



Trust Fund Board Minutes of Regular Meeting

Date: Monday, November 25, 2013
Location: Islands Trust Victoria Boardroom
200-1627 Fort Street, Victoria, BC

Board Members Present
Tony Law, Chair
Dereck Atha
Rob Grant
Peter Luckham
Susan Morrison

Board Members Regrets
Julie Glover

Staff Present
Jennifer Eliason, Islands Trust Fund Manager
Kate Emmings, Ecosystem Protection Specialist
Christine Rikley, Communications and Fundraising Specialist
Nuala Murphy, Property Management Specialist
Corlynn Strachan, A/Secretary

1. CALL TO ORDER

The meeting was called to order at 10:00 am.

2. APPROVAL OF AGENDA

The following change to the agenda was presented for consideration:

- Item 6.3.6 Northern Islands Conservancies Meeting was added

The agenda was adopted as amended by General Consent.

3. CLOSED MEETING

The Trust Fund Board convened the closed portion of the meeting at 10:07 am and resumed in open meeting at 11:43 am to Rise and Report.

TFB 13/1378

It was MOVED and SECONDED

that the meeting be closed to the public pursuant in accordance with the Community Charter, Part 4, Division 3, section 90(1)(e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality and section (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be

expected to harm the interests of the municipality if they were held in public and that Jennifer Eliason, Christine Rikley, Kate Emmings, Nuala Murphy, and Corlynn Strachan be invited to remain in the meeting.

CARRIED

4. RISE AND REPORT

The Trust Fund Board reported on the following items:

- The Trust Fund Board conditionally approved the Clam Bay Conservation Proposal (N. Pender)
- The Trust Fund Board asked the Chair to write to the Board of the Wild Bird Trust to seek agreement on the draft transfer agreement.

5. MINUTES/COORDINATION

5.1. Minutes of Meetings/Resolutions without Meetings

5.1.1. Approval of October 3/2013 Meeting Minutes

The Trust Fund Board adopted the October 3, 2013 minutes by General Consent.

5.2. Follow up Action List

The Trust Fund Board reviewed the Follow up Action List for information.

6. BUSINESS

6.1. Items for Approval

6.1.1. Covenant Template Revision (Trespass)

TFB 13/1379

It was MOVED and SECONDED

That the Trust Fund Board approve the revised covenant template to incorporate revisions that allow the board to pursue damages for trespass on covenant areas.

CARRIED

6.1.2. Trincomali Nature Reserve Management Plan

The Trust Fund Board reviewed the updated and revised 2013 Trincomali Nature Reserve Management Plan.

TFB 13/1380

It was MOVED and SECONDED

That the Trust Fund Board approves the Trincomali Nature Sanctuary Management Plan dated November 2013.

CARRIED

6.1.3. Referral from SSI Local Trust Committee

The Trust Fund Board reviewed the referral of Bylaw 470 from the Salt Spring Island Local Trust Committee.

TFB 13/1381

It was MOVED and SECONDED

That the Trust Fund Board's interests are unaffected in regards to proposed Bylaw 470 from the Salt Spring Island Local Trust Committee.

CARRIED

6.1.4. Policy Revisions, Additions and Retractions

The Trust Fund Board reviewed and suggested edits on the following draft policies:

- TFB 2.1 Board Approval of Land and Financial Transactions
- TFB 2.2 Assessing Conservation Proposals
- TFB 2.3 Acquisition and Management of Land
- TFB 2.4 Conservation Covenants
- TFB 2.5 Natural Area Protection Tax Exemption Covenant

TFB 13/1382

It was MOVED and SECONDED

That the Trust Fund Board approve the revised restructuring and renumbering of the TFB Policy Manual, as described in the revised Table of Contents, dated November 2013.

CARRIED

6.2. Items for Discussion/Direction

6.2.1. Trust Council Strategic Plan

The Trust Fund Board reviewed the Trust Council Strategic Plan.

6.3. Updates for Information

6.3.1. Public Covenants, Acquisitions, Dispositions Update

The Board reviewed the public covenants, acquisitions and dispositions report for information.

6.3.2. Communication and Fundraising Report

The Board reviewed the Communication and Fundraising report for information.

6.3.3. 2013-2014 Budget Report

The Board reviewed the Budget Report for information.

6.3.4. 2014-2015 Budget Update

The Manager updated the Trust Fund Board on the 2014-2015 Budget process.

6.3.5. Trust Council RFD: NAPTEP Certificate Completion Extension - HO-NAP-2011.3 (Fischer NAPTEP Covenant)

The Board reviewed the Trust Council RFD: NAPTEP Certificate Completion Extension - HO-NAP-2011.

6.3.6. Northern Island Conservancies Meeting

The Manager provided the Trust Fund Board with a summary of the recent Northern Island Conservancies Symposium on Cortes Island.

7. NEW BUSINESS

There was no new business.

8. NEXT MEETING

The next meeting will take place on January 23, 2014 at 10:00 am.

9. ADJOURNMENT

TFB 13/1383

It was MOVED and SECONDED

that the Trust Fund Board meeting adjourn at 1:38 pm

CARRIED