



Executive Committee

Minutes of Regular Meeting

Date: April 5, 2017

Location: Nanoose Place Community Centre
2925 NW Bay Road, Nanoose Bay

Members Present: Peter Luckham, Chair
Susan Morrison, Vice Chair
George Grams, Vice Chair
Laura Busheikin, Vice Chair

Staff Present: Russ Hotsenpiller, Chief Administrative Officer
David Marlor, Director, Local Planning Services (*via teleconference*)
Cindy Shelest, Director, Administrative Services (*via teleconference*)
Clare Frater, Director, Trust Area Services (*via teleconference*)
Emma Restall, Executive Coordinator (Recorder)

1. **CALL TO ORDER**
The meeting was called to order at 10:52 a.m. Chair Luckham acknowledged that the meeting was being held in Coast Salish First Nations territory.
2. **APPROVAL OF AGENDA**
 - 2.1 **Introduction of New Items**
None
 - 2.2 **Approval of Agenda**
By General Consent, the agenda was approved as presented.

It was agreed that item 9 and 10 be considered ahead of item 3

9. **CLOSED MEETING**
EC-2017-049
It was MOVED and SECONDED,
that the meeting be closed to the public subject to Sections 90(1)(c)(g) and (i) of the *Community Charter* in order to consider matters related to employee relations, litigation affecting the Islands Trust and receipt of advice that is subject to solicitor-client privilege and that staff attend the meeting. **CARRIED**
10. **RISE AND REPORT DECISIONS FROM CLOSED MEETING**
No items to report.

The meeting recessed at 12:08pm and resumed at 12:16pm

3. **ADOPTION OF MINUTES**
 - 3.1 **March 14, 2017 Executive Committee Meeting**
By General Consent, the Minutes of the March 14, 2017 Executive Committee Meeting were adopted as presented.
4. **FOLLOW UP ACTION LIST AND UPDATES**
 - 4.1 **Follow Up Action List**
Staff provided updates on outstanding items in the Follow Up Action List.

4.2 Director/CAO Updates

Directors provided updates on their follow up action list items and current activities.

4.3 Local Trust Committee Chair Updates

Executive Committee members provided verbal updates on recent activities in their roles as local trust committee chairs.

5. BYLAWS FOR APPROVAL CONSIDERATION

5.1 Gabriola Island Local Trust Committee Bylaw No. 291 (LUB amendment) cited as "Gabriola Island Land Use Bylaw, 1999, Amendment No. 2, 2016"

EC-2017-050

It was MOVED and SECONDED,

THAT the Islands Trust Executive Committee approve Gabriola Island Local Trust Committee Bylaw No. 291, cited as "Gabriola Island Land Use Bylaw, 1999, Amendment No. 2, 2016", in accordance with Section 27 of the *Islands Trust Act*.

CARRIED

5.2 Gabriola Island Local Trust Committee Bylaw No. 294 (OCP amendment) cited as "Gabriola Island Official Community Plan (Gabriola), 1997, Amendment No. 2, 2017"

EC-2017-051

It was MOVED and SECONDED,

THAT the Islands Trust Executive Committee approve Gabriola Island Local Trust Committee Bylaw No. 294, cited as "Gabriola Island Official Community Plan (Gabriola), 1997, Amendment No. 2, 2017", in accordance with Section 27 of the *Islands Trust Act*

CARRIED

5.3 Denman Island Local Trust Committee Bylaw No. 224, cited as "Denman Island Local Trust Committee Advisory Planning Commission Bylaw, 2017"

EC-2017-052

It was MOVED and SECONDED,

THAT the Islands Trust Executive Committee approve Denman Island Local Trust Committee Bylaw No. 224, cited as "Denman Island Local Trust Committee Advisory Planning Commission Bylaw, 2017", in accordance with Section 27 of the *Islands Trust Act*.

CARRIED

5.4 Bowen Island – LUB Bylaw No. 438 – S. 15 Letters Patent Referral

EC-2017-053

It was MOVED and SECONDED,

THAT the Executive Committee advise Bowen Island Municipality that Bylaw No. 438, cited as "Bowen Island Municipality Land Use Bylaw No.57, 2002, Amendment Bylaw No. 438, 2017" is not contrary to or at variance with the Islands Trust Policy Statement.

CARRIED

6. TRUST COUNCIL MEETING PREPARATION

6.1 Post Trust Council

6.1.1 March Trust Council Minutes

EC-2017-054

It was MOVED and SECONDED,

THAT Executive Committee forward the March 2017 Trust Council minutes to the March 2017 Trust Council meeting as amended.

CARRIED

6.1.2 Roundtable

Executive Committee members and staff provided feedback regarding the March 2017 Trust Council meeting, noting what went well and identifying areas for improvement.

6.1.3 Trustee Comments/Feedback

Executive Committee discussed feedback received regarding the March 2017 Trust Council meeting.

6.1.4 Decision Highlights

EC-2017-055

It was MOVED and SECONDED,

That the Executive Committee approve and adopt the March 2017 Islands Trust Council Highlights as proposed with the addition of TC-2017-023.

CARRIED

6.2 June Trust Council – Preliminary Schedule

Executive Committee members reviewed the draft June 2017 Trust Council meeting schedule and made some amendments. Staff will provide the revised schedule to the next meeting.

6.3 Trust Council Follow Up Action List

By General Consent, the Executive Committee approved the Trust Council Follow Up Action List as presented.

6.4 Continuous Learning Plan

Executive Committee members reviewed the Continuous Learning Plan and made some amendments. Staff will provide the revised plan to the next meeting.

By General Consent, the Executive Committee approved the Continuous Learning Plan as amended.

7. EXECUTIVE COMMITTEE PROJECTS

7.1 Trust Council Initiated

Nothing to report

7.2 Executive Committee Initiated

Executive Committee members gave updates on current projects.

8. NEW BUSINESS

8.1 Trust Area Services

8.1.1 LTC Chairs Report on Local Advocacy Topics

None

8.1.2 TFB 100 Protected Places presentation for LTC meetings

8.1.3 Letter to FLNRO re Provincial Private Moorage Policy

8.1.4 AVICC Resolutions and Package

Received for information.

**8.1.5 Invitation to Roundtable Discussion Re Anchorages in the Gulf Islands
EC-2017-055**

It was MOVED and SECONDED,

THAT the Executive Committee direct staff to support a trustee from South Pender and Gabriola to attend with expenses paid from the Executive Committee budget, and for staff to advise those trustees.

CARRIED

The meeting recessed at 1:58pm and resumed at 2:00pm

**8.1.6 Visit with Malahat First Nation De-Brief
EC-2017-056**

It was MOVED and SECONDED,

THAT the Executive Committee request staff to draft a letter for Chair's signature to thank the Malahat First Nation for the meeting of March 29, 2017 and indicate a desire to meet with Chief and Council.

CARRIED

8.2 Local Planning Services

8.2.1 LTC Project Underspending

8.3 Administrative Services

8.4 Executive/Trust Council

8.4.1 Bowen Island Meeting

EC-2017-057

It was MOVED and SECONDED,

THAT the Executive Committee direct staff to schedule a meeting between Bowen Island Council and the Executive Committee on June 12th.

CARRIED

8.4.2 Request from Strathcona Regional District

Received for information.

8.4.3 Executive Committee/Senior Staff Retreat

EC-2017-058

It was MOVED and SECONDED,

THAT the Executive Committee request staff to arrange a retreat for senior staff and Executive Committee for the 8th of May 2017 location to be selected by staff mid-island.

CARRIED

11. CORRESPONDENCE

11.1 Pamela Goldsmith-Jones re List of Abandoned and Derelict Vessels, Docks and Barges

Received for information – LTC Chairs to circulate as needed.

11.2 Tracey Saxby re Boycott of Woodfibre LNG's Environmental Assessment

Received for information.

11.3 Harrison Hot Springs Provincial Private Moorage Support Letter

Received for information.

11.4 Government of Canada response re ARA

Received for information.

11.5 Jill Robinson of HAT re Request for Support

Received for information.

11.6 Chief Joan Brown of Penelakut Tribe re Letter of Support for Eric McLay's access request

EC-2017-059

It was MOVED and SECONDED,

THAT the Penelakut Tribe Letter regarding Support for Eric McLay's access request be referred to the Salt Spring Island LTC and that the Executive Committee request staff to send a letter to Chief Joan Brown advising receipt.

CARRIED

11.7 Keri-Ann Austin enclosing Ministry response re Provincial Private Moorage Program

Received for information.

12. WORK PROGRAM

12.1 Review and amendment of current work program

By General Consent, the Executive Committee endorsed the Work Program dated March 30, 2017 as presented.

13. NEXT MEETING: May 3, 2017, at 9:00 am in Victoria

14. ADJOURNMENT

EC-2017-60

It was MOVED and SECONDED,

To adjourn the meeting.

CARRIED

The meeting adjourned at 2:52 p.m.

Peter Luckham, Chair

Certified Correct

Emma Restall, Recorder