



## Trust Fund Board Minutes of Regular Meeting

<b>Date:</b>	Monday, November 24, 2014
<b>Location:</b>	Islands Trust Victoria Boardroom 200-1627 Fort Street, Victoria, BC
<b>Board Members Present</b>	Tony Law, Chair Dereck Atha Peter Luckham Susan Morrison Ronald Bertrand
<b>Board Members Regrets</b>	Julie Glover
<b>Staff Present</b>	Jennifer Eliason, Islands Trust Fund Manager Kate Emmings, Ecosystem Protection Specialist Nuala Murphy, Property Management Specialist Rob Gratton, Communications & Fundraising Specialist Corlynn Strachan, Secretary
<b>Others Present</b>	Stephen Foster, Crystal Mountain, joined the meeting at 11:30 am and left the meeting at 12:00 pm.

### 1. CALL TO ORDER

The meeting was called to order at 10:00 am.

### 2. APPROVAL OF AGENDA

By **general consent**, the agenda was adopted as amended.

> Agenda item 6.3.5 Escribe Meetings was added under 6.3 Updates to Information.

### 3. CLOSED MEETING

The Trust Fund Board convened the closed portion of the meeting at 10:04 am and resumed in open meeting at 11:20 am.

The Trust Fund Board re-convened the closed portion of the meeting at 12:52 pm and resumed in open meeting at 1:10 pm to Rise and Report.

#### **TFB-2014-037**

**It was MOVED and SECONDED,**

that the meeting be closed to the public in accordance with the Community Charter, Part 4, Division 3, section 90 (1) (e) the acquisition, disposition or expropriation of land or improvements, if the board considers that disclosure could reasonably be expected to harm the interests of the Trust Fund Board; and (g) litigation or potential litigation affecting the municipality; and that Jennifer Eliason, Nuala Murphy, Kate Emmings, Corlynn Strachan, and Rob Gratton be invited to remain in the meeting.

**CARRIED**

## **TFB-2014-038**

**It was MOVED and SECONDED,**

that the meeting be closed to the public in accordance with the Community Charter, Part 4, Division 3, section 90 (1) (e) the acquisition, disposition or expropriation of land or improvements, if the board considers that disclosure could reasonably be expected to harm the interests of the Trust Fund Board; and (g) litigation or potential litigation affecting the municipality; and that Jennifer Eliason, Nuala Murphy, Kate Emmings, Corlynn Strachan, Rob Gratton and Linda Adams be invited to remain in the meeting.

**CARRIED**

## **4. RISE AND REPORT**

The Trust Fund Board reported on the following items:

- The Trust Fund Board approved the conservation proposal for a Salt Spring Island property, and directed staff to negotiate a conservation covenant.
- The Trust Fund Board agreed to pay for the survey to a maximum of \$4,000.

## **5. MINUTES/COORDINATION**

### **5.1. Minutes of Meetings/Resolutions With-out Meetings**

#### **5.1.1. Approval of the TFB September 18, 2014 Meeting Minutes**

By **general consent**, the Trust Fund Board meeting minutes of September 18, 2014 were adopted as presented.

### **5.2. Follow-up Action List**

The Trust Fund Board reviewed the Follow-up Action List for information.

## **6. BUSINESS**

### **6.1. Items for Approval**

#### **6.1.1. RFD Conservation Proposal - Crystal Mountain, Galiano Island**

The Ecosystem Protection Specialist highlighted the natural values of the property and noted some areas were heavily logged and, without a covenant, could continue to be logged in future. Annual monitoring costs, legal fees, management costs were also reviewed.

Stephen Foster reviewed the history of the application and highlighted that this is for a "meditation" retreat centre. With a mandate to provide a safe, quiet space for people in retreat, they need covenant holder who understands this.

Stephen Foster discussed the provision of an endowment with the Board.

## **TFB-2014-039**

**It was MOVED and SECONDED,**

That the Trust Fund Board approve the Crystal Mountain proposal to covenant approximately 18.3 ha of the lands described as:

a) Lot 9, District Lot 90, Galiano Island, Cowichan District, Plan 31200, PID # 000-851-035; and,

b) Lot A, District Lots 88 and 89, Galiano Island, Cowichan District, Plan VIP68079, PID # 024-351-041,

subject to the successful negotiation of an endowment.

**CARRIED**

**TFB-2014-040**

**It was MOVED and SECONDED,**

That the Trust Fund Board waive the requirement for an archeological assessment for the Crystal Mountain Conservation Proposal.

**CARRIED**

**6.2. Items for Discussion/Direction**

6.2.1. BRF Brooks Point Regional Park Management Plan

The Ecosystem Protection Specialist briefed the Trust Fund Board on the Brooks Point Regional Park Management Plan, highlighting the expanded protection zone for the sharp tailed snake.

6.2.2. BRF Regional Conservation Plan

The Ecosystem Protection Specialist provided a Regional Conservation Plan presentation to Board members. Board members suggested staff review the presentation with new Trust Fund Board members in January 2015.

Board members discussed the complexity, purpose, and necessity of the plan. Board members also discussed the benefits of extending the current plan by 2-3 years and recommended a resolution to this effect at the next TFB meeting in January 2015.

6.2.3. Proposed 2015 Trust Fund Board Meeting Dates

Board members reviewed the dates and requested the ITF Manager to send email in next couple weeks with the January 2015 meeting date. All other meeting dates will be discussed with new TFB members.

**6.3. Updates for Information**

6.3.1. Public Acquisitions Update

The Trust Fund Board reviewed the public acquisitions report for information.

6.3.2. Public Covenants Update

The Trust Fund Board reviewed the Public Covenants Report for information.

6.3.3. Communication and Fundraising Report

The Trust Fund Board reviewed the Communication and Fundraising report for information. The Communication and Fundraising Specialist highlighted recent issue of four news releases including McFadden Creek, Appleby, Burchell Hill Fundraiser and Elder Cedar.

6.3.4. Budget Report

The Trust Fund Board reviewed the Budget Report for information.

6.3.5. eScribe Update

The ITF Manager briefed the Trust Fund Board on use of eScribe and noted that iPads have not been provided for the three appointed TFB members.

**TFB-2014-041**

**It was MOVED and SECONDED,**

that staff bring a request for decision to the Trust Fund Board for the provision of purchasing three iPads for appointed trustees.

**CARRIED**

**7. NEW BUSINESS**

There was no new business.

**8. NEXT MEETING**

The next meeting date is to be determined after elections. Tentative dates are Tuesday, January 20 or Wednesday, January 21, 2015. The ITF Manager will send email to Board members with the January meeting date.

**9. ADJOURNMENT**

By **general consent**, the meeting was adjourned at 2:25 pm.

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Tony Law, Chair

Certified Correct:

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Corlynn Strachan, Secretary