



# Trust Fund Board Minutes of Regular Meeting

**Date:** Monday, March 24, 2014  
**Location:** Islands Trust Victoria Boardroom  
200-1627 Fort Street, Victoria, BC

**Board Members Present** Tony Law, Chair  
Dereck Atha  
Julie Glover  
Peter Luckham  
Susan Morrison

**Board Members Regrets** Rob Grant

**Staff Present** Jennifer Eliason, Islands Trust Fund Manager  
Kate Emmings, Ecosystem Protection Specialist  
Christine Rikley, Communications and Fundraising Specialist  
Nuala Murphy, Property Management Specialist  
Corlynn Strachan, Secretary

**1. CALL TO ORDER**

The meeting was called to order at 10:03 am.

**2. APPROVAL OF AGENDA**

By **General Consent**, the agenda was approved.

**3. CLOSED MEETING**

The Trust Fund Board convened the closed portion of the meeting at 10:05 am and resumed in open meeting at 10:43 am to Rise and Report.

**TFB-2014-014**

It was **MOVED** and **SECONDED**,

That the meeting be closed to the public in accordance with the Community Charter, Part 4, Division 3, section 90 (1)

(a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the board or another position appointed by the board;

(e) the acquisition, disposition or expropriation of land or improvements, if the board considers that disclosure could reasonably be expected to harm the interests of the Trust Fund Board; and that Jennifer Eliason, Kate Emmings, Nuala Murphy, Corlynn Strachan and Christine Rikley be invited to remain in the meeting.

**CARRIED**

**4. RISE AND REPORT**

The Trust Fund Board reported on the following items:

- The Trust Fund Board recommended that a shortlist of four names based on the candidate list be forwarded to the Board Resourcing Development Office for consideration.
- The Trust Fund Board directed the Chair to sign the Memorandum of Understanding dated March 24, 2014 between the Pender Islands Conservancy Association and the Trust Fund Board regarding the Morrison Waxler Biodiversity Protection Legacy Fund.

**5. MINUTES/COORDINATION**

**5.1. Minutes of Meetings/Resolutions without Meetings**

**5.1.1. Approval of the January 23, 2014 Meeting Minutes**

By **General Consent**, the Trust Fund Board adopted the January 23, 2014 meeting minutes.

**5.2. Follow-up Action List**

The Trust Fund Board reviewed the Follow-up Action List for information.

**6. BUSINESS**

**6.1. Items for Approval**

**6.1.1. RFD Conservation Proposal – Brooks Point Regional Park Covenant TFB-2014-015**

**It was MOVED and SECONDED,**

that the Trust Fund Board agrees to hold a covenant on the 2010 addition to Brooks Point Regional Park, South Pender Island, subject to agreement on the terms of the covenant and a satisfactory baseline report, and directs staff to continue working with CRD Parks and partners to determine the best way to covenant the three protected areas at Gowlland and Brooks Points.

**CARRIED**

**6.1.2. RFD Conservation Proposal – Philpot (Wallace Point) NAPTEP Application**

Staff noted that the property is also the subject of a proposed subdivision. The board discussed the proposed location of the covenant.

**TFB-2014-016**

**It was MOVED and SECONDED,**

that the Trust Fund Board approve the 0697595 B.C. Ltd. (Michael Philpot) proposal to covenant approximately 1.9 ha of the land described as "Lot 23, Section 6, Pender Island, Cowichan District, Plan 1084, Except Part in Plan 19554, Parcel Identifier 008-045-453" through the Natural Area Protection Tax Exemption Program (NAPTEP).

**CARRIED**

**6.1.3. RFD John Osland Nature Reserve Covenant**

Staff reported that a baseline report is currently being developed.

**TFB-2014-017**

**It was MOVED and SECONDED,**

that the Trust Fund Board direct staff to negotiate a covenant over the John Osland Nature Reserve (PID:009-720-472), in accordance with the 2013-2017 Trust Fund Plan, in favour of the Lasqueti Island Nature Conservancy and the Nanaimo Area Land Trust.

**CARRIED**

**6.1.4. RFD ITF Procedure 1.1.1 Board Member Appointments, Reappointments and Elections**

The Trust Fund Board noted that the term of office for trustees will be soon changed to 4 years and recommended one wording change.

**TFB-2014-018**

**It was MOVED and SECONDED,**

that the Trust Fund Board approve the revisions to ITF Procedure 1.1.1 Trust Fund Board Member Appointments, Reappointments and Elections as amended.

**CARRIED**

**6.1.5. RFD Opportunity Fund Request – CHI Forage Fish**

Staff noted that the Trust Fund Board has not provided a grant to CHI (Conservancy Hornby Island) in the past, but that the proposal did not fit well with the Opportunity Fund Guidelines. The Board discussed the implications of funding forage fish spawning surveys, recognizing many other groups are undertaking similar work.

**TFB-2014-019**

**It was MOVED and SECONDED,**

that the Trust Fund Board not approve an Opportunity Fund grant to the Hornby Island Conservancy as submitted at this time, however, convey the boards willingness to consider an application related to land acquisition and conservation covenants in the future.

**CARRIED**

## **6.2. Items for Discussion/Direction**

### **6.2.1. Agenda Development for Joint TFB/Executive Committee Meeting**

The Trust Fund Board discussed the following agenda items for the Joint Trust Fund Board - Executive Committee meeting:

- the National Marine Conservation Area
- communicating the value of the ITF and building support with current and new trustees
- new and revised TFB policies

### **6.2.2. Baseline Report – Cunningham Covenant, Salt Spring Island**

Staff provided the Trust Fund Board with the Baseline Report for the Cunningham Covenant, Salt Spring Island. Staff highlighted the observed rare/threatened species: Pacific Sideband Snail.

### **6.2.3. Carbon Mapping for Islands Trust Area – UBC Grad Student Contract**

Staff briefed the Trust Fund Board on the Carbon & Biodiversity Mapping Assessment Report. The board requested staff develop a 1-2 page summary information sheet for review at the May meeting.

## **6.3. Updates for Information**

### **6.3.1. Public Covenants, Acquisitions, Dispositions Update**

The Trust Fund Board reviewed the public covenants and acquisitions reports for information.

### **6.3.2. BRF Communication and Fundraising Report**

The Trust Fund Board reviewed the March 2014 Communication and Fundraising report for information.

### **6.3.3. ITF Development Action Plan Update**

The Trust Fund Board reviewed the ITF Development Action Plan Update for information.

### **6.3.4. BRF Property Management Report**

The Trust Fund Board reviewed the Property Management Report for information.

### **6.3.5. 2013-2014 Budget Report**

The Trust Fund Board reviewed the 2013-2014 Budget Report for information. Staff noted the Morrison Waxler Fund had been added.

### **6.3.6. Letter from TC to BIM Council re: Annual Meeting Follow-up**

The Trust Fund Manager briefed the Board on the letter of response.

**6.3.7. Optional Readings – Proposed Amendments to BC Park Act**

The Trust Fund Board reviewed the proposed amendments to the Park Act.

**7. NEW BUSINESS**

There was no new business.

**8. NEXT MEETING**

The next meeting will take place on May 5, 2014 at 10:00 am in the Victoria boardroom.

**9. ADJOURNMENT**

*\*Approximate time is provided for the convenience of the public only and is subject to change without notice*

By **General Consent**, the meeting was adjourned at 1:30 pm.

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Tony Law, Chair

Certified Correct:

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Corlynn Strachan, A/Secretary