



Executive Committee Minutes of Regular Meeting

Date: Wednesday, June 10, 2015

Location: Islands Trust Victoria Boardroom
200-1627 Fort Street, Victoria, BC

Members Present Peter Luckham, Chair
Laura Busheikin, Vice Chair
Susan Morrison, Vice Chair
George Grams, Vice Chair

Staff Present Linda Adams, Chief Administrative Officer
David Marlor, Director Local Planning Services
Cindy Shelest, Director, Administrative Services
Lisa Gordon, Director, Trust Area Services
Jas Chonk, Recorder and Deputy Secretary

1. CALL TO ORDER

The meeting was called to order at 8:45 am. Chair Luckham acknowledged that the meeting was being held in traditional territory of the Coast Salish First Nations.

2. APPROVAL OF AGENDA

2.1. Introduction of New Items

- 11.2 Megan Walker re Deer Management Plan
- 11.3 Woodfibre LNG re Submission of Comments
- 6.1.6 Oil Spill Response

2.2. Approval of Agenda

By General Consent, the agenda was approved as amended.

2.2.1. Agenda Context Notes

Provided for information.

3. ADOPTION OF MINUTES

3.1. May 27, 2015

By General Consent, the Minutes of the May 27, 2015 Executive Committee Meeting were adopted as presented.

3.2. June 3, 2015

By General Consent, the Minutes of the June 3, 2015 Executive Committee Meeting were adopted as presented.

4. FOLLOWUP ACTION LIST AND UPDATES

4.1. Followup Action List

Provided for information.

4.2. Director/CAO Updates

Directors provided updates on their follow up action list items and current activities.

4.3. Local Trust Committee Chair Updates

Executive Committee members provided verbal updates on recent activities in their roles as local trust committee chairs.

5. BYLAWS FOR APPROVAL CONSIDERATION

No items.

6. TRUST COUNCIL MEETING PREPARATION

By General Consent, the Executive Committee approved forwarding the following items to Trust Council for review and consideration at its June 2015 meeting:

6.1. Trust Area Services

6.1.1 Director's Report

As presented.

6.1.2 Trust Programs Committee Work Program Report

As presented.

6.1.3 Trust Fund Board Report

As presented.

6.1.4 2014-2015 Draft Annual Report

As amended.

6.1.5 Community Stewardship Awards - Briefing

As presented.

6.1.6 Oil Spill Response

Staff introduced a new business item to June Trust Council agenda from Trustee Brian Crumblehulme re Mayne Island Conservancy delegation to Council about Oil Spill response.

By general consent, the Executive Committee approved forwarding the document from Trustee Crumblehulme to June Trust Council.

6.2. Local Planning Services

6.2.1 Director's Report

As presented.

6.2.2 Local Planning Committee Work Program Report

As presented.

6.2.3 Improving Relationships with First Nations – RFD

As amended.

6.2.4 Local Planning Committee Priorities – Survey Results – RFD

As presented.

6.3 Administrative Services

6.3.1 Director's Report

As presented.

6.3.2 Financial Planning Committee Work Program Report

As presented.

6.3.3 March 31, 2015 Audited Financial Statement and Report - RFD

As presented.

6.4 Executive

6.4.1 June Trust Council Program

As amended.

6.4.2 Decision and Information Items Agenda

As amended.

6.4.3 Trust Council Follow Up Action List

As presented.

6.4.4 Chief Administrative Officer Report

As presented.

6.4.5 Executive Committee Work Program Report

As presented.

6.4.6 Continuous Learning Plan

As amended.

6.4.7 Priorities Chart

As presented.

6.4.8 Draft 2015 September Trust Council Program

As amended.

6.4.9 BC Ferries Session Outline

As amended.

6.4.10 Delegation Requests

6.4.10.1 Mayne Island Conservancy re oil spill response preparedness

6.4.10.2 Gary Coward re Mother Nature

6.4.10.3 Ken Millard re Object of Islands Trust

6.4.10.4 Gulf Islands Alliance re Strategic Planning

6.4.10.5 Elizabeth Latta re economic development vs Islands Trust mandate

6.4.10.6 Graham Brazier re Strategic Plan

6.4.10.7 Akasha Forest re Changing Climate in the Gulf Islands

Staff will advise the delegates of their acceptance and appointed times, pending each delegate's confirmation that the subject of their delegation will address trust wide jurisdictional issues, not local trust committee issues which are the responsibility of the respective local trust committee.

6.4.11 In-camera Session outline - revised

As amended.

6.4.12 Strategic Planning Session Outline - revised

As amended.

6.4.13 Strategic Plan - RFD

The Strategic Plan Request for Decision and Attachments 1 to 5 as amended.

6.4.14 Islands Trust Adaptation Strategy – RFD

As amended. Executive Committee agreed to add Islands Trust Agreement with Ministry of Community Sport and Cultural Development re municipal incorporation in the Islands Trust Area to the Request for Decision as attachment.

6.4.15 Islands Trust Head Office Location - RFD

As presented.

7. EXECUTIVE COMMITTEE PROJECTS

None to consider.

The meeting recessed at 10:45 am.

The meeting reconvened at 10:50 am.

8. NEW BUSINESS

8.1. Trust Area Services

8.1.1 LTC Chairs report on local advocacy topics

The Executive Committee members provided verbal updates on local advocacy topics arising from local trust committee meetings.

EC-2015-080

It was MOVED and SECONDED,

That the Executive Committee request staff to draft a letter from Chair to new chair of Agriculture Land Commission congratulating him and inviting him to meet with Executive Committee or Trust Council.

CARRIED

8.1.2 Gambier LTC request re Howe Sound Cumulative Effects Assessment

EC-2015-081

It was MOVED and SECONDED,

That the Executive Committee do the following:

1. Request that Trust Area Services staff track the province's work in relation to Howe Sound as part of its legislative monitoring program.
2. Respond to the Gambier Island Local Trust Committee that Trust Area Services staff will track the Province's work in relation to Howe Sound as part of Trust Council's legislative monitoring program.
3. Request that the trustee(s) who provides the report during the Howe Sound Community Forum standing item, at Trust Council meetings include information about use of British Columbia's Cumulative Effects Assessment Framework in Howe Sound.

CARRIED

8.1.3 Draft 2014-2015 Annual Report – EC Sections - Decision

EC-2015-082

It was MOVED and SECONDED,

That the Executive Committee approves (as amended) the attached text for inclusion in the 2014-2015 Draft Annual Report for approval by Trust Council and submission to the Minister of Community, Sport and Cultural Development.

CARRIED

Chair Luckham to review the final Annual Report before distribution.

9. CLOSED MEETING

EC-2015-083

It was MOVED and SECONDED,

That the meeting be closed to the public subject to Sections 90(1)(c)(g) and (i) of the *Community Charter* in order to consider matters related to employee relations, litigation affecting the Islands Trust and receipt of advice that is subject to solicitor-client privilege and that staff attend the meeting.

CARRIED

The meeting closed to the public at 11:22 am and reopened at 11:50 am.

10. RISE AND REPORT DECISIONS FROM CLOSED MEETING (if applicable)

Chair Luckham reported on the following:

Delegation Request for June 2015 Trust Council Meeting

That the Executive Committee request the Chair to send a letter to Tom Varzeliotis advising him that his delegation material to the June 2015 Trust Council meeting regarding "Trust FIPPA FLOPa" contains incorrect and defamatory statements and will not be placed on the agenda for the meeting, but will be distributed to trustees.

11. CORRESPONDENCE (for information unless raised for action)

11.1 Laurie Parkinson re Woodfibre LNG

Received as information. Chair Luckham to respond directly.

11.2 Megan Walker re Deer Management Plan

By general consent, Executive Committee agreed to forward to June Trust Council under correspondence.

11.3 Woodfibre LNG re Submission of Comments

By general consent, Executive Committee agreed to forward to June Trust Council under correspondence.

13. WORK PROGRAM

13.1. Review and amendment of current work program

EC-2015-084

It was MOVED and SECONDED,

That the Executive Committee remove LS-14-01 from the Executive Committee Work Program.

CARRIED

The meeting recessed at 12:12 pm.

The meeting reconvened at 1:05 pm.

The Executive Committee had a debrief on the Chair Training with Eli Mina and the Committee agreed that this was a worthwhile session to have in the future.

EC-2015-085

It was MOVED and SECONDED,

That the Executive Committee remove LS-13-02 from the Long List of the Executive Committee Work Program.

CARRIED

14. ADJOURNMENT

EC-2015-086
It was MOVED and SECONDED,
To adjourn the meeting.

CARRIED

The meeting adjourned at 1:45 p.m.

Peter Luckham, Chair

Certified Correct

Jas Chonk, Recorder and Deputy Secretary