



Executive Committee

Minutes of Regular Meeting

Date: January 18, 2017

Location: Islands Trust Victoria Boardroom
200-1627 Fort Street, Victoria, BC

Members Present: Peter Luckham, Chair
Susan Morrison, Vice Chair
George Grams, Vice Chair
Laura Busheikin, Vice Chair

Staff Present: Russ Hotsenpiller, Chief Administrative Officer
David Marlor, Director, Local Planning Services
Clare Frater, Director, Trust Area Services
Emma Restall, Executive Coordinator (Recorder)

1. CALL TO ORDER

The meeting was called to order at 8:48 a.m. Chair Luckham acknowledged that the meeting was being held in Coast Salish First Nations territory.

2. APPROVAL OF AGENDA

2.1 Introduction of New Items

None

2.2 Approval of Agenda

By General Consent, the agenda was approved as presented.

2.2.1 Agenda Context Notes

Provided for information.

3. ADOPTION OF MINUTES

3.1 November 23, 2016 Executive Committee Meeting

By General Consent, the Minutes of the November 23, 2016 Executive Committee Meeting were adopted as presented.

3.2 December 6, 2016 Executive Committee Meeting

By General Consent, the Minutes of the December 6, 2016 Executive Committee Meeting were adopted as amended.

4. FOLLOW UP ACTION LIST AND UPDATES

4.1 Follow Up Action List

Staff provided updates on outstanding items in the Follow Up Action List.

4.2 Director/CAO Updates

CAO and Directors provided updates on their follow up action list items and current activities.

4.3 Local Trust Committee Chair Updates

Executive Committee members provided verbal updates on recent activities in their roles as local trust committee chairs.

5. BYLAWS FOR APPROVAL CONSIDERATION

5.1 North Pender Island Local Trust Committee Bylaw No. 203 (OCP Amendment), Bylaw No. 204 (LUB Amendment) and Bylaw No. 205 (Fees Amendment)

EC-2017-001

It was MOVED and SECONDED,

THAT the Islands Trust Executive Committee approves Bylaw 203 cited as “North Pender Island Official Community Plan Bylaw No. 171, 2007, Amendment No. 2, 2016.”

CARRIED

EC-2017-002

It was MOVED and SECONDED,

THAT the Islands Trust Executive Committee approves Bylaw No. 204, cited as “North Pender Island Land Use Bylaw 103, 1996, Amendment No. 2, 2016.

CARRIED

EC-2017-003

It was MOVED and SECONDED,

THAT the Islands Trust Executive Committee approves Bylaw No. 205, cited as “North Pender Island Local Trust Committee Fees Bylaw No. 173, 2007, Amendment Bylaw No. 1, 2016”

CARRIED

5.2 Galiano Island Local Trust Committee Bylaw No. 233 (OCP Amendment), Bylaw No. 234 (LUB Amendment) and Bylaw No. 261 (Housing Agreement)

Staff gave an overview of bylaws, consultation process and provided printed copies of legal opinion.

Members of the public, Akasha Forest, and Tom Hennessey, Doug Latta and Andrew Loveridge were recognized to speak on the issue.

Akasha Forest presented a submission on Galiano Green and Sustainable Freshwater Issues in the Trust Area.

The meeting recessed at 9:50 a.m. and resumed at 9:56 a.m.

CLOSED MEETING

EC-2017-004

It was MOVED and SECONDED,

THAT the meeting be closed to the public subject to Sections 90(1)(g) and (i) of the *Community Charter* in order to consider matters related to litigation affecting the Islands Trust and receipt of advice that is subject to solicitor-client privilege and that staff attend the meeting.

CARRIED

RISE AND REPORT

No items to report.

EC-2017-005

It was MOVED and SECONDED,

THAT the Islands Trust Executive Committee approve Galiano Island Local Trust Committee Bylaw 233 cited as "Galiano Island Official Community Plan Bylaw No. 108, 1995, Amendment No. 15, 2011" in accordance with Section 27 of the *Islands Trust Act*.

CARRIED

EC-2017-006

It was MOVED and SECONDED,

THAT the Islands Trust Executive Committee approve Galiano Island Local Trust Committee Bylaw 234 cited as "Galiano Island Land Use Bylaw No. 127, 1999, Amendment No. 4, 2011" in accordance with Section 27 of the *Islands Trust Act*.

CARRIED

EC-2017-007

It was MOVED and SECONDED,

THAT the Islands Trust Executive Committee approve Galiano Island Local Trust Committee Bylaw 261 cited as "Galiano Island Housing Agreement Bylaw No. 261" in accordance with Section 27 of the *Islands Trust Act*.

CARRIED

5.3 Thetis Island Local Trust Committee Bylaw No. 97 (LUB Amendment)

EC-2017-008

It was MOVED and SECONDED,

THAT the Islands Trust Executive Committee approve the Thetis Island Local Trust Committee Bylaw No. 97 cited as the "Thetis Island Land Use Bylaw, 2011, Amendment No. 1, 2015", under Section 24 of the *Islands Trust Act*.

CARRIED

5.4 Salt Spring Island Local Trust Committee Bylaw No. 493 (OCP Amendment)

EC-2017-009

It was MOVED and SECONDED,

THAT the Executive Committee approve Salt Spring Island Local Trust Committee Bylaw No. 493, cited as "Piers Island Official Community Plan Bylaw, 1980, Amendment No. 1, 2016" under Section 24 of the *Islands Trust Act*.

CARRIED

5.5 Bowen Island Municipality Bylaw No. 425

EC-2017-010

It was MOVED and SECONDED,

THAT the Islands Trust Executive Committee approve Bylaw 425, cited as "Bowen Island Municipality Official Community Plan Bylaw No. 282, 2010, Amendment Bylaw No. 425, 2016".

CARRIED

EC-2017-011

It was MOVED and SECONDED,

THAT the Islands Trust Executive Committee request staff to advise Bowen Island Municipality of the decision before February 10, 2017.

CARRIED

6. TRUST COUNCIL MEETING PREPARATION

6.1 Post December Trust Council Joint Session

6.1.1 December Trust Council Minutes

EC-2017-012

It was MOVED and SECONDED,

THAT Executive Committee forward the December 2016 Trust Council minutes to the March 2017 Trust Council meeting as presented.

CARRIED

6.1.2 Roundtable

Executive Committee members and staff provided feedback regarding the December 2016 Trust Council meeting, noting what went well and identifying areas for improvement.

6.1.3 Trustee Comments/ Feedback

Executive Committee received staff advice that in order to have a secured location for December 2017 Trust Council meeting anywhere, it was necessary that the decision be made today.

EC-2017-013

It was MOVED and SECONDED,

THAT staff schedule the December 2017 Trust Council meeting in Victoria.

CARRIED

6.2 March Trust Council – Preliminary Schedule

Executive Committee members reviewed the draft March 2017 Trust Council meeting schedule and made some amendments. Staff will provide the revised schedule to the next meeting.

6.3 Trust Council Follow Up Action List

By General Consent, the Executive Committee approved the Trust Council Follow Up Action List as presented.

6.4 Continuous Learning Plan

Executive Committee members reviewed the Continuous Learning Plan and made some amendments. Staff will provide the revised plan to the next meeting.

By General Consent, the Executive Committee approved the Continuous Learning Plan as amended.

7. EXECUTIVE COMMITTEE PROJECTS

7.1 Trust Council Initiated

Nothing to report

7.2 Executive Committee Initiated

Executive Committee members gave updates on current projects.

8. NEW BUSINESS

8.1 Trust Area Services

8.1.1 LTC Chair's Report on Local Advocacy Topics

The Executive Committee members provided verbal updates on local advocacy topics arising from local trust committee meetings.

**8.1.2 2017 AVICC/UBCM resolutions -RFD
EC-2017-014**

It was MOVED and SECONDED,

THAT the Executive Committee direct staff to draft a resolution and background on "Preventing Styrofoam pollution from docks" for submission to the Association of Vancouver Island and Coastal Communities 2017 convention for Executive Committee's consideration on February 15, 2017.

CARRIED

The meeting recessed at 11:11 a.m. and resumed at 11:20 a.m.

8.1.3 Executive Committee First Nations Context - 30 minute training session

Staff member Fiona MacRaidl gave a presentation/overview on First Nations relations and interests.

The meeting recessed at 11:57 a.m. and resumed at 12:18 p.m.

**8.1.4 Meeting with Malahat First Nation - RFD
EC-2017-015**

It was MOVED and SECONDED,

THAT the Executive Committee direct staff to draft a letter for Chair's signature to Chief and Council of the Malahat Nation requesting a meeting with the Executive Committee and staff.

CARRIED

8.2 Local Planning Services

8.2.1 Rezoning Process Flowchart

8.3 Administrative Services

8.4 Executive/ Trust Council

8.4.1 Section 42 Roads / Tucker Bay Road

**8.4.1.1 Islands Trust Correspondence re Tucker Bay Road
EC-2017-016**

It was MOVED and SECONDED,

THAT the Executive Committee direct staff to draft a letter for the Chair's signature appealing the Ministry of Transportation and Infrastructure's decision regarding Tucker Bay Road on Lasqueti Island.

CARRIED

**8.4.2 Reply All Emails on Resolutions Without Meeting and Electronic Voting
Procedures – Briefing**

EC-2017-017

It was MOVED and SECONDED,

THAT the briefing on Reply All Emails on Resolutions Without Meeting and Electronic Voting Procedures be forwarded to all trustees.

CARRIED

**8.4.3 Feb 1-3, 2017 LGLA Leadership Forum
EC-2017-018**

It was MOVED and SECONDED,

THAT the Executive Committee approve two committee members to attend LGLA conference in February.

CARRIED

**8.4.4 Review and Approval of 2017 Executive Committee meeting schedule
EC-2017-019**

It was MOVED and SECONDED,

THAT the Executive Committee adopt the revised 2017 Executive Committee meeting schedule as amended.

CARRIED

It was agreed that item 11 be considered ahead of items 9 and 10

11. CORRESPONDENCE

**11.1 Harbour Authority of SSI re Dock Sewage Pumpout Support
EC-2017-020**

It was MOVED and SECONDED,

THAT the Executive Committee forward the correspondence to Salt Spring Island Local Trust Committee.

CARRIED

11.2 Elizabeth Latta of Galiano re Micro cells and the UBCM
Received for information – send letter advising received.

**11.3 Jonathan Wilkinson, MP re Invitation to Woodfibre LNG Meeting
EC-2017-021**

It was MOVED and SECONDED,

THAT staff forward the Woodfibre LNG Meeting invitation to the Gambier Island LTC but advise that no funds are available to cover expenses.

CARRIED

11.4 Trustee Tony Law re Islands Trust Act - First Nations
Received for information.

11.5 Trustee Tony Law re Provincial Funding for TFB
Received for information.

11.6 Office of the Prime Minister Response re Ocean Protection Plan Letter
Received for information.

9. CLOSED MEETING

EC-2017-022

It was MOVED and SECONDED,

THAT the meeting be closed to the public subject to Sections 90(1)(c)(g) and (i) of the *Community Charter* in order to consider matters related to litigation affecting the Islands Trust and receipt of advice that is subject to employee relations and solicitor-client privilege and that staff attend the meeting.

CARRIED

10. RISE AND REPORT DECISIONS FROM CLOSED MEETING

No items to report

12. WORK PROGRAM

12.1 Review and amendment of current work program

By General Consent, the Executive Committee endorsed the Work Program dated January 12, 2017 as presented.

13. NEXT MEETING: February 15, 2017 at 9:30 am Nanaimo BC

14. ADJOURNMENT

EC-2017-023

It was MOVED and SECONDED,

To adjourn the meeting.

CARRIED

The meeting adjourned at 1:22p.m.

Peter Luckham, Chair

Certified Correct

Emma Restall, Recorder