



# Trust Fund Board Minutes of Regular Meeting

**Date:** Tuesday, November 17, 2015  
**Location:** Islands Trust Victoria Boardroom  
200-1627 Fort Street, Victoria, BC

**Board Members Present** Tony Law, Chair  
Dereck Atha (by teleconference)  
Kate-Louise Stamford  
Ronald Bertrand  
Susan Morrison

**Board Members Regrets** Julie Glover

**Staff Present** Jennifer Eliason, Islands Trust Fund Manager  
Kathleen Williams, Communications & Fundraising Specialist  
Kate Emmings, Ecosystem Protection Specialist  
Nuala Murphy, Property Management Specialist  
Corlynn Strachan, Secretary

## 1. CALL TO ORDER

Chair Law called the meeting to order at 10:06 am.

## 2. APPROVAL OF AGENDA

**By general consent**, the Trust Fund Board approved the agenda as presented.

## 3. CLOSED MEETING

The Trust Fund Board convened the closed portion of the meeting at 10:08 am and resumed in open meeting at 10:27 pm to Rise and Report.

### **TFB-2015-085**

**It was MOVED and SECONDED,**

that the meeting be closed to the public in accordance with the Community Charter, Part 4, Division 3, section 90 (1) (e) the acquisition, disposition or expropriation of land or improvements, if the board considers that disclosure could reasonably be expected to harm the interests of the Trust Fund Board; and (g) litigation or potential litigation affecting the municipality; and that Jennifer Eliason, Kate Emmings, Nuala Murphy, Kathleen Williams and Corlynn Strachan be invited to remain in the meeting.

**CARRIED**

## 4. RISE AND REPORT

There were no items to report.

## 5. MINUTES/COORDINATION

### 5.1 Minutes of Meetings/Resolutions without Meetings

#### 5.1.1 Approval of the September 28, 2015 Regular Meeting Minutes

**By general consent**, the Trust Fund Board meeting minutes of September 28, 2015 were adopted.

#### 5.1.2 RWM - Wallace Point NAPTEP Covenant (rescind and replace) (Resolution Numbers: TFB-2015-082, TFB-2015-083, TFB-2015-084) The Trust Fund Board reviewed the October 6, 2015 RWM.

### 5.2 Follow-up Action List

The Trust Fund Board reviewed the Follow-up Action List for information.

## 6. BUSINESS

### 6.1 Items for Approval

#### 6.1.1 RFD Conservation Proposal: Settlement Lands, Denman Island

The ITF Ecosystem Protection Specialist presented the conservation proposal to the board. Board members discussed the complexity of the covenant, staff time required to negotiate the covenant and the ongoing management requirements of the lands.

#### **TFB-2015-086**

**It was MOVED and SECONDED,**

that the Trust Fund Board approve the conservation proposal submitted by the Denman Conservancy Association for the two properties on Denman Island known as the Settlement Lands:

PID 006-639-771, the east ½ of the north east ¼ of Section 21, Denman Island, Nanaimo District; and,

PID 006-657-656, the west ½ of the north east ¼ of Section 21, Denman Island, Nanaimo District, except that part in Plan VIP78186, subject to the successful development of a mutually acceptable Management Plan for the lands.

**CARRIED**

#### 6.1.2 RFD Route Location of Denman Cross-Island Trail Proposal, Lindsay Dickson Nature Reserve

The ITF Property Management Specialist presented the request to use a segment of trail in the Lindsay Dickson Nature Reserve as part of a cross-island trail being developed by the Comox Valley Regional District.

#### **TFB-2015-087**

**It was MOVED and SECONDED,**

that the Trust Fund Board approve in principle including an existing trail within the Lindsay Dickson Nature Reserve as part of the Denman Cross-Island trail and direct staff to work with the Comox Valley Regional District

and the Denman Conservancy Association to determine an appropriate route, with final approval to be decided by the board.

**CARRIED**

6.1.3 RFD McFadden Creek Nature Sanctuary Management Plan, Salt Spring Island

The ITF Property Management Specialist highlighted the sanctuary is habitat to five known provincially-listed species at risk and that the management plan does not allow for public access. The plan includes action items if herons return.

**TFB-2015-088**

**It was MOVED and SECONDED,**

that the Trust Fund Board approve the "McFadden Creek Sanctuary Management Plan" dated November 3, 2015 Final Draft.

**CARRIED**

6.1.4 RFD Tree Topping Request Walter Bay NAPTEP Covenant, Salt Spring Island

The property Management Specialist explained that the landowner is seeking permission to top six maple trees to let in more light to the Pacific dogwood trees.

**TFB-2015-089**

**It was MOVED and SECONDED,**

that the Trust Fund Board approves the request from the owner of the Walter Bay NAPTEP covenant to top approximately 6 bigleaf maple trees by issuing a written waiver to restriction 4.2 (a) (vii) of the covenant subject to the following conditions:

- a) The waiver does not constitute a right to violate the covenant for any other purpose and is for a one time topping of the approximately 6 bigleaf maples; and
- b) The topping will be done in the winter by a registered arborist before birds begin to nest in the surrounding area.

**CARRIED**

**6.2 Items for Discussion/Direction**

6.2.1 Proposed 2016 Trust Fund Board Meeting Dates

Board members reviewed the proposed meeting dates and agreed on the following dates:

Monday, January 18, 2016  
Tuesday, April 5, 2016  
Tuesday, May 17, 2016  
Tuesday, July 19, 2016  
Tuesday, September 20, 2016  
Tuesday, November 15, 2016

**TFB-2015-090**

**It was MOVED and SECONDED,**

that the Trust Fund Board approves the meeting dates as discussed for 2016.

6.2.2 Conservation Working Lands Update

Board members reviewed an update on the Regional Conservation Plan - Objective 9 – Working Landscapes Conservation Program provided by Christine Rikley. Board members discussed riparian protection on ALR lands and including forestry lands in the research.

6.2.3 “Working with ITF” Session at Trust Council

Board members discussed the upcoming Working with the Islands Trust Fund session and provided staff with ideas and suggestions.

**6.3 Correspondence**

6.3.1 Strategic Plan Correspondence (R. Kaufman)

Board members reviewed and discussed email correspondence.

6.3.2 Correspondence re: Manzanita Ridge (SSIC)

Board members reviewed correspondence from the Salt Spring Island Conservancy.

6.3.3 Correspondence re: Manzanita Ridge (G. Quiring)

Board members reviewed email correspondence from the Gary Quiring of Salt Spring Island Parks and Recreation Trail Advisory Committee and Chair Law’s response.

6.3.4 2015-11-10 Chair Letter to CDFCP Steering Committee

The TFB reviewed the letter from the Chair and discussed the briefing regarding the CDFCP Conservation Strategy provided to all LTCs and BIM.

**6.4 Updates for Information**

6.4.1 Public Acquisitions Update

The Trust Fund Board reviewed the Public Acquisitions Report for information.

6.4.2 Public Covenants Update

The Trust Fund Board reviewed the Public Covenants Report for information.

6.4.3 Communication and Fundraising Report

The Trust Fund Board reviewed the Communication and Fundraising Report for information.

6.4.4 Property Management Specialist Report

The Board reviewed the Property Management Specialist Report for information.

6.4.5 Budget Report

The Trust Fund Board reviewed the Budget Report for information.

6.4.6 Financial Planning Committee Update (no attachment)

Trustees Morrison and Atha agreed that there was nothing of significance to report from recent Financial Planning Committee meetings.

**7. NEW BUSINESS**

There was no new business.

**8. NEXT MEETING**

The next meeting will take place on January 18, 2016 at 10:00 am.

**9. ADJOURNMENT**

**By general consent**, the meeting was adjourned at 1:31 pm.

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Tony Law, Chair

Certified Correct:

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Corlynn Strachan, Secretary