



## TRUST FUND BOARD REGULAR MEETING MINUTES MARCH 21, 2013

**Location:** Victoria Office Boardroom, Islands Trust

**In Attendance:**

<u>Board Members</u>	<u>Staff</u>
Tony Law, Chair	Jennifer Eliason, Manager
Rob Grant	Kate Emmings, Ecosystem Protection Specialist
Dereck Atha	Jeff Ralph, Property Management Specialist
Peter Luckham	Emily Kozak, Secretary
Julie Glover	Christine Rikley, Communications and Fundraising Specialist
Susan Morrison	

The meeting came to order at 10:00 am.

### 1.0 Agenda

The following changes to the agenda were presented for consideration:

- Item 5.5 Property Associated Costs

#### **Resolution #TFB 13/1341**

It was MOVED and SECONDED *that the agenda for the March 21, 2013 Trust Fund Board meeting be approved as amended*

**CARRIED**

### 2.0 In Camera Session

#### **Resolution #TFB 13/1342**

It was MOVED and SECONDED *that the meeting be closed to the public in accordance with the Community Charter, Part 4, Division 3, section 90(1)(e) the acquisition, disposition, or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality and (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council could reasonably be expected to harm the interests of the municipality if they were held in public and that Jennifer Eliason, Kate Emmings, Jeff Ralph, and Emily Kozak, be invited to remain in the meeting.*

**CARRIED**

### 3.0 Rise and Report

The Board rose and reported on the following items:

- The Board approved signing M. Taylor's Transfer Agreement (Burren's Acres) – Gabriola Island
- The Board approved rescinding Resolution TFB 12/1281 regarding the Mt. Tuam Covenant negotiations – Salt Spring Island
- The Board approved signing the DL 58 Transfer Agreement, Easement and Trails License Agreement – Galiano Island
- The Board approved signing the DL 58 Right of First Refusal and Covenant – Galiano Island
- The Board directed the Chair to respond to letters regarding Forage Fish Mapping and to forward to all copied parties.

## 4.0 Items for Approval

### 4.1 Minutes of the January 17, 2013 meeting

By general consent the minutes of the January 17, 2013 meeting were adopted.

### 4.2 Follow Up Action List

The Board reviewed the Follow Up Action List for information.

### 4.3 RFD Gambier Island Covenants –Mt. Artaban, Brigade Bay, and Long Bay Nature Reserves

Staff explained the background and significance of these properties, as outlined in the RFD report in the meeting package.

#### **Resolution #TFB 13/1343**

It was MOVED and SECONDED *that the Trust Fund Board authorizes the Chair to sign the covenant, as attached, for the Brigade Bay Bluffs Nature Reserve, Gambier Island (PID: 015-940-870, District Lot 1257, Group 1, New Westminster District, Except: Firstly; Part in Reference Plan 2829, Secondly; Part Subdivided by Plan BCP15304).*

**CARRIED**

#### **Resolution #TFB 13/1344**

It was MOVED and SECONDED *That the Trust Fund Board authorizes the Chair to sign the covenant, as attached, for the Long Bay Wetland Nature Reserve, Gambier Island (PID: 015-921-034, District Lot 1259, Group 1, New Westminster District, Except: Part Subdivided by Plan BCP15304).*

**CARRIED**

#### **Resolution #TFB 13/1345**

It was MOVED and SECONDED *that the Trust Fund Board authorizes the Chair to sign the covenant, as attached, for the Mount Artaban Nature Reserve, Gambier Island (PID: 027-522-539, District Lot 8095, Group 1, New Westminster District).*

**CARRIED**

### 4.4 RFD – Revisions to Opportunity Fund Guidelines

Staff outlined the three main updates:

- To broaden the scope of the Opportunity Fund to include partner projects and ITF acquisitions
- To create a streamlined application intake procedure, including provision for urgent requests
- To allow the Board to determine funding levels

#### **Resolution # TFB 13/1346**

It was MOVED and SECONDED *that the Trust Fund Board approves the revised Opportunity Fund guidelines as presented.*

**CARRIED**

## 5.0 Items for Discussion/Direction

### 5.1 ITF 5-Year Plan Approval

The Board discussed the next steps for the name and corporate structure changes, based on the advice given in the letter from Minister Bennett.

#### **Resolution # TFB 13/1347**

It was MOVED and SECONDED *that the TFB request staff to contact Julian Paine, Assistant Deputy Minister to pursue legislative amendments.*

**CARRIED**

**5.2 Regional Conservation Plan Update**

The Board received updates on the status of goals included in the RCP and suggested some minor changes.

**Resolution # TFB 13/1348**

It was MOVED and SECONDED *that the TFB accept the 2011-2015 Regional Conservation Plan Update Report and direct staff to update their work plans based on the recommendations in the report as amended.* **CARRIED**

**5.3 Long Bay Restoration Project – Gambier Island**

Jeff presented to the Board on hydro-seeding restoration options for Long Bay Nature Reserve.

**5.4 Follow up from ITF session at Trust Council and upcoming meeting with Executive Committee**

The Board suggested ways that staff can communicate with Trustees when they are doing island visits and through the e-newsletter and Heron.

**5.5 Property Associated Costs**

The Board discussed the costs associated with complex conservation proposals. The Manager reported that she intended to undertake an assessment of the total costs of some of the recent, complex protection initiatives. Such a report would assist with estimating costs for future project, and may lead to changes in policy about prioritizing and selecting projects.

The Board also discussed the focussing outreach for NAPTEP to water-front property owners.

**6.0 Updates for Information**

**6.1 Public Covenants, Acquisitions and Dispositions**

Updates were provided to the Board for Information.

**6.2 Communications and Fundraising Report**

The Board accepted the report for information.

**6.3 2012-13 Budget Report**

The Board accepted the report for information.

**6.4 2013-14 Budget and Mapping Projects Update**

The Board received the update for information.

**6.5 Correspondence**

The Board received the correspondence.

**By general consent** *the meeting was adjourned at 1:48 pm.*

**GENERAL CONSENT**