



Executive Committee Minutes of Meeting

Date/Time: Tuesday, May 24, 2011 10:00 a.m.

Location: Islands Trust Victoria Office

Present: Sheila Malcolmson, Chair
Louise Bell, Vice Chair
Peter Luckham, Vice Chair
Gary Steeves, Vice Chair

Linda Adams, Chief Administrative Officer
Marie Smith, Executive Coordinator
David Marlor, Local Planning Services Director
Craig Elder, Administrative Services Director
Lisa Gordon, Trust Area Services Director

Absent Peter Luckham, Vice Chair

Call to Order/Approval of Agenda

The meeting was called to order at 10:10 a.m. Chair Sheila Malcolmson acknowledged that the meeting was being held in traditional territory of the Coast Salish First Nations.

Additions for Consideration:

- Delegation – Bowie Keefer, Galiano Island
- 3.2.b.i – Correspondence re: Galiano Bylaws 209, 211, 212
 - c. B. Russell (May 20)
 - d. B. Keefer (May 23)
 - e. Galiano Island Ratepayers Association (May 23)
 - f. M. Sharp (May 24)

Staff requested that Section 3, Local Planning Services, be addressed first on the agenda, in order to accommodate a delegation request regarding proposed Galiano Bylaws 211 and 212.

By General Consent, the agenda was approved as amended.

3. Local Planning Services (D. Marlor)

2. **Bylaws**

Bowie Keefer from Galiano Island addressed the Executive Committee regarding his concerns with proposed Galiano Island Local Trust Committee Bylaws 211 and 212.

- i. Correspondence
 - a. M. Sharp (May 18)
 - b. M. Sharp (May 18)
 - c. B. Russell (May 20)
 - d. B. Keefer (May 23)
 - e. Galiano Island Ratepayers Association (May 23)
 - f. M. Sharp (May 24)

Staff was directed to reply directly to the above noted correspondence, notifying them of the outcome of the Executive Committee's consideration of the Galiano bylaws.

- a. Galiano Island LTC Bylaw No. 209 (LUB Amendment)

The purpose of Galiano Bylaw 209 is to update the Galiano Island Land Use Bylaw, provide clarity in the use and interpretation of the LUB, and remove regulations that are beyond the jurisdiction of the Galiano Island Local Trust Committee. The amendments include changes to: floor area limits for accessory buildings on agricultural zoned land; setbacks from the boundary of the agricultural zone; fence height and setbacks; permit guest services in the

C3 zone; add an exterior side lot line setback in the C1, C3, C4 and MCL zones; permit foot bridges and walkways in the P zone, cistern use, boundary adjustment subdivisions; permit the sales of all types of liquor in the C5A zone; remove target ranges from being permitted in the R3 zone; and exclude utility lines from being defined as a Structure.

The Executive Committee saw no conflict with the directive policies of the Islands Trust Policy Statement.

It was Moved and Seconded that the Executive Committee approve Galiano Island Local Trust Committee Bylaw No. 209, cited as "Galiano Island Land Use Bylaw No. 127, 1999, Amendment No. 1, 2010", under Section 24 of the Islands Trust Act.

CARRIED
UNANIMOUSLY

b. Galiano Island LTC Bylaw No. 211 (OCP Amendment)

The purpose of Galiano Bylaws 211 and 212 is to amend the Galiano Island OCP (Official Community Plan), Schedule B (Land Use Designation) and Galiano Island LUB (Land Use Bylaw), Schedule B (Zoning Map) by changing the map designations of certain areas for the following reasons: change in ownership/status; request by landowner; to be consistent with the LUB; eliminate a split zoning situation; or to correct a historical inconsistency.

BC Parks with the Ministry of Environment is objecting to the proposed bylaws as there are three development proposals that have been going on for several years and if the proposals proceed the Ministry believes it could realize additional parkland and secure road access to Dionisio Park. .

Executive Committee members raised concern that Islands Trust Policy Statement directive policy 3.1.4 had not been addressed in the bylaw: *"Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the planning, establishment, and maintenance of a network of protected areas that preserve the representative ecosystems of their planning area and maintain their ecological integrity.*

It was Moved and Seconded that Galiano Island Local Trust Committee Bylaw No. 211, cited as "Galiano Island Official Community Plan Bylaw No. 108, 1995, Amendment No. 3, 2010" be approved under Section 24 of the Islands Trust Act.

IN FAVOUR – 0
OPPOSED – 3
MOTION FAILS

It was Moved and Seconded that the Executive Committee return Galiano Island Local Trust Committee Bylaw No. 211, cited as "Galiano Island Official Community Plan Bylaw No. 108, 1995, Amendment No. 3, 2010" to the Galiano Island Local Trust Committee with the recommendation to remove Sections 2 and 3 of Schedule 1, on the basis that they are contrary to Section 3 of the Islands Trust Act that directs the Islands Trust to work in cooperation with the Province of British Columbia to achieve the Object (as cited in the May 6, 2011 letter from BC Parks), and that they are contrary to directive policy 3.1.4 in the Islands Trust Policy Statement.

CARRIED
UNANIMOUSLY

c. Galiano Island LTC Bylaw No. 212 (LUB Amendment)

It was Moved and Seconded that the Executive Committee refuse Galiano Island Local Trust Committee Bylaw No. 212, cited as "Galiano Island Land Use Bylaw No. 127, 1999, Amendment No.3, 2010" on the basis that it is contrary to the current Galiano Island Official Community Plan in the absence of approval of Galiano Island Local Trust Committee proposed Bylaw No. 211.

CARRIED
UNANIMOUSLY

1. Updates

- a. LPS Director/Follow up Action List Review
- b. LTC Chairs

3. Other

- a. Bylaw Enforcement Communications

Staff presented a draft Bylaw Enforcement communications strategy to the Executive Committee for its review and comment. The strategy's goal is to increase public awareness, understanding and support for Islands Trust bylaws and bylaw enforcement activity by improving internal and external communications and issues management. Executive members also reviewed a flow chart outlining the process for addressing bylaw enforcement from inquiries to investigation to enforcement.

Executive Committee members requested staff to ensure that these documents align with the existing Bylaw Enforcement policy..

- b. Galiano meeting with Ministry

The Executive Committee discussed a request from the Galiano trustees asking the Executive Committee to coordinate a meeting with Ministry staff. Staff will advise the Galiano Trustees that the Executive Committee has indicated its willingness to do so and for the Local Trust Committee to formally make the request by resolution either in a scheduled meeting or by Resolution Without Meeting. The Local Trust Committee can also direct staff to schedule a meeting without Executive Committee involvement, if the Local Trust Committee notifies the Executive Committee.

4. Trust Council Items

By General Consent, the Executive Committee approved the following items to forward to the Islands Trust Council for review and consideration at its June 2011 meeting:

- a. Local Planning Committee Report

As amended.

- b. Director of Local Planning Services Report

As presented.

- c. OCP/LUB Status Report

The report will return to the Executive Committee with requested amendments at its May 31, 2011 meeting.

- d. Food Security Guide and Implementation – Briefing

As presented.

- e. Bylaw Enforcement Investigations Report – Briefing

As amended.

- f. Community Housing Task Force Update

As amended.

- g. Riparian Area Regulation Update – Briefing

As amended.

- h. Covenant and DP Monitoring Program - Briefing

As amended.

- i. Rural By Design: Practical Island Examples Session Outline

As presented.

- j. Liaison with Cortes Regional Director Session Outline

As amended.

Closed Meeting

It was Moved and Seconded that the meeting be closed to the public pursuant to s. 90(1)(g) and (i) of the Community Charter to discuss matters related to bylaw enforcement and solicitor-client privilege and that staff attend the meeting.

CARRIED
UNANIMOUSLY

The meeting closed to the public at 1:15 p.m.

The meeting reopened to the public at 1:30 p.m.

1. Previous Meeting/Coordination Topics

1. Minutes of Previous Meetings

- a. May 10, 2011

By General Consent, the Executive Committee approved the Minutes of the May 10, 2011 meeting, as amended.

2. Follow-up Action List (review during Director Updates)

Provided for information.

2. Trust Area Services (L. Gordon)

1. Updates

- a. Director/Follow up Action List Review

2. Other

- a. June 13 RDs Mtg with Minister Lekstrom re Ferry Fares – Messaging

There was agreement to align the message from this meeting with the principles outlined in the proposed Trust Council Request for Decision on Ferry Fares.

- b. Draft AIR Public Meetings re Raven Coal

Vice Chair Louise Bell will work with staff to prepare a Request for Decision on this issue for review and consideration as a Trust Council item by the Executive Committee at its May 31 meeting.

- c. Attendance at Innovation Awards Ceremony – May 31

Staff will RSVP that up to two Islands Trust representatives will attend the May 31 ceremony.

- d. Responses to media and letters re RAR / budget

Executive Committee members and staff discussed messaging and response options to ongoing media articles and published letters regarding the Riparian Area Regulation. The Executive Committee agreed to take no action at this time and will consider staff advice after the Committee meets with Minister Chong. Local Trust Committees undertaking bylaw proposals in this area will direct their own communications programs.

- e. Salt Spring Trustee Request re First Nations Delegation

Staff advised that this issue will be dealt with locally.

- f. Oil Spill Exercise Attendance

A verbal update was provided for information.

3. Trust Council Items

By General Consent, the Executive Committee approved the following items to forward to the Islands Trust Council for review and consideration at its June 2011 meeting:

- a. Director of Trust Area Services Report

As amended.

- b. Trust Programs Committee Report

As presented.

- c. Policy Statement Assessment Task Force Final Report – Briefing

As presented. Staff advised that the report will be emailed to trustees in advance of receiving the Council agenda package by the Trust Program Committee Chair, Trustee Tony Law in order to provide additional time for review.

- d. Carbon Offsets/Carbon Neutrality Session

As amended.

- e. Endorsement of New Energy Vision for Canada – RFD

As amended.

- f. Letter to Minister of Transportation re: BC Ferries Fares – RFD

Chair Sheila Malcolmson requested that this item be deferred in order to include information about the recent Ferry Advisory Committee Chairs meeting with the Minister. Staff will work with Chair Malcolmson to amend the RFD for review at the May 31 meeting.

- g. Trust Fund Board Quarterly Report

As amended.

4. Administrative Services (C. Elder)

- 1. Director's Update/Follow Up Action List Review**

5. Executive (L. Adams)

- 1. CAO's Update/Follow Up Action List Review**

2. Trust Council Items

By General Consent, the Executive Committee approved the following items to forward to the Islands Trust Council for review and consideration at its June 2011 meeting:

- a. CAO Report

As amended.

- b. Executive Committee Report

As presented.

- c. Continuous Learning Plan

As presented.

- d. Strategic Plan Update

As presented.

- e. 2011 Quarterly Meetings Schedule

As amended.

- f. June 2011 Council Program

As amended.

4. Work Program

- a. Executive Committee Work Program

By General Consent, the Executive Committee endorsed the Executive Committee Work Program, as presented.

The Meeting adjourned at 3:00 p.m. Next meeting: May 31, 2011

Sheila Malcolmson, Chair

Marie Smith, Executive Coordinator & Recorder