



Executive Committee Minutes of Regular Meeting

Date: Wednesday, February 10, 2016

Location: Islands Trust Victoria Boardroom
200-1627 Fort Street, Victoria, BC

Members Present Peter Luckham, Chair
Laura Busheikin, Vice Chair
Susan Morrison, Vice Chair
George Grams, Vice Chair

Staff Present Russ Hotsenpiller, Chief Administrative Officer
Lisa Gordon, Director, Trust Area Services
David Marlор, Director, Local Planning Services
Cindy Shelest, Director, Administrative Services
Clare Frater, Trust Area Policy Analyst
Jas Chonk, Recorder and Deputy Secretary

1. CALL TO ORDER

The meeting was called to order at 8:45 a.m. Chair Luckham acknowledged that the meeting was being held in traditional territory of the Coast Salish First Nations.

2. APPROVAL OF AGENDA

2.1. Introduction of New Items

8.2.4 Agricultural Land Commission Panel Request

2.2. Approval of Agenda

By General Consent, the agenda was approved as amended.

2.2.1. Agenda Context Notes

Provided for information.

3. ADOPTION OF MINUTES

3.1. January 20, 2016

By General Consent, the Minutes of the January 20, 2016 Executive Committee Meeting were adopted as presented.

4. FOLLOWUP ACTION LIST AND UPDATES

4.1. Followup Action List

Provided for information.

4.2. Director/CAO Updates

Directors provided updates on their follow up action list items and current activities.

4.3. Local Trust Committee Chair Updates

Executive Committee members provided verbal updates on recent activities in their roles as local trust committee chairs.

5. BYLAWS FOR APPROVAL CONSIDERATION

5.1 Bowen Island Municipality Bylaw No. 402

Bowen Island Municipality has referred Bylaw 402 to the Executive Committee after first reading. It is a 'non-OCP' bylaw that requires comment only, rather than approval. Staff recommends that the Executive Committee advise that the bylaw is not contrary to or at variance to the Islands Trust Policy Statement.

EC-2016-019

It was MOVED and SECONDED,

That the Executive Committee advise Bowen Island Municipality that the Bylaw 402, cited as "Bowen Island Municipality Land Use Bylaw No. 57, 2002, Amendment Bylaw No. 402, 2015" is not contrary or at variance to the Islands Trust Policy Statement.

CARRIED

5.2 Gambier Island Local Trust Committee Bylaw No. 128 (LUB Amendment)

The purpose of proposed Bylaw No. 128 is to amend the Gambier Island Land Use Bylaw to permit a site-specific rezoning to permit a four m² rock wall under an existing neighbourhood dock in the W1 zone, in order to bring the structure into full compliance with Gambier Island Land Use Bylaw No. 86.

EC-2016-020

It was MOVED and SECONDED,

That the Islands Trust Executive Committee approve proposed Bylaw No. 128 cited as "Gambier Island Land Use Bylaw No. 86, 2004, Amendment No. 1, 2015", under Section 24 of the *Islands Trust Act*.

CARRIED

6. TRUST COUNCIL MEETING PREPARATION

6.1 Draft March 2016 Trust Council Schedule

Executive Committee members reviewed the draft March 2016 Trust Council meeting schedule and made some amendments. Staff will return the revised schedule to the next meeting.

6.2 Draft Trust Council Continuous Learning Plan

Received for information.

6.3 Delegation Request – Gulf Islands Alliance re Public Trust Doctrine and Oath of Office

The delegation request was deferred to March 9, 2016 meeting; the Executive Committee will consider all delegations at once.

6.4 December 2015 Draft Trust Council Minutes

EC-2016-021

It was MOVED and SECONDED,

That the Executive Committee forward the draft December 2015 Trust Council Minutes to the Islands Trust Council for review and adoption at its March 2016 meeting as amended.

CARRIED

7. EXECUTIVE COMMITTEE PROJECTS

7.1 Trust Council Initiated

7.1.1 Adaptation Strategy – Principles and Objectives - Update

Staff provided update to Executive Committee on Adaptation Strategy/Islands Trust Transition Plan.

The meeting recessed at 10:40 a.m.
The meeting reconvened at 10:49 a.m.

8. NEW BUSINESS

8.1. Trust Area Services

8.1.1 LTC Chairs report on local advocacy topics

The Executive Committee members provided verbal updates on local advocacy topics arising from local trust committee meetings.

8.1.2 RFD – AVICC/UBCM resolution selection

EC-2016-022

It was MOVED and SECONDED,

That the Executive Committee direct staff to finalize and forward a resolution with backgrounder for consideration at the 2016 Association of Vancouver Island and Coastal Communities and Union of BC Municipalities conventions requesting that Transport Canada assess the cumulative risks and impacts associated with projected vessel traffic increases in the Salish Sea and develop an innovative 20-year mitigation plan.

CARRIED

8.1.3 RFD – Letter to Minister Stone about ferry service improvements

EC-2016-023

It was MOVED and SECONDED,

That the Executive Committee request staff to draft a letter for the Chair's signature to the Minister of Transportation and Infrastructure requesting the Minister's support for BC Ferries schedule changes.

CARRIED

8.1.4 Howe Sound Community Forum April 29, 2016 – attendance

EC-2016-024

It was MOVED and SECONDED,

That the Executive Committee allocate funds to support attendance of one Vice-Chair and two staff members at the Howe Sound Community Forum on Gambier Island on April 29, 2016.

CARRIED

8.1.5 Consultation on B.C.'s New Climate Leadership Plan

By General Consent, the Executive Committee requested that staff distribute the Climate Leadership Plan consultation materials to Trustees for individual responses.

8.1.6 San Juan County Chair request for joint letter

Staff noted that the San Juan County Chair request for joint letter was withdrawn from the San Juan County as WA State Bill 6418 concerning oil transportation safety did not pass the committee stage.

8.2 Local Planning Services

8.2.1 Lasqueti Island Local Trust Committee re False Bay in the Port Asset Transfer Program

EC-2016-025

It was MOVED and SECONDED,

That the Executive Committee write a letter to the new Minister of Transport Canada, Honourable Marc Garneau, requesting a reversal of the decision to include False Bay in the Port Asset Transfer Program due to the fact that this facility is vital to the community as it is the only dock facility providing public transportation access to and from Lasqueti Island.

CARRIED

8.2.2 RFD – Intergovernmental Policy Advisor Pilot Proposal

EC-2016-026

It was MOVED and SECONDED,

That the Executive Committee recommend that Financial Planning Committee consider adding \$82,430 in the 2016-17 budget to fund a temporary, full-time Senior Intergovernmental Policy Advisor position from June 1, 2016 to March 31, 2017.

CARRIED

8.2.3 Senior Aboriginal Advisor – Business Case from 2015

Received for information.

The meeting recessed at 12:03 p.m.

The meeting reconvened at 12:25 p.m.

8.2.4 Agricultural Land Commission Panel Request

Vice Chair George Grams asked what the next steps will be if Islands Trust does get the delegation to the Vancouver Island Panel. Staff noted that if the request is granted, staff will provide a report to the Executive Committee.

8.3 Administrative Services

8.3.1 RFD - Appointment of Auditors

EC-2016-027

It was MOVED and SECONDED,

That KPMG be appointed auditor for the Islands Trust and the Islands Trust Fund 2015/16 financial statements.

CARRIED

8.4 Executive/Trust Council

8.4.1 EC meeting Schedule - revised

EC-2016-028

It was MOVED and SECONDED,

That the Executive Committee adopt the revised 2016 Executive Committee meeting schedule as amended.

CARRIED

9. CLOSED MEETING

EC-2016-029

It was MOVED and SECONDED,

That the meeting be closed to the public subject to Sections 90(1)(c)(g) and (i) of the *Community Charter* in order to consider matters related to employee relations, litigation affecting the Islands Trust and receipt of advice that is subject to solicitor-client privilege and that staff attend the meeting.

CARRIED

The meeting closed to the public at 12:40 p.m. and reopened at 1:00 p.m.

10. RISE AND REPORT DECISIONS FROM CLOSED MEETING (if applicable)

No decisions to report.

11. CORRESPONDENCE (for information unless raised for action)

11.1 Raincoast Conservation Foundation re Raincoast - sharing new Salish Sea report

Received for information.

11.2 Bowen Island Municipality re Multi-stakeholder meeting

Received for information.

11.3 Correspondence re chair letter to federal environment minister on marine

Received for information.

11.4 Request for advocacy for WA State Bill 6418 Concerning oil transportation safety

Received for information.

11.5 Chamber of Shipping Retirement Reception

Received for information.

11.6 Lovel Pratt re Centerm expansion project moving forward

Received for information.

11.7 News release re Gabriola bridge

Received for information.

12. WORK PROGRAM

13.1. Review and amendment of current work program

By General Consent, the Executive Committee endorsed the Work Program dated February 3, 2016, as presented.

13. NEXT MEETING – March 9, 8:45 a.m.

14. ADJOURNMENT

EC-2016-030
It was MOVED and SECONDED,
To adjourn the meeting.

The meeting adjourned at 1:10 p.m.

CARRIED

Peter Luckham, Chair

Certified Correct

Jas Chonk, Recorder and Deputy Secretary