



# Trust Fund Board Minutes of Regular Meeting

**Date:** Tuesday, May 12, 2015  
**Location:** Islands Trust Victoria Boardroom  
200-1627 Fort Street, Victoria, BC

**Board Members Present** Tony Law, Chair  
Ronald Bertrand  
Kate-Louise Stamford  
Julie Glover  
Susan Morrison

**Board Members Regrets** Dereck Atha

**Staff Present** Jennifer Eliason, Islands Trust Fund Manager  
Kate Emmings, Ecosystem Protection Specialist  
Nuala Murphy, Property Management Specialist  
Rob Gratton, Communications & Fundraising Specialist  
Corlynn Strachan, Secretary

## 1. CALL TO ORDER

The meeting was called to order at 10:00 am.

## 2. APPROVAL OF AGENDA

By **general consent** the agenda was approved.

## 3. CLOSED MEETING

The Trust Fund Board convened the closed portion of the meeting at 10:04 am and resumed in open meeting at 10:50 pm to Rise and Report.

### **ITF-2015-057**

**It was MOVED and SECONDED,**

that the meeting be closed to the public in accordance with the Community Charter, Part 4, Division 3, section 90 (1) (e) the acquisition, disposition or expropriation of land or improvements, if the board considers that disclosure could reasonably be expected to harm the interests of the Trust Fund Board; and (i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose; and that Jennifer Eliason, Kate Emmings, Rob Gratton, Nuala Murphy and Corlynn Strachan be invited to remain in the meeting.

**CARRIED**

## 4. RISE AND REPORT

The Trust Fund Board reported on the following item:

- The Trust Fund Board directed staff to present ITF's conservation mapping for discussion only to specific staff of the Salt Spring Island Conservancy and the Capital Regional District.

## 5. MINUTES/COORDINATION

### 5.1. Minutes of Meetings/Resolutions without Meetings

#### 5.1.1. Approval of the March 31, 2015 Regular Meeting Minutes

By **general consent** the minutes were adopted.

### 5.2. Follow-up Action List

The Trust Fund Board reviewed the Follow-up Action List for information.

## 6. BUSINESS

### 6.1. Items for Approval

#### 6.1.1. RFD Honorarium for TFB Member Attendance at Financial Planning Committee Meetings

##### **TFB-2015-058**

**It was MOVED and SECONDED,**

That the Trust Fund Board approves an honorarium of \$150 per meeting for appointed Trust Fund Board member attendance at Trust Council committee meetings.

**CARRIED**

#### 6.1.2. RFD TFB Section of 2014-15 Annual Report

The Communications and Fundraising Specialist highlighted that the report now includes more graphics and maps. Chair Law suggested placing a link to the report on the Islands Trust Fund website for Trust Fund Board members and partners. Member Stamford suggested adding First Nations under Partners we work with to the report.

##### **TFB-2015-059**

**It was MOVED and SECONDED,**

That the Trust Fund Board approves the attached text for inclusion in the 2014-2015 Annual Report for approval (as amended) by Trust Council and submission to the Minister of Community, Sport and Cultural Development.

**CARRIED**

#### 6.1.3. RFD TFB Input into Development of the Islands Trust Strategic Plan for 2014-2018

The Trust Fund Board reviewed the Strategic Plan. Board members discussed that the Strategic Plan is tied to the Regional Conservation Plan and the importance of Trust Fund Board input into the plan. The ITF Manager highlighted that program funding comes from this plan.

##### **TFB-2015-060**

**It was MOVED and SECONDED,**

That the Trust Fund Board recommend to Trust Council the following objectives and strategies for the Strategic Plan for 2014-2018:

**PROTECT the natural environment of the islands**

- Establish core conservation areas to protect biodiversity priorities identified in the Regional Conservation Plan
- Expand Natural Areas Protection Tax Exemption Program (NAPTEP)
- Investigate collaborative opportunities for promoting voluntary stewardship options on mixed-use landscapes
- Monitor and manage existing conservation areas to maintain and enhance existing biodiversity
- Establish reliable, adequate and sustainable funding for the Islands Trust Fund
- Use land use planning tools and decisions to protect coastal Douglas-fir and associated ecosystems
- Plan effectively for conservation

**PROTECT coastal and marine areas**

- Use land use planning tools for shoreline protection
- Encourage voluntary stewardship of nearshore ecosystems

**CARRIED**

6.1.4. RFD Request for Reappointment

**TFB-2015-061**

**It was MOVED and SECONDED,**

That the Trust Fund Board direct staff to contact the Board Resource and Development Office to request the re-appointment of Ronald Bertrand to the Trust Fund Board for a second term.

**CARRIED**

**6.2. Items for Discussion/Direction**

6.2.1. BRF Sidney Island Ponds Dredging and Maintenance

The Property Management Specialist noted that some of the property owners have asked if work to maintain the ponds in the Woodpecker, Kingfisher and Dragonfly covenant areas would be acceptable to the Trust Fund Board. Board members discussed what additional information would be required before they could consider such a request, and asked staff to relay this to the property owners.

6.2.2. BRF Regional Conservation Plan Update

The Ecosystem Protection Specialist provided a status update on the Regional Conservation Plan and shared the information to be provided on the Islands Trust Fund website. Board members discussed sharing Eelgrass mapping with First Nations and working with Local Trust Committees to add conservation related information to Official Community Plans. Chair Law suggested a one pager to share at the upcoming Local Planning Committee meeting.

**6.3. Updates for Information**

6.3.1. Public Acquisitions Update

The Trust Fund Board reviewed the Public Acquisitions Report for information.

6.3.2. Public Covenants Update

The Trust Fund Board reviewed the Public Covenants Report for information.

6.3.3. Property Management Specialist Report

The Trust Fund Board reviewed the Property Management Specialist Report for information.

6.3.4. TFB BRF to GM LTC re: Howe Sound Science & Knowledge Workshop

The Ecosystem Protection Specialist briefed Board members on the workshop and shared the summary that was provided to the Gambier Island Local Trust Committee. Member Stamford highlighted the importance of staff attending these workshops and the positive reflection on the Trust Fund Board and Islands Trust.

**7. NEW BUSINESS**

There was no new business.

**8. NEXT MEETING**

The next meeting will take place on July 20, 2015.

**9. ADJOURNMENT**

By **general consent** the meeting was adjourned a 12:27 pm.

---

Tony Law, Chair

Certified Correct:

---

Corlynn Strachan, Secretary