



Trust Fund Board Minutes of Regular Meeting

Date: Thursday, September 18, 2014
Location: Islands Trust Victoria Boardroom
200-1627 Fort Street, Victoria, BC

Board Members Present
Tony Law, Chair
Dereck Atha
Peter Luckham
Susan Morrison
Ronald Bertrand

Board Members Regrets
Julie Glover

Staff Present
Jennifer Eliason, Islands Trust Fund Manager
Kate Emmings, Ecosystem Protection Specialist
Nuala Murphy, Property Management Specialist
Corlynn Strachan, Secretary
Rob Gratton, Communications & Fundraising Specialist

Others Present
Glen Donaldson, Ian Grant and David Connop (Convention of Baptist Churches of BC) joined the meeting at 12:43 pm.

Kate Emmings, Ecosystem Protection Specialist, joined the meeting at 12:50 pm.

1. CALL TO ORDER

The meeting was called to order at 10:00 am.

2. APPROVAL OF AGENDA

By **general consent** the agenda was approved.

3. CLOSED MEETING

The Trust Fund Board convened the closed portion of the meeting at 10:05 am and resumed in open meeting at 10:38 am to Rise and Report.

TFB-2014-028

It was MOVED and SECONDED,

that the meeting be closed to the public in accordance with the Community Charter, Part 4, Division 3, section 90 (1) (e) the acquisition, disposition or expropriation of land or improvements, if the board considers that disclosure could reasonably be expected to

harm the interests of the Trust Fund Board; and (g) litigation or potential litigation affecting the municipality; and that Jennifer Eliason, Nuala Murphy, Corlynn Strachan, and Rob Gratton be invited to remain in the meeting.

CARRIED

4. RISE AND REPORT

The Trust Fund Board reported on the following items:

- The Trust Fund Board approved the 2014 ITF Covenant Monitoring Report.

5. MINUTES/COORDINATION

5.1. Minutes of Meetings/Resolutions With-out Meetings

5.1.1. Approval of the July 21, 2014 Meeting Minutes

By **general consent** the Trust Fund Board minutes of July 21, 2014 were adopted as presented.

5.2. Follow-up Action List

The Trust Fund Board reviewed the Follow-up Action List for information.

6. BUSINESS

6.1. Items for Approval

6.1.1. RFD 2015-2016 Budget Requests

The ITF Manager highlighted that new for the 2015-16 budget process includes the development of business cases for all funding requests. The Board reviewed the Business Cases presented for restoring the Property Management Budget and costs associated with the Regional Conservation Plan (RCP) Development.

Board members and staff discussed the potential benefit of increasing the RCP from five to 10 years, possibly postponing the RCP request for 1 year due to the upcoming election of new council, and reviewing the RCP at the next Trust Fund Board meeting.

Board members suggested more details are required to accompany the business case for the Property Management budget. The ITF Manager agreed to create a backgrounder to support the business case.

TFB-2014-029

It was MOVED and SECONDED,

that the Trust Fund Board approve the attached business case to restore to the base budget of \$5,000 for property management as the Islands Trust Fund's submission for the 2015-16 budget process.

CARRIED

6.1.2. RFD ITF Nature Reserves and NAPTEP Monitoring Report

The Trust Fund Board reviewed the 2014 ITF Nature Reserve and NAPTEP Monitoring Reports. The Property Management Specialist noted that the Horton Bayviary Nature Reserve monitoring on Mayne Island was completed by Michael Dunn July 16, 2014 and everything was fine.

TFB-2014-030

It was MOVED and SECONDED,

that the Trust Fund Board accept the “Islands Trust Fund Nature Reserve and NAPTEP Monitoring Report 2014”.

CARRIED

6.1.3. RFD Fundraising and Acquisition Agreement for Burchell Hill Campaign

The Trust Fund Board reviewed the draft Fundraising and Acquisition Agreement.

TFB-2014-031

It was MOVED and SECONDED,

that the Trust Fund Board direct Chair Tony Law to sign the Fundraising and Acquisition Agreement regarding Lower Burchell Hill between the Trust Fund Board, the Cowichan Community Land Trust Society and the Thetis Island Nature Conservancy Society on behalf of the Trust Fund Board.

CARRIED

6.1.4. RFD Conservation Proposal – Hermanutz-Innes (Valens Brook Addition), Denman Island

The Trust Fund Board reviewed the Hermanutz-Innes conservation proposal. The ITF Manager recommended that the endowment funds requirement be waived, as the applicants are not receiving a direct financial benefit related to the density transfer.

Board members discussed the benefit of adding this property to the Valens Brook Nature Reserve, and the density transfer proposed as part of the re-zoning of this property.

TFB-2014-032

It was MOVED and SECONDED,

that the Trust Fund Board accept the conservation proposal submitted by Henning Nielsen on behalf of Luise Hermanutz and David Innes, to transfer approximately 2.545 hectares of Lot 17, Plan 6404, Section 6 Denman Island, Nanaimo District, PID 005-851-122 to the TFB to be protected as a nature reserve.

CARRIED

6.1.5. RFD Mount Tuam Protected Area Management Plan

The Trust Fund Board reviewed the Mount Tuam Protected Area Management Plan. The Property Management Specialist highlighted that this property is privately owned and the plan serves as a management agreement between the Salt Spring Island Conservancy (SSIC) and the Islands Trust Fund.

TFB-2014-033

It was MOVED and SECONDED,

that the Trust Fund Board accept the “Mount Tuam Protected Area Management Plan”.

CARRIED

6.1.6. RFD Opportunity Fund Application – Blackburn Lake NR Expansion, Salt Spring Island Conservancy

The ITF Manager presented the SSIC Opportunity Fund application to the Trust Fund Board and noted the request was for \$3,500 but staff recommend \$2,000 as the income for the Opportunity Fund has not been significant in the past year. Board members discussed that this is a valuable acquisition and agreed to \$2,500.

TFB-2014-034

It was MOVED and SECONDED,

that the Trust Fund Board approve an Opportunity Fund grant of \$2,500 to the Salt Spring Island Conservancy (SSIC) for baseline inventory and appraisal costs for the acquisition of a 2.34 hectare (5.79 acre) property (PID 003-047-075) adjacent to the Blackburn Lake Nature Reserve.

CARRIED

6.1.7. RFD Conservation Proposal - Convention of Baptist Churches BC, Keats Island

Glen Donaldson, Ian Grant and David Connop presented the Convention of Baptist Churches of BC's conservation proposal to the Trust Fund Board. They noted their willingness to move forward with the donation of the Sandy Beach property and expressed interest in managing the property under the guidance of the ITF.

The ITF Manager highlighted that the TFB does not currently have any other properties on Keats Island. The Board and Convention members discussed the property's history, additional monitoring and management costs, property use, and the use of Convention member volunteers to carry out property management activities.

TFB-2014-035

It was MOVED and SECONDED,

that the Trust Fund Board approve the conservation proposal submitted by the Convention of Baptist Churches of British Columbia to transfer Area E (Sandy Beach), approximately 3.3 hectares of DL 696, Group 1 NWD, Keats Island (PID: 014-385-694) to the Trust Fund Board for protection as a nature reserve.

CARRIED

6.2. Items for Discussion/Direction

6.2.1. BRF Referral Regarding Denman Crown Land Transfer

The Trust Fund Board reviewed the letter from the Ministry of Environment to the Denman Island Local Trust Committee regarding the Denman Crown Land Transfer. The ITF Manager highlighted the properties of interest to the TFB including Morrison Marsh and McFarlane Road (headwaters of Valens Brook).

Board Member Luckham updated the Board that the Denman Island LTC is displeased with the potential transfer and the LTC will write to Don Cadden, Regional Manager with BC Parks, to express their concerns.

TFB-2014-036

It was MOVED and SECONDED,

that the Trust Fund Board request the Chair write a letter requesting that BC Parks convene a meeting with the Trust Fund Board, Denman Island Conservancy, the Denman Local Trust Committee, the Komoks First Nations and other interested parties before making any decisions on the transfer of the Crown land on Denman Island identified as not suitable for addition to the Provincial Protected Area System.

CARRIED

6.3. Updates for Information

6.3.1. Public Acquisitions Update

The Trust Fund Board reviewed the public acquisitions report for information

6.3.2. Public Covenants Update

The Trust Fund Board reviewed the public covenants report for information.

6.3.3. Communication and Fundraising Report

The Trust Fund Board reviewed the Communication and Fundraising report for information.

6.3.4. Budget Report

The Trust Fund Board reviewed the Budget Report for information.

7. **NEW BUSINESS**

There was no new business.

8. **NEXT MEETING**

The next meeting will take place on November 24, 2014.

9. **ADJOURNMENT**

By **general consent** the meeting was adjourned at 1:51 pm.

Tony Law, Chair

Certified Correct:

Corlynn Strachan, Secretary