### 4.2 Follow Up Action List

The Board reviewed the Follow Up Action List for information.

##### 4.3 RFD Wood Harvesting in Covenants

The Board reviewed the wood harvesting methodology report prepared by Doug Hopwood, and discussed the complexity of the proposed system. Board members shared concerns about the volume of wood that could be harvested, the allowance for harvesting standing live trees as opposed to just downed wood, and the costs and time associated with monitoring wood harvesting in covenant areas. It was noted that allowing for some firewood harvesting would remove barriers for many island landowners contemplating conservation covenants, and that a consistent methodology would make the process fair and foster sustainable management practices. The Board decided to retain the ability to revoke consent at any time and elected to postpone the creation of a policy for wood harvesting until the methodology used for Thomas Knott's covenant can be evaluated.

##### **Resolution # TFB 12/1318**

It was MOVED and SECONDED *that the Trust Fund Board receives the wood harvesting methodology report submitted by Doug Hopwood, RPF.*

**CARRIED**

##### **Resolution #TFB 12/1319**

*That the Trust Fund Board approves Thomas Knott's request for consent to harvest wood from the Covenant Area of the Trust Fund Board NAPTEP covenant (Covenant) over Lot 3, Section 2, Hornby Island, Nanaimo District, Plan 29474, PID 001-383-671 (Lot 3), as provided for in section 4.2 (a) (viii) of the Covenant. The Trust Fund Board will provide a written consent authorizing the harvesting of wood from the Covenant Area, in accordance with and subject to the following terms and conditions:*

1. *This consent is provided for the sole purposes of harvesting wood for personal use by Mr. Knott and residents on Lot 3 for firewood purposes, and for personal use by Mr. Knott for making wood sculptures and handcrafted items for sale on Hornby Island.*
2. *This consent is only valid for a period of not more than 30 years from the date it is given, and is subject to termination as set out in this resolution.*
3. *This consent is not transferable by Mr. Knott and will terminate immediately, and without notice by the Trust Fund Board, on any change in ownership of*

- Lot 3, whether through sale of the land, inheritance or other means.*
4. *This consent is at all times subject to the requirements, restrictions and practices set out in the following documents:*
    - a. *"Forest Harvesting in the Knott Covenant Area," prepared by Doug Hopwood and dated August, 2012,*
    - b. *"Measuring and Reporting Wood Harvested in Islands Trust Fund Conservation Covenant Areas," prepared by Doug Hopwood and dated August, 2012, and*
    - c. *Relevant policies and procedures of the Trust Fund Board, as approved by the Trust Fund Board from time to time, and the Trust Fund Board may terminate this consent immediately if the landowner fails at any time to comply with any aspects of these documents.*
  5. *The consent for Mr. Knott to harvest wood from the Covenant Area may be terminated immediately for any reason in the sole discretion of the Trust Fund Board.*
  6. *This consent is solely for the specific purposes set out in this resolution, and does not create additional rights for Mr. Knott or residents of Lot 3, does not alter the terms of the Covenant in any way, and does not authorize any activities otherwise prohibited by the Covenant except as specifically set out in this resolution.*

**CARRIED**

#### **4.4 RFD Knott NAPTEP Covenant Approval**

The Board reviewed the Knott NAPTEP covenant and discussed the BC Hydro Statutory Right of Way.

##### **Resolution # TFB 12/1320**

It was MOVED and SECONDED *that the Trust Fund Board authorizes the Chair to sign a covenant with Thomas Knott over the land described as "Lot 3, Section 2, Hornby Island, Nanaimo District, Plan 29474 PID 001-383-617" subject to the addition of 8.10 to address the BC Hydro Statutory Right of Way.*

**CARRIED**

#### **4.5 RFD Nowak/Reher NAPTEP Covenant Approval**

The Board reviewed the Nowak/Reher NAPTEP covenant and Andy Nowak and Mary Reher's request to trim vegetation along an identified trail.

##### **Resolution #TFB 12/1321**

It was MOVED and SECONDED *that the Trust Fund Board authorizes the Chair to sign a covenant with Andreas Nowak and Mary Reher over the land described as "Lot 38, Section 7, Pender Island, Cowichan District, Plan 32261, Except Part in Plan 35333," PID 001-081-110".*

**CARRIED**

##### **Resolution #TFB 12/1322**

It was MOVED and SECONDED *that the Trust Fund Board approves Andreas Nowak and Mary Reher's request for consent to trim vegetation along the viewpoint trail identified in the baseline report, as provided for in sections 4.2 (a) (vi) and (viii) of the Trust Fund Board covenant over "Lot 38, Section 7, Pender Island, Cowichan District, Plan 32261, Except Part in Plan 35333," PID 001-081-110 (Lot 38), subject to the following conditions:*

- 1) *This consent is provided for the sole purpose of trimming the vegetation on the existing viewpoint trail, identified in the baseline report, to improve it to the same standard as the garden trail, also mapped in the baseline report; and,*
- 2) *This consent is solely for the specific purposes set out in this resolution, and does not create additional rights for the landowners or residents of Lot 38, does not alter the terms of the Covenant in any way, and does not authorize any activities otherwise prohibited by the Covenant except as specifically set out in this resolution.*

**CARRIED**

#### **4.6 RFD King, Lot 16, Covenant Discharge**

The Board reviewed the Covenant Discharge information.

##### **Resolution #TFB 12/1323**

It was MOVED and SECONDED that *the Trust Fund Board authorize the Chair to sign a discharge for Rent Charge FB214710 and Statutory Right of Way FB214711, which have been replaced by Rent Charge FB439513 and Statutory Right of Way FB439514, on Lot 16, Section 23, Pender Island, Cowichan District, Plan 22162, PID 003-329-887.*

**CARRIED**

##### **Resolution #TFB 12/1324**

It was MOVED and SECONDED that, *because covenant FB214709 has been replaced with covenant FB439512, the Trust Fund Board:*

1. *Authorizes the discharge of Trust Fund Board covenant FB214709 over Lot 16, Section 23, Pender Island, Cowichan District, Plan 22162, PID 003-329-887;*
2. *Authorizes the Chair to sign the discharge documents for covenant FB214709 on behalf of the Trust Fund Board; and,*
3. *Ratifies the signing of the discharge documents by Tony Law on April 17, 2012 for covenant FB214709.*

**CARRIED**

#### **4.7 RFD 2013-14 Budget Proposal**

The Board reviewed a draft 2013-2014 Budget Proposal and staff will circulate a final Budget Proposal for approval by RWM.

#### **4.8 RFD Request for Letter of Support from Salt Spring Island Conservancy**

The Board reviewed the Letter of Support request from Salt Spring Island Conservancy.

##### **Resolution #TFB 12/1325**

It was MOVED and SECONDED that *the Trust Fund Board submit a letter of support to the Islands Trust Executive Committee for the Salt Spring Island Conservancy's development application sponsorship request regarding PID 003-958-710.*

**CARRIED**

**5.0 Items for Discussion/Direction**

**5.1 Trust Council Follow-Up Re: ITF Five-Year Plan**

The ITF Five-Year Plan was endorsed by Trust Council at their September 2012 meeting.

**6.0 Updates for Information**

**6.1 Public Covenants, Acquisitions and Dispositions**

Updates were provided to the Board for information.

**6.2 2012-13 Budget Report**

The Board accepted the report for information.

**Resolution # TFB 12/1327**

It was MOVED and SECONDED *that the meeting adjourn at 2:26 pm.*

**CARRIED**