



Executive Committee Minutes of Regular Meeting

Date: Wednesday, April 1, 2015

Location: Islands Trust Victoria Boardroom
200-1627 Fort Street, Victoria, BC

Members Present Peter Luckham, Chair
Laura Busheikin, Vice Chair
Susan Morrison, Vice Chair
George Grams, Vice Chair

Staff Present Linda Adams, Chief Administrative Officer
David Marlor, Director, Local Planning Services
Lisa Gordon, Director, Trust Area Services
Carmen Thiel, Legislative Services Manager
Clare Frater, Trust Area Policy Analyst
Pamela Hafey, Communications Specialist
Jas Chonk, Recorder and Deputy Secretary

1. CALL TO ORDER

The meeting was called to order at 10:07 am. Chair Luckham acknowledged that the meeting was being held in traditional territory of the Coast Salish First Nations.

2. APPROVAL OF AGENDA

2.1. Introduction of New Items

8.1.2.1 Facebook usage

2.2. Approval of Agenda

By General Consent, the agenda was approved as amended.

2.2.1. Agenda Context Notes

Provided for information.

3. ADOPTION OF MINUTES

3.1. February 25, 2015

By General Consent, the Minutes of the February 25, 2015 Executive Committee Meeting were adopted as amended.

3.2 March 10, 2015

By General Consent, the Minutes of the March 10, 2015 Executive Committee Meeting were adopted as provided.

Vice Chair George Grams arrived at 10:15 am.

4. FOLLOWUP ACTION LIST AND UPDATES

4.1. Followup Action List

Provided for information.

4.2. Director/CAO Updates

Directors provided updates on their follow up action list items and current activities.

4.3. Local Trust Committee Chair Updates

Executive Committee members provided verbal updates on recent activities in their roles as local trust committee chairs.

5. BYLAWS FOR APPROVAL CONSIDERATION

5.1 Bowen Island Municipality Bylaw No. 381

It was noted that Bowen Island Municipality has referred Bylaw 381 to the Executive Committee after first reading. It is a 'non-OCP' bylaw that requires comment only, rather than approval.

EC-2015-035

It was MOVED and SECONDED,

That the Executive Committee advise Bowen Island Municipality that Bylaw 381, cited as "Bowen Island Municipality Land Use Bylaw No. 57, 2002, Amendment Bylaw No. 381, 2015" is not contrary or at variance to the Islands Trust Policy Statement.

CARRIED

EC-2015-036

It was MOVED and SECONDED,

That the Executive Committee advise Bowen Island Municipality that we congratulate Bowen Island Municipality for tackling the issues identified in Bylaw No. 381 and look forward to future bylaw amendments regarding shoreline protection.

CARRIED

6. TRUST COUNCIL MEETING PREPARATION

6.1. Post March Council Joint Session

6.1.1. Roundtable

Executive Committee members and senior management provided feedback regarding the March 2015 Trust Council meeting, noting what went well and identifying areas for future improvement.

6.1.2. Trustee Comments/Feedback

Executive Committee members and senior staff reviewed and discussed the post Council comments provided by Trustee Tony Law.

6.2. Draft June 2015 Trust Council Schedule

6.2.1 Draft June 2015 Schedule – Feb/2015

The draft June 2015 Trust Council meeting schedule, as provided to Trust Council in March 2015, was provided for information.

6.2.2 Draft June 2015 Schedule – Mar/2015

An amended version of the draft June 2015 Trust Council schedule was provided to illustrate potential amendments, based on comments received from trustees. The Executive Committee looked at both versions of the schedule and agreed with a number of changes identified, such as greater time for strategic planning activities, and delay of sessions about marine jurisdiction and respectful workplaces. Staff were asked to return an amended schedule to the next Executive Committee meeting for further review.

The meeting recessed at 12:10 pm.

The meeting reconvened at 12:33 pm.

6.2.3 Draft Session Outline – San Juan County

Executive Committee members reviewed a draft session outline, with suggested topics, for a meeting with San Juan County Council members that is planned for the June 2015 Trust Council meeting on Galiano Island. Chair Luckham will contact San Juan County Council representatives to invite them and initiate discussions about meeting topics.

6.3 Draft Trust Council Continuous Learning Plan

Staff were asked to amend the plan in light of changes to the Trust Council meeting schedule for June 2015. The amended plan will be reviewed at a future Executive Committee meeting.

7. EXECUTIVE COMMITTEE PROJECTS

7.1 Strategic Planning

7.1.1 Strategic Planning – Approved Process

An outline of the strategic planning process, previously approved by the Executive Committee, was provided for review and discussion. No amendments to the process were proposed.

7.1.2 Trust Council Strategic Planning Session – results re priority objectives

7.1.2.1 Trust Council meeting results

Executive Committee members reviewed the results of trustee input about potential strategic objectives, as determined at the March 2015 Trust Council meeting. The results were received for information.

7.1.2.2 Follow-up survey results

Executive Committee members reviewed the results of trustee input into a follow-up trustee survey regarding potential strategic objectives. The survey was circulated after the March 2015 Trust Council meeting, due to some technical difficulties experienced during the meeting. The results were received for information.

7.1.2.3 Draft Strategic Plan

The Executive Committee reviewed a Discussion Draft of a Strategic Plan for 2014-2018 and requested staff to issue it as part of a Strategic Plan consultation package that will be sent to Local Trust Committees, the Trust Fund Board, Bowen Island Municipality and Council Committees for review and comment.

7.1.3 Trustee Comments

7.1.3.1 T. Law

Received as information.

7.1.3.2 D. Masselink

Received as information.

7.1.3.3 P. Grove

Received as information.

7.1.3.4 M. Mamoser

Received as information.

7.1.4 Next steps – discussion

CAO Linda Adams noted that, with additional time now allocated for trustee discussion of strategic planning at the June 2015 meeting, it may be possible to get some consultant assistance. Staff were requested to identify a potential consultant

and associated costs, and to draft an outline for a Trust Council Strategic Planning session for the next Executive Committee meeting. The CAO noted that no funds had been allocated to Strategic Planning in the 2015-16 budget, but funds could possibly be allocated from Trust Council's contingency budget.

7.2 Executive Committee orientation

7.2.1 Plan for EC orientation, continuous learning and on-going responsibilities

Due to lack of time, Executive Committee orientation topics were deferred to next meeting.

7.2.2 Briefing Note - Options for chair orientation session

The Executive Committee reviewed a briefing from staff that identified options for orientation of those trustees who serve as chairs of various Islands Trust bodies. The orientation would also include some Islands Trust staff, with an emphasis on those who provide support to various meetings. The Executive Committee requested staff to arrange the training session for June 2, 2015, to confirm a contractor to deliver the session, to invite attendees and to provide a draft outline of the session for the next Executive Committee meeting.

8. NEW BUSINESS

8.1 Trust Area Services

8.1.1 LTC Chairs report on local advocacy topics

The Executive Committee members provided verbal updates on local advocacy topics arising from local trust committee meetings.

8.1.2 Communications plan

Staff provided an overview of a draft communications plan. Staff were requested to develop recommendations regarding priorities for the next Executive Committee meeting.

8.1.2.1 Facebook usage

This item was not discussed, due to lack of time.

8.1.3 1 pm. Western Canada Marine Response Corporation presentation re geographic oil spill response planning

Staff from Western Canada Marine Response Corporation gave a presentation to the Executive Committee regarding geographic oil spill response planning. Executive Committee members asked a number of questions and thanked the presenters.

8.1.4 Bowen Island Municipality website reference to Islands Trust

Received as information.

8.1.5 Briefing – AVICC 2015 Annual Report and Resolutions

Received as information.

8.1.6 BC Ferry Commissioner’s Preliminary Price Cap

Clare Frater provided an overview of the BC Ferry Commissioner news release on the Preliminary Price Cap Decision for the Fourth BC Ferries Performance Term, and explained her difficulty in getting information about the savings achieved through service reductions to BC Ferries’ minor routes in 2014.

EC-2015-037

It was MOVED and SECONDED,

That the Executive Committee direct staff to research the amount of Provincial investment that would be required for a 25% fare reduction on the minor routes and return to the Executive Committee with advocacy campaign ideas.

CARRIED

EC-2015-038

It was MOVED and SECONDED,

That the Executive Committee direct the Chair to write a letter to Minister Stone, thanking him for meeting with the Coastal Regional District Chairs group on March 5, 2015.

CARRIED

8.1.7 Saanich Inlet Roundtable Invitation for April 14 meeting

Vice Chair George Grams will consider attending an April 14 meeting about the Saanich Inlet to represent the Islands Trust.

8.2 Local Planning Services

8.2.1 Briefing - Local Planning Services Implementation of the Islands Trust Policy Statement

Received as information. Staff were requested to circulate the briefing to all Trustees for information.

8.3 Executive/Trust Council

8.3.1 Meeting with ADM Jay Schlosar – potential discussion topics

Staff provided a draft outline for a meeting with ADM Jay Schlosar, confirmed for May 12. The Executive Committee provided feedback about attendees and discussion topics. Staff will return the outline to the next meeting of the Executive Committee for further discussion.

8.3.2 Briefing re Trust Fund Board name change

EC-2015-039

It was MOVED and SECONDED,

That the Executive Committee direct staff to update the speaking notes on legislative amendment re Trust Fund Board Name Change/Corporate Structure of June 16, 2011 briefing.

CARRIED

8.3.3 EC Meeting Date Change – Oct 7 to Oct 6

EC-2015-040

It was MOVED and SECONDED,

That the Executive Committee approve changing the date of the Executive Committee meeting from October 7, 2015 to October 6, 2015.

CARRIED

9. CLOSED MEETING

EC-2015-041

It was MOVED and SECONDED,

That the meeting be closed to the public subject to Sections 90(1)(c)(g) and (i) of the Community Charter in order to consider matters related to labour relations or other employee relations, litigation affecting the Islands Trust and receipt of advice that is subject to solicitor-client privilege; and subject to Sections 90(2)(b) of the Community Charter in order to consider matters related to information received and held in confidence relating to negotiations between the Islands Trust and the provincial government and that staff attend the meeting.

CARRIED

The meeting closed to the public at 2:15 pm and reopened at 2:40 pm.

10. RISE AND REPORT DECISIONS FROM CLOSED MEETING (if applicable)

No decisions to report.

11. CORRESPONDENCE (for information unless raised for action)

11.1 Trustee Peter Grove re Policy Statement Review

Received as information.

11.2 Bowen Is. Municipality letter to Environment Assessment Office re Woodfibre LNG Project

Received as information.

11.3 MLA Nicholas Simons re Woodfibre LNG Project

Received as information.

11.4 Minister Stone reply re BC on the Move

Received as information.

11.5 Mitra Ghaffari re Gulf Island Wake up Call

Received as information.

11.6 Peter Johnston re Correction to record

Received as information.

12. WORK PROGRAM

12.1. Review and amendment of current work program

EC-2015-042

It was MOVED and SECONDED,

That the Executive Committee members approve the amended version of their current work program, with proposed amendments from staff, as presented.

CARRIED

13. ADJOURNMENT

EC-2015-043

It was MOVED and SECONDED,

To adjourn the meeting.

CARRIED

The meeting adjourned at 3:30 pm.

Peter Luckham, Chair

Certified Correct

Jas Chonk, Recorder and Deputy Secretary