



ISLANDS TRUST FUND

## TRUST FUND BOARD REGULAR MEETING MINUTES JANUARY 17, 2013

**Location:** Victoria Office Boardroom, Islands Trust

**In Attendance:**

Board Members

Tony Law, Chair  
Rob Grant  
Dereck Atha  
Peter Luckham  
Julie Glover  
Susan Morrison

Staff

Jennifer Eliason, Manager  
Kate Emmings, Ecosystem Protection Specialist  
Jeff Ralph, Property Management Specialist  
Christine Rikley, Communications and Fundraising Specialist  
Emily Kozak, Secretary

The meeting came to order at 10:02 am.

### 1.0 Agenda

The following changes to the agenda were presented for consideration:

- Reordering of Item 4.6 RFD Opportunity Fund Request Presentation from ThINC
- Addition of Item 5.6 Island Studies Conference

**Resolution # TFB 13/1335**

It was MOVED and SECONDED *that the agenda for the January 17, 2013 Trust Fund Board meeting be approved as amended.*

**CARRIED**

### 1.1 Election of TFB Chair

Trustee Tony Law was elected as Trust Fund Board Chair.

### 4.6 RFD Opportunity Fund Request Presentation from ThINC

Ann Eriksson and Stephanie Cottell from Thetis Island Nature Conservancy (ThINC) presented about ThINC's progress and plans for acquiring the Burchell Hill property on Thetis Island.

The Board discussed:

- The value of getting an appraisal now.
- The process for developing an option to purchase.
- How an Opportunity Fund Grant could best assist ThINC at this time.

**Resolution # TFB 13/1336**

It was MOVED and SECONDED *that the Trust Fund Board cancel an Opportunity Fund grant of \$1,500 to the Cowichan Community Land Trust Society for legal fees required to develop and negotiate an option to purchase for the following property on Thetis Island: PID 027-438-643; and*

*That the Trust Fund Board approve an Opportunity Fund grant of \$2,100 to the Cowichan Community Land Trust Society for costs associated with negotiating a purchase price for the following property on Thetis Island: PID 027-438-643.*

**CARRIED**

## **2.0 In Camera Session**

### **Resolution #TFB 13/1337**

*It was MOVED and SECONDED that the meeting be closed to the public in accordance with the Community Charter, Part 4, Division 3, section 90(1)(e) the acquisition, disposition, or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality and (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council could reasonably be expected to harm the interests of the municipality if they were held in public and that Jennifer Eliason, Kate Emmings, Emily Kozak, and Lisa Gordon be invited to remain in the meeting.*

**CARRIED**

## **3.0 Rise and Report**

The Board had nothing to report on.

## **4.0 Items for Approval**

### **4.1 Minutes of the November 16, 2012 meeting**

**By general consent** the minutes of the November 16, 2012 meeting were adopted.

### **4.2 Follow Up Action List**

The Board reviewed the Follow Up Action List for information.

### **4.3 RFD – CDF Conservation Partnership Endorsement**

Staff reviewed the CDF Conservation Partnership including:

- Successes of similar partnerships in other regions (Okanagan, South Coast)
- Benefits to the region
- Alignment with TFB objectives
- Frequency of meetings for Steering Committee and working groups
- Availability of staff time

### **Resolution #TFB 13/1338**

*It was MOVED and SECONDED that the Trust Fund Board endorse the Coastal Douglas-fir and Associated Ecosystem Conservation Partnership (CDFCP) Terms of Reference and Statement of Cooperation and direct the Chair to sign the Statement of Cooperation on behalf of the Trust Fund Board; and,*

*That the Trust Fund Board endorse the participation of staff on the CDFCP Steering Committee and/or working groups as authorized by the Islands Trust Fund Manager.*

**CARRIED**

### **Resolution #TFB 13/1339**

It was MOVED and SECONDED *that the Trust Fund Board report to the Executive Committee on the development of the CDFCP and Islands Trust Fund's involvement.*

**CARRIED**

**4.4 RFD – Amendments to IT Procedure 2.1 x Administration of Natural Area Protection Tax Exemption Program**

Staff presented to the Board on proposed amendments to the procedure as outlined in the draft document.

**Resolution # TFB 13/1340**

It was MOVED and SECONDED *that the Trust Fund Board request that Trust Council amend Section 2.1 x, Administration of Natural Area Protection Tax Exemption Program, of the Islands Trust Policy Manual, as drafted.*

**CARRIED**

**4.5 RFD – Briefing for Trust Council re: TFB Policy 96010**

Staff presented to the Board on the background for this policy request. It remains on the FUAL for Trust Council and staff has suggested revisiting it after the March Trust Council meeting.

The Board received this item for information. An RFD will be provided at a later meeting.

**5.0 Items for Discussion/Direction**

**5.1 Referral of Mountain Road Extension application (Salt Spring)**

The Board reviewed the referral and acknowledged the staff procedure of providing relevant information to planning staff in a timely manner.

**5.2 Referral of Development Variance Permit application (N. Pender)**

The Board reviewed the referral and acknowledged the staff procedure as in 5.1.

**5.3 ITF Presentation at March Trust Council**

The Board reviewed the presentation draft outline and discussed some additions. Members of the Board will present the introduction together.

**5.4 Eelgrass Mapping Update**

Staff presented on the process and current status of Eelgrass Mapping.

- Maps show linear (not total area) eelgrass areas
- Mayne Island has been done in more detail: statistics will be added
- Islands range from 0% to over 50% eelgrass along shorelines
- Mapping will be provided to local trust committees
- A budget request has been presented to Trust Council for further mapping in the 2013/14 fiscal year

**5.5 Norris Rocks Update**

The Board discussed Norris Rocks and potential steps towards conservation. Chair Law will be meeting with Conservancy Hornby Island about next steps.

**5.6 Island Studies Conference**

Staff updated the Board about ITF's proposal for an island conservancy panel at the Island Studies Conference and the invitation to local partners to attend.

## **6.0 Updates for Information**

### **6.1 Public Covenants, Acquisitions and Dispositions**

Updates were provided to the Board for Information.

### **6.2 Communications and Fundraising Report**

The Board accepted the report for information.

### **6.3 2012-13 Budget Report**

The Board accepted the report for information.

### **6.4 NMCA Advocacy Update**

Staff updated the Board on recent NMCA correspondence.

**By general consent** *the meeting was adjourned at 2:07 pm.*

**GENERAL CONSENT**