



# Executive Committee

## Minutes of Regular Meeting

**Date:** November 9, 2016

**Location:** Islands Trust Victoria Boardroom  
200-1627 Fort Street, Victoria, BC

**Members Present:** Peter Luckham, Chair  
Laura Busheikin, Vice Chair  
Susan Morrison, Vice Chair  
George Grams, Vice Chair

**Staff Present:** Russ Hotsenpiller, Chief Administrative Officer  
Clare Frater, Acting Director, Trust Area Services  
David Marlor, Director, Local Planning Services  
Jas Chonk, Acting Executive Coordinator (Recorder)

**1. CALL TO ORDER**

The meeting was called to order at 8:45 a.m. Chair Luckham acknowledged that the meeting was being held in Coast Salish First Nations territory.

**2. APPROVAL OF AGENDA**

**2.1 Introduction of New Items**

- 8.1.6 Forum of All Councils - Climate Change
- 6.1.1 Gulf Islands Alliance re Dec TC Delegation

**2.2 Approval of Agenda**

**By General Consent**, the agenda was approved as amended.

**2.2.1 Agenda Context Notes**

Provided for information.

**3. ADOPTION OF MINUTES**

**3.1 October 26, 2016**

**By General Consent**, the Minutes of the October 26, 2016 Executive Committee Meeting were adopted as amended.

**4. FOLLOW UP ACTION LIST AND UPDATES**

**4.1 Follow Up Action List**

Staff provided updates on outstanding items in the Follow Up Action List.

**4.2 Director/CAO Updates**

Directors provided updates on their follow up action list items and current activities.

**EC-2016-166**

**It was MOVED and SECONDED,**

that the Executive Committee request staff to write a letter for the Chair's signature to the Prime Minister of Canada and copying the Minister of Transport in regards to the ocean protection plan announced by the federal government.

**CARRIED**

**4.3 Local Trust Committee Chair Updates**

Executive Committee members provided verbal updates on recent activities in their roles as local trust committee chairs.

**5. BYLAWS FOR APPROVAL CONSIDERATION**

None.

**6. TRUST COUNCIL MEETING PREPARATION**

**6.1 December Trust Council Draft Schedule**

Executive Committee members reviewed the draft December 2016 Trust Council meeting schedule and made some amendments. Staff will provide the revised schedule to the next meeting.

**6.1.1 Gulf Islands Alliance re December Trust Council Delegation**

The Executive Committee deferred this item to their November 23 meeting.

**6.2 Continuous Learning Plan**

Executive Committee members reviewed the Continuous Learning Plan.

**6.3 Revised 2017 Trust Council Quarterly Meetings Schedule**

**EC-2016-167**

**It was MOVED and SECONDED,**

that the Executive Committee established the revised 2017 Trust Council quarterly meeting schedule and referred to the December 2016 Trust Council meeting.

**CARRIED**

**6.4 Review of Islands Trust Act – RFD**

**By General Consent**, the Request for Decision was referred to the December 2016 Trust Council meeting as amended.

**7. EXECUTIVE COMMITTEE PROJECTS**

**7.1 Trust Council Initiated**

**7.1.1 Strategic Plan updates by Council Committees - Briefing**

**By General Consent**, the briefing was referred to all Council Committees.

**7.2 Executive Committee Initiated**

The meeting recessed at 10:25 a.m. and resumed at 10:35 a.m.

**8. NEW BUSINESS**

**8.1 Trust Area Services**

**8.1.1 LTC Chairs Report on Local Advocacy Topics**

The Executive Committee members provided verbal updates on local advocacy topics arising from local trust committee meetings.

**8.1.1.1 Forum of All Councils - Climate Change**

**EC-2016-168**

**It was MOVED and SECONDED,**

that the Executive Committee authorize the Chair to attend the Forum of all Councils Climate Change event.

**CARRIED**

**8.1.2 Chair letter re Howe Sound Fixed Link - RFD**

**EC-2016-169**

**It was MOVED and SECONDED,**

that the Executive Committee request staff to draft a letter for the Chair commenting on Sunshine Coast Fixed Link Feasibility Study by November 18, 2016.

**CARRIED**

**8.1.3 Steelhead LNG position - Briefing**

**EC-2016-170**

**It was MOVED and SECONDED,**

that the Executive Committee request staff to provide advice regarding a meeting with Malahat First Nation about the proposed Malahat LNG project and other matters and requests that the Chair advise Gary Holman, MLA, that the Executive Committee is taking measured consideration of this issue.

**CARRIED**

**8.1.4 Letter from BC Hydro Proposed Woodpole Maintenance Schedule (2016/17) and Change to Letter of Understanding**

**EC-2016-171**

**It was MOVED and SECONDED,**

that the Executive Committee direct staff to advise BC Hydro that it is acceptable to proceed with the planned woodpole treatment plan in 2016/17 using boron/copper products only if BC Hydro advertises the program on the affected islands, and requests staff to work with BC Hydro and Bowen Island Municipality to prepare a briefing regarding potential cancellation of the Letter of Understanding Concerning the Use of Pesticides during the BC Hydro Woodpole Test and Treat Program.

**CARRIED**

**8.1.5 Chair letter re *Species at Risk Act* policies - RFD**

**EC-2016-172**

**It was MOVED and SECONDED,**

that the Executive Committee request staff to draft a letter for the Chair commenting on Environment Canada and Climate Change's proposed *Species at Risk Act* policies by November 18, 2016.

**CARRIED**

**8.2 Local Planning Services**

**8.3 Administrative Services**

**8.4 Executive/Trust Council**

**8.4.1 Roles and Responsibilities of the Chair of LTC**

Received as information.

**8.4.2 Revisiting question of Reply All or Reply on RWMs**

**EC-2016-173**

**It was MOVED and SECONDED,**

that the Executive Committee request Carmen Thiel, Legislative Services Manager to provide advice on reply-all emails and on electronic procedures voting.

**CARRIED**

**8.4.3 Referral Response to Ministry re Salt Spring Island Incorporation**

Received as information.

9. **CLOSED MEETING**

**EC-2016-174**

**It was MOVED and SECONDED,**

That the meeting be closed to the public subject to Sections 90(1)(c)(g) and (i) of the *Community Charter* in order to consider matters related to employee relations, litigation affecting the Islands Trust and receipt of advice that is subject to solicitor-client privilege and that staff attend the meeting.

**CARRIED**

The meeting recessed 12:05 p.m. and resumed at 12:13 p.m.

10. **RISE AND REPORT DECISIONS FROM CLOSED MEETING**

No items to report.

11. **CORRESPONDENCE**

11.1 **Saanich Inlet Protection Society re derelict vessels**

Received for information.

11.2 **Minister of International Trade re Trans-Pacific Partnership Agreement**

Received for information. Staff to post the letter to the website.

11.3 **Ministry of Agriculture re Regulatory Amendments Affecting Agri-tourism**

Received for information. Staff to circulate to all Trustees.

11.4 **AVICC Convention, Campbell River April 7-9, 2017**

**EC-2016-175**

**It was MOVED and SECONDED,**

that the Executive Committee request staff to solicit resolution ideas from trustees and staff and return with advice in January.

**CARRIED**

11.5 **Trustee Bruce McConchie re Freighters in Plumper Sound**

Received for information.

11.6 **Powell River Regional District re Tucker Bay Road on Lasqueti Island**

**EC-2016-176**

**It was MOVED and SECONDED,**

that staff forward the Powell River Regional District letter to Lasqueti Island Local Trust Committee and request staff to write a letter from the Chair regarding the jurisdiction of the Local Trust Committee.

**CARRIED**

12. **WORK PROGRAM**

12.1 **Review and Amendment of Current Work Program**

**By General Consent,** the Executive Committee endorsed the Work Program dated November 4, 2016 as presented.

13. **NEXT MEETING: November 23, 2016, at 8:45 am Victoria**

14. **ADJOURNMENT**

**EC-2016-177**

**It was MOVED and SECONDED,  
To adjourn the meeting.**

**CARRIED**

The meeting adjourned at 12:15 p.m.

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Peter Luckham, Chair

Certified Correct

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Jas Chonk, Recorder