

ADOPTED



ISLANDS TRUST FUND

TRUST FUND BOARD  
REGULAR MEETING MINUTES  
NOVEMBER 15, 2012

**Location:** Victoria Office Boardroom, Islands Trust

**In Attendance:**

Board Members

Tony Law, Chair  
Rob Grant  
Dereck Atha  
Peter Luckham

Staff

Jennifer Eliason, Manager  
Kate Emmings, Ecosystem Protection Specialist  
Jeff Ralph, Property Management Specialist  
Christine Rikley, Communications and Fundraising Specialist  
Emily Kozak, Secretary

**Regrets:**

Julie Glover  
Susan Morrison

The meeting came to order at 10:05 am.

**1.0 Agenda**

The Board reviewed the agenda.

**Resolution # TFB 12/1328**

It was MOVED and SECONDED that the agenda for the November 15, 2012 Trust Fund Board meeting agenda be approved as presented.

**CARRIED**

**2.0 In Camera Session**

**Resolution #TFB 12/1329**

It was MOVED and SECONDED that the meeting be closed to the public in accordance with the Community Charter, Part 4, Division 3, section 90(1)(e) the acquisition, disposition, or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality and (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council could reasonably be expected to harm the interests of the municipality if they were held in public and that Jennifer Eliason, Kate Emmings, Christine Rikley, Jeff Ralph and Emily Kozak be invited to remain in the meeting.

**CARRIED**

**3.0 Rise and Report**

The Board rose and reported on the following items:

- The Board declined the Holsti/Wan Request for appraisal funding
- The Board authorized staff to negotiate a Conservation Covenant and Right of First Refusal for DL 58, Galiano Island
- The Board accepted the Millard Transfer Agreement

- The Board deferred the Opportunity Funding request from ThINC, and asked staff to convey the Board's rationale for delaying the decision
- The Board accepted the ITF Development Action Plan as amended

#### 4.0 Items for Approval

##### 4.1 Minutes of the September 17, 2012 meeting

The Board reviewed the draft minutes.

##### **Resolution # TFB 12/1330**

It was MOVED and SECONDED *that the minutes of the September 17, 2012 Trust Fund Board meeting be adopted as presented.*

**CARRIED**

##### 4.2 Follow Up Action List

The Board reviewed the Follow Up Action List for information.

##### 4.3 RWM – 2013-14 Budget Proposal

(Resolution # TFB 12/1327)

The Board reviewed the Resolution Without Meeting

##### 4.4 RFD – NMCA Advocacy Letter

The Board reviewed the advocacy letter from the Southern Strait of Georgia Conservation Network.

##### **Resolution # TFB 12/1331**

It was MOVED and SECONDED *that the Trust Fund Board endorse and sign the advocacy letter for the Southern Strait of Georgia National Marine Conservation Area as circulated by the Southern Strait of Georgia Conservation Network.*

**CARRIED**

##### 4.5 RFD – 2013 Trust Fund Board Meeting Schedule

The Board reviewed the proposed meeting schedule.

##### **Resolution #TFB 12/1332**

It was MOVED and SECONDED *that the Trust Fund Board approve the 2013 Trust Fund Board meeting schedule as follows:*

*Thursday January 17<sup>th</sup>*

*Thursday March 21<sup>st</sup>*

*Monday April 22<sup>nd</sup>*

*Thursday May 16<sup>th</sup>*

*Thursday July 25<sup>th</sup>*

*Thursday October 3<sup>d</sup>*

*Monday November 25<sup>th</sup>*

**CARRIED**

#### 5.0 Items for Discussion/Direction

##### 5.1 ITF 5 Year Plan and Letter to Minister Bennett

The Board reviewed the letter and suggested changes to the formatting.

##### 5.2 2013/14 Budget Update

Staff updated the Board on the budget process.

- 5.3 Norris Rocks – Letter from Conservancy Hornby Island (CHI)**  
The Board reviewed the letter from CHI outlining the need for conservation on Norris Rocks.

**Resolution # TFB 12/1333**

It was MOVED and SECONDED that *the Trust Fund Board direct staff to develop a letter in consultation with Conservation Hornby Island to the land owners of Norris Rocks outlining conservation options.*

**Carried**

**6.0 Updates for Information**

**6.1 Public Covenants, Acquisitions and Dispositions**

Updates were provided to the Board for Information.

**6.2 Communications and Fundraising Report**

The Board accepted the report for information.

**6.3 2012-13 Budget Report**

The Board accepted the report for information.

**6.4 TFB Quarterly Report for Trust Council**

The Board accepted the report for information.

**Resolution # TFB 12/1334**

It was MOVED and SECONDED *that the meeting adjourn at 1:50 pm.*

**CARRIED**