



Trust Fund Board Minutes of Regular Meeting

Date: Tuesday, September 26, 2017
Time: 10:00 am
Location: Islands Trust Victoria Boardroom
200-1627 Fort Street, Victoria, BC

Board Members Present Tony Law, Chair
Ronald Bertrand
Hoops Harrison
Robin Williams
Kate-Louise Stamford (by teleconference)

Board Member Regrets Susan Morrison

Staff Present Jennifer Eliason, Islands Trust Fund Manager
Kate Emmings, Ecosystem Protection Specialist
Nuala Murphy, Property Management Specialist
Corlynn Strachan, Administrative Assistant
Crystal Oberg, Communications & Fundraising Specialist

1. CALL TO ORDER

Chair Law called the meeting to order at 10:01 am and acknowledged that the meeting was being held in Coast Salish First Nations territory.

2. APPROVAL OF AGENDA

By general consent, the Trust Fund Board approved the agenda as presented.

3. CLOSED MEETING

TFB-2017-023

It was MOVED and SECONDED,

that the meeting be closed to the public pursuant in accordance with the Community Charter, Part 4, Division 3, section 90(1) (e) the acquisition, disposition or expropriation of land or improvements; and that Jennifer Eliason, Kate Emmings, Nuala Murphy, Crystal Oberg and Corlynn Strachan be invited to remain in the meeting.

CARRIED

The Trust Fund Board convened the closed portion of the meeting at 10:04 am and resumed in open meeting at 10:20 am to Rise and Report.

4. RISE AND REPORT

The Trust Fund Board reported on the following items:

- The Trust Fund Board accepted the Islands Trust Fund Covenant Monitoring Report 2017.

5. MINUTES/COORDINATION

5.1 Minutes of Meetings/Resolutions without Meetings

5.1.1 Approval of the July 18, 2017 TFB Regular Meeting Minutes

By general consent, the Trust Fund Board meeting minutes of July 18, 2017 were adopted.

5.1.2 Approval of the July 18, 2017 TFB-EC Liaison Meeting Minutes

By general consent, the Trust Fund Board – Executive Committee Liaison meeting minutes of July 18, 2017 were adopted.

5.2 Follow-up Action List

The ITF Manager provided an update on several items, and noted the Crystal Mountain Society's intention to present at the TFB November meeting.

6. BUSINESS

6.1 Items for Approval

- 6.1.1 Islands Trust Fund Nature Reserve and NAPTEP Monitoring Report 2017
The ITF Property Management Specialist presented slides to Board members reviewing the monitoring report and photos.

TFB-2017-024

It was MOVED and SECONDED,

that the Trust Fund Board accept the "Islands Trust Fund Nature Reserve and NAPTEP Monitoring Report 2017".

CARRIED

- 6.1.2 Islands Trust Fund Five-Year Plan 2018-2022

The ITF Manager presented the draft plan to Board members. The plan reiterates the request for a name change, and includes updated policies and the goals of the draft Regional Conservation Plan. The ITF Manager also advised Board members that advice provided from Ministry staff indicates that First Nations should be notified of the draft plan.

Board members requested the following changes to the document:

- Combine Section 3 - Islands Trust Fund Achievements with Section 4 - Goals and Objectives of the Islands Trust Fund;
- Modify the headings for the policy section to match requirements in the *Islands Trust Act*; and
- Reword the section describing name change to use "requested changes" instead of referring to legislative amendments.

TFB-2017-025

It was MOVED and SECONDED,

that the Trust Fund Board approves the Islands Trust Fund Five-Year Plan 2018-2022 as amended, and subject to the satisfactory completion of referral to local trust committees, Bowen Island Municipality, Trust

Council and 36 First Nations, direct staff to submit the plan to the Minister of Municipal Affairs and Housing with a request for approval.

CARRIED

6.1.3 Islands Trust Fund Regional Conservation Plan 2018-2027

The Ecosystem Protection Specialist presented the draft Regional Conservation Plan (RCP) to Board members and presented printed maps not included previously.

Board members reviewed the objectives, timelines and expressed the plan is well laid out and written. Board members requested the following edits:

- Page 19 - Goal 1. Identify, investigate and communicate about important natural areas, add **“to generate action on conservation priorities”**
- Page 19 - Objectives: add: **1.5 Seek opportunities to provide information to land holders to support voluntary conservation initiatives**
- Page 20 - Objectives: under 3.1 add **“public safety”**
Page 21 – under 3.3 **“add manageable threat levels”** and remove “low levels of know threats to biodiversity priorities”
- Page 22 – Add **“4.7 Explore ways in which the provincial interest in preserving and protecting the Islands Trust Area can be manifested in support for the work of the Islands Trust Fund in achieving this object”**
- Page 23 - Table 11. change “Low Overall Protected Areas” to **“Level of Unprotected Land*”**
- Page 24 under 3.3 add text **“priorities and”** and **“to maximize effective and efficient use of resources”** and **“will”**.

TFB-2017-026

It was MOVED and SECONDED,

that the Trust Fund Board approve the DRAFT Regional Conservation Plan (2017-2027) as amended and direct staff to refer it to First Nations, local trust committees, the Bowen Island Municipality and partner agencies for review as well as posting it online for feedback from the general public.

CARRIED

6.1.4 TFB Budget Request for 2018-2019

The ITF Manager presented the budget request to Board members and highlighted an additional request for funding over the base budget for revision of several management plans and the creation of a new Multimedia Coordinator position, to be shared with Trust Area Services. Board members discussed increasing the amount requested and suggested further discussion at the October 2nd TFB retreat.

TFB-2017-027

It was MOVED and SECONDED,

that the Trust Fund Board request program funding of \$30,000 for the 2018-2019 fiscal year to complete the revision of three to four ITF

management plans and initiate management planning for one new ITF nature reserves.

CARRIED

TFB-2017-028

It was MOVED and SECONDED,

that the Trust Fund Board indicates support for a request for a new Multimedia Coordinator position for Trust Area Services that will provide 0.25 FTE website and multimedia support to the Islands Trust Fund.

CARRIED

6.2 Items for Discussion/Direction

6.2.1 Proposed Amendments to the TFB Meeting Procedures Bylaw
Board members discussed and agreed with the suggested amendments provided by the ITF Manager. The ITF Manager will bring a draft amended bylaw to the November TFB meeting.

6.2.2 Outline for TFB Retreat
The ITF Manager updated Board members on the outline for the TFB retreat to be held at the Faculty Club at UVIC on October 2nd from 10:00 am until 5:00 pm and noted that facilitator, Jan Garnett, would be available for the afternoon.

Board members expressed support for the Islands Trust Chief Administrative Officer, Russ Hotsenpiller, to attend the retreat, discussed possible topics, and agreed to provide additional suggestions to the ITF Manger by email. Suggested topics discussed:

- What we have done (fundraising, conservation) in the past, where we are now and where do we go next?
- Look at function as a board, is it working well? Do we want to become more of an activist board or does it work the way it is?
- Funding needs: why do we need additional funding and what for?
- Positioning with other agencies/within region, country
- New directions: combining conservation with other interests e.g. working lands, affordable housing

6.3 Correspondence

6.3.1 2017-09-18 MFLNRO-MTNA Marine Trails-Lasqueti Island Letter
The Trust Fund Board received the letter for information.

6.4 Updates for Information

6.4.1 Public Acquisitions Report
The Trust Fund Board reviewed the Public Acquisitions Report for information.

Trustee Stamford highlighted concern from the local community (lease holders) regarding public access to the proposed Sandy Beach Nature Reserve on Keats Island.

6.4.2 Public Covenants Report

The Trust Fund Board reviewed the Public Covenants Report for information.

6.4.3 Communication and Fundraising Report

The Trust Fund Board reviewed the Communication and Fundraising Report for information and advised that copies of Heron are available for distribution as requested. The CFS distributed printed copies of the ITF Annual Report to Board members.

6.4.4 Property Management Specialist Report

The ITF Property Management Specialist highlighted upcoming management plan revision for the Morrison Marsh Nature Reserve and Medicine Beach Nature Sanctuary, and noted challenges with completing the Elder Cedar boardwalk project due to lack of available contractors. A funding extension has been granted for this project.

6.4.5 Budget Report

The Trust Fund Board reviewed the Budget Report for information.

7. NEW BUSINESS

7.1.1 Land Trust Summit 2017 Attendance

Trustee Williams and Trustee Law requested to attend the summit. Board members suggested staff and Board member attendees provide a verbal report to TFB at a future meeting.

8. NEXT MEETING

The next meeting will take place on November 21, 2017 at 10:00 am.

9. ADJOURNMENT

By general consent, the meeting adjourned at 2:25 pm.

Tony Law, Chair

Certified Correct:

Corlynn Strachan, Administrative Assistant