



Executive Committee Minutes of Regular Meeting

Date: Tuesday, October 6, 2015

Location: Islands Trust Victoria Boardroom
200-1627 Fort Street, Victoria, BC

Members Present Peter Luckham, Chair
Laura Busheikin, Vice Chair
Susan Morrison, Vice Chair
George Grams, Vice Chair

Staff Present Linda Adams, Chief Administrative Officer
Lisa Gordon, Director, Trust Area Services
Robert Kojima, Regional Planning Manager
Clare Frater, Trust Area Policy Analyst
Jas Chonk, Recorder and Deputy Secretary

1. CALL TO ORDER

The meeting was called to order at 8:45 am. Chair Luckham acknowledged that the meeting was being held in traditional territory of the Coast Salish First Nations.

2. MEETING WITH ALC CHAIR FRANK LEONARD 11:30 – 12:30

2.1 Preparations for meeting with Frank Leonard

The Executive Committee discussed the agenda, format and objectives for the meeting with Frank Leonard.

2.2 ALC Impacts on Salt Spring Island – George Grams

Vice-Chair Grams reviewed a document he had prepared that outlined some issues on Salt Spring Island that were related to the Agricultural Land Reserve.

2.3 Meeting with Frank Leonard

Chair Luckham welcomed Mr. Leonard to the meeting and introduced Executive Committee members and staff. He made some introductory remarks about the Islands Trust and asked each Executive Committee member to speak to topics relevant to the Agricultural Land Commission, in their own local trust area and in those that they chaired.

Frank Leonard provided a summary of the Agricultural Land Commission procedures and policies and his perspectives on some of the issues raised by Executive Committee members. He noted the option of having some Commission decisions (regarding subdivision and non-farm use) delegated to the Islands Trust. CAO Linda

Adams noted that the Islands Trust had investigated this option over ten years ago and information would be available in archives.

EC-2015-138

It was MOVED and SECONDED,

That the Executive Committee request staff to research historical information regarding delegated powers from the Agricultural Land Commission.

CARRIED

3. APPROVAL OF AGENDA

3.1. Introduction of New Items

3.2. Approval of Agenda

By General Consent, the agenda was approved as presented.

3.2.1. Agenda Context Notes

Provided for information.

4. ADOPTION OF MINUTES

4.1. August 25-26, 2015

By General Consent, the Minutes of the August 25-26, 2015 Executive Committee Meeting were adopted as presented.

4.2. September 2, 2015

By General Consent, the Minutes of the September 2, 2015 Executive Committee Meeting were adopted as presented.

4.3. September 15, 2015

By General Consent, the Minutes of the September 15, 2015 Executive Committee Meeting were adopted as presented.

5. FOLLOWUP ACTION LIST AND UPDATES

5.1. Followup Action List

Provided for information.

5.2. Director/CAO Updates

Directors provided updates on their follow up action list items and current activities.

5.3. Local Trust Committee Chair Updates

Executive Committee members provided verbal updates on recent activities in their roles as local trust committee chairs.

The meeting recessed at 9:35 am.

The meeting reconvened at 9:45 am.

Trustee Tony Law and Planner Rob Milne joined the meeting via teleconference at 9:45 am.

6. BYLAWS FOR APPROVAL CONSIDERATION

6.1 Hornby Island Local Trust Committee Bylaw No. 149 (OCP)

The purpose of proposed Bylaw No. 149 is to replace Hornby Island Official Community Plan, Bylaw No. 104, 2002. Bylaw No. 149 reflects the findings of a multi-year targeted review and re-organization of the content of the current Hornby Island Official Community Plan.

EC-2015-139

It was MOVED and SECONDED,

That the Islands Trust Executive Committee approve Hornby Island Local Trust Committee Bylaw No. 149, cited as “Hornby Island Official Community Plan Bylaw No. 149, 2014”, under Section 24 of the Islands Trust Act.

CARRIED

6.2 Hornby Island Local Trust Committee Bylaw No. 150 (LUB)

The purpose of proposed Bylaw No. 150 is to replace the Hornby Island Land Use Bylaw, No. 86, 1993. Bylaw No. 150 was developed through a comprehensive review of land use regulations on Hornby Island which was completed as part of the targeted review of the current Hornby Island Official Community Plan.

EC-2015-140

It was MOVED and SECONDED,

That the Islands Trust Executive Committee approve Hornby Island Local Trust Committee Bylaw No. 150, cited as “Hornby Island Land Use Bylaw, No. 150, 2014”, under Section 24 of the Islands Trust Act.

CARRIED

6.3 Hornby Island Local Trust Committee Bylaw No. 151 (OCP RAR Amendment)

Proposed Hornby Bylaw 151 designates circumstances for which development approval information may be required in the Hornby Island Planning Area, and designates a new Development Permit Area 6 – Riparian Areas, to implement the provincial Riparian Areas Regulation (RAR).

EC-2015-141

It was MOVED and SECONDED,

That the Islands Trust Executive Committee approve Hornby Island Local Trust Committee Bylaw No. 151 cited as “Hornby Island Official Community Plan Bylaw No. 149, 2014, Amendment No. 1, 2015”, under Section 24 of the Islands Trust Act.

CARRIED

6.4 Hornby Island Local Trust Committee Bylaw No. 152 (OCP RAR Amendment)

Proposed Hornby Bylaw 152 is the companion bylaw to Bylaw No. 151 (OCP) which together will put into effect the new Development Permit Area 6 – Riparian Areas (DP-6) to implement the provincial Riparian Areas Regulation (RAR) on Hornby Island.

EC-2015-142

It was MOVED and SECONDED,

That the Islands Trust Executive Committee approve Hornby Island Local Trust Committee Bylaw No. 152 cited as “Hornby Island Land Use Bylaw 150, 2014, Amendment No. 1, 2015”, under Section 24 of the Islands Trust Act.

CARRIED

Trustee Tony Law and Planner Rob Milne left the teleconference at 9:55 am.

7. TRUST COUNCIL MEETING PREPARATION

7.1 Post September Council Joint Session

7.1.1 September Council Decision Highlights

The September Council Decision Highlights was approved by Resolution Without Meeting on October 2, 2015.

7.1.2. Roundtable

Executive Committee members and senior management provided feedback regarding the September 2015 Trust Council meeting, noting what went well and identifying areas for future improvement.

7.1.3 Trustee Comments/Feedback

No written comments had been received from trustees regarding the September Trust Council meeting.

7.1.4 Strategic Plan Summary

The Strategic Plan Summary was approved by Resolution Without Meeting on October 2, 2015.

7.2 Draft December 2015 Trust Council Schedule

Amended draft to be returned to October 28 Executive Committee meeting.

7.3 Draft Trust Council Continuous Learning Plan

Amended draft to be returned to October 28 Executive Committee meeting.

8. EXECUTIVE COMMITTEE PROJECTS

8.1 Adaptation Strategy

8.1.1 Trust Council input – next steps

Staff provided update in regards to potential next steps. Staff to develop draft survey and outline for the October 28 Executive Committee meeting and to work on a draft outline for the initial Adaptation Strategy.

8.2 UBCM Report (incl. meetings with Minister Stone)

Executive Committee discussed how to compile their comments to create the 2015 UBCM report to trustees. Members agreed to circulate the draft template, each filling in their comments, starting with Vice Chair Morrison.

The meeting recessed at 11:23 am.

The meeting reconvened at 11:27 am.

The meeting recessed at 12:35 pm.

The meeting reconvened at 12:40 pm.

9. NEW BUSINESS

9.1. Trust Area Services

9.1.1 LTC Chairs report on local advocacy topics

The Executive Committee members provided verbal updates on local advocacy topics arising from local trust committee meetings.

9.1.2 Aboriginal Aquaculture Association submission to strategic plan

EC-2015-143

It was MOVED and SECONDED,

That the Executive Committee request staff to forward the letter from Aboriginal Aquaculture Association of Canada of August 7 to Ministry of Aboriginal Relations and Reconciliation and Ministry of Community, Sport and Cultural Development, with a request for direction as to how to reply.

CARRIED

EC-2015-144

It was MOVED and SECONDED,

That the Executive Committee request staff to respond to Aboriginal Aquaculture Association of Canada to advise that Islands Trust is seeking advice from Ministry of Aboriginal Relations and Reconciliation and Ministry of Community, Sport and Cultural Development prior to setting up a meeting in 2016.

CARRIED

9.1.3 Howe Sound Community Forum Oct. 16

The Executive Committee agreed that Chair Luckham will attend the forum on behalf of Islands Trust.

EC-2015-145

It was MOVED and SECONDED,

That the Executive Committee allocate expenses for Chair Luckham to attend Howe Sound Community Forum on October 16.

CARRIED

9.1.4 RFD - Anchorage advocacy options

EC-2015-146

It was MOVED and SECONDED,

That the Executive Committee request staff to make advocacy on anchorages the highest priority for the month of October.

CARRIED

EC-2015-147

It was MOVED and SECONDED,

That the Executive Committee request staff to organize a meeting in November 2015 about the Plumper Sound, Cowichan Bay and proposed Gabriola anchorages to promote dialogue among stakeholders, and report back to the Executive Committee after the meeting.

CARRIED

EC-2015-148

It was MOVED and SECONDED,

That the Executive Committee contact the Snuneymuxw First Nation to ensure they are aware of the proposed Gabriola Island anchorages and to enquire as to whether they would like to discuss the Gabriola proposal.

CARRIED

Linda Adams left the meeting 1:55 pm.

9.1.5 Mayne Island Conservancy oil spill workshop (verbal)

Staff provided a verbal update to Executive Committee on the oil spill workshop.

9.1.6 Briefing – Options for advocacy re fire protection on associated islands

The Executive Committee received the briefing as information. Staff recommended taking no action at this time. Staff to forward the briefing to the Gabriola Island Local Trust Committee for their information.

9.2 Local Planning Services

9.2.1 Laura Busheikin re Chair toolkit - step by step bylaw procedures

Vice Chair Busheikin asked for step by step bylaw process in Chair toolkit.

EC-2015-149

It was MOVED and SECONDED,

That the Executive Committee request local planning staff to draft a flow chart to support local trust committee chairs in bylaw process decision-making.

CARRIED

9.3 Executive/Trust Council

9.3.1 March 8-10, 2016 Trust Council – potential date change to March 15-17

Staff to send out a Trust Council Resolution Without Meeting to Trustees requesting a date change from March 8-10, 2016 to March 15-17, 2016 for the March Trust Council meeting.

9.3.2 2016 EC meeting dates

EC-2015-150

It was MOVED and SECONDED,

That the Executive Committee adopt the 2016 Executive Committee meeting schedule as amended.

CARRIED

10. CLOSED MEETING

EC-2015-151

It was MOVED and SECONDED,

That the meeting be closed to the public subject to Sections 90(1)(c)(g)(i) and (j) of the Community Charter in order to consider matters related to employee relations, litigation affecting the Islands Trust and receipt of advice that is subject to solicitor-client privilege and information that is prohibited, or information that if it were presented in a document, would be prohibited, from disclosure under Section 21 of the Freedom of Information and Protection of Privacy Act and that staff attend the meeting.

CARRIED

The meeting closed to the public at 12:55 pm and reopened at 1:15 pm.

11. RISE AND REPORT DECISIONS FROM CLOSED MEETING (if applicable)

No decisions to report.

12. CORRESPONDENCE (for information unless raised for action)

12.1 Letter to Bond from CVRD re minor route ferry fare reduction

Received as information.

12.2 San Juan County Letter of Comment to NEB

Received as information.

13. WORK PROGRAM

13.1. Review and amendment of current work program

By General Consent, the Executive Committee endorsed the Work Program dated October 1, 2015, as presented.

14. NEXT MEETING - October 28, 10 a.m. - Gabriola Island

15. ADJOURNMENT

EC-2015-0152
It was MOVED and SECONDED,
To adjourn the meeting.

CARRIED

The meeting adjourned at 2:30 pm.

Peter Luckham, Chair

Certified Correct

Jas Chonk, Recorder and Deputy Secretary