



Executive Committee Minutes of Regular Meeting

Date: August 16, 2017

Location: Islands Trust Salt Spring Boardroom

Members Present: Peter Luckham, Chair
Susan Morrison, Vice Chair
George Grams, Vice Chair
Laura Busheikin, Vice Chair

Staff Present: Russ Hotsenpiller, Chief Administrative Officer
Clare Frater, Director, Trust Area Services
David Marlор, Director, Local Planning Services (via phone)
Cindy Shelest, Director, Administrative Services (via phone)
Jas Chonk, Legislative Services Clerk (Recorder)

1. CALL TO ORDER

The meeting was called to order at 9:30 a.m. Chair Luckham acknowledged that the meeting was being held in Coast Salish First Nations territory.

2. APPROVAL OF AGENDA

2.2 Approval of Agenda

By General Consent, the agenda was approved as presented.

3. ADOPTION OF MINUTES

3.1 July 19, 2017 Executive Committee Meeting

By General Consent, the Minutes of the July 19, 2017 Executive Committee Meeting were adopted as amended.

4. FOLLOW UP ACTION LIST AND UPDATES

4.1 Follow Up Action List

Staff provided updates on outstanding items in the Follow Up Action List.

4.2 Director/CAO Updates

Directors provided updates on their follow up action list items and current activities.

Vice Chair George Grams joined the meeting at 9:45 a.m.

4.3 Local Trust Committee Chair Updates

Executive Committee members provided verbal updates on recent activities in their roles as local trust committee chairs.

5. BYLAWS FOR APPROVAL CONSIDERATION

**5.1 Denman Island Local Trust Committee Bylaw No. 226
EC-2017-105**

It was MOVED and SECONDED,

THAT the Islands Trust Executive Committee approve Denman Island Local Trust Committee Bylaw No. 226, cited as “Denman Island Local Trust Committee Fees Bylaw, 2007, Amendment No. 1, 2017”, in accordance with Section 27 of the *Islands Trust Act*.

CARRIED

6. TRUST COUNCIL MEETING PREPARATION

6.1 Trust Area Services

6.1.1 Cancellation of Letter of Understanding with BC Hydro for woodpole test and treat program- RFD

EC-2017-106

It was MOVED and SECONDED,

THAT the Request for Decision re cancellation of Letter of Understanding with BC Hydro for woodpole test and treat program be forwarded to September 2017 Trust Council meeting as amended.

CARRIED

6.1.2 Effective Advocacy Session Outline

Executive Committee members provided feedback on the content of the draft session outline. Staff will make the necessary modifications for review at the next Executive Committee meeting on August 30, 2017.

The meeting recessed at 10:40 a.m. and resumed at 10:51 a.m.

6.2 Local Planning Services

Nothing to report.

6.3 Administrative Services

Nothing to report.

6.4 Executive

6.4.1 UBCM

Staff provided an update on preparations on behalf of the Islands Trust for the UBCM in Vancouver. Staff to provide report back to August 30 meeting.

6.4.2 September Trust Council Schedule

Executive Committee members reviewed the draft September 2017 Trust Council meeting schedule and made some amendments. Staff will provide the revised schedule to the August 30, 2017 meeting.

7. EXECUTIVE COMMITTEE PROJECTS

7.1 Trust Council Initiated

Nothing to report.

7.2 Executive Committee Initiated

**7.2.1 Review of the Executive Committee projects
EC-2017-107**

It was MOVED and SECONDED,

THAT the Executive Committee recommends the transfer of the current work plan list items to the Follow Up Action List;

THAT Strategic Plan item T.2.5.1 regarding shellfish aquaculture be added to the proposed work plan list;

THAT Strategic Plan item T.1.8.1 regarding fallow deer be added to the proposed work plan list; and

THAT the matter of the proposed work plan list be deferred to the August 30, 2017 Executive Committee meeting.

CARRIED

The meeting recessed at 12:08 p.m. and resumed at 12:33 p.m.

8. NEW BUSINESS

8.1 Trust Area Services

8.1.1 LTC Chairs Report on Local Advocacy Topics

The Executive Committee members provided verbal updates on local advocacy topics arising from local trust committee meetings.

8.2 Local Planning Services

**8.2.1 Saturna Island LTC funding request for 13 Moons Project
EC-2017-108**

It was MOVED and SECONDED,

THAT the Executive Committee support expenditure of up to \$1000 from the LPS First Nations Contract Services budget to fund the Saturna Island WSANEC Interpretive Sign / Relationship Building Project.

CARRIED

8.2.2 EC Memo from SSILTC July 19, 2017

Vice Chair George Grams will respond directly to the writer.

8.3 Administrative Services

Nothing to report.

8.4 Executive/Trust Council

Nothing to report.

It was agreed that items 11 and 12 be considered before items 9 and 10.

11. CORRESPONDENCE

11.1 Craig Sutherland response re Private Moorage Program

Received for Information.

11.2 Patricia Heintzman re Squamish proposed 2017 UBCM resolutions

Received for information.

11.3 Enrique Sánchez re BCTS removing Bowen from FSP

Received for information.

**11.4 Sheila Malcolmson re abandoned vessels legislation
EC-2017-109**

It was MOVED and SECONDED,

THAT the Executive Committee request staff to draft a letter in support of MP Sheila Malcolmson's legislation, C-352 re abandoned vessels.

CARRIED

11.5 Peter Grove re Islands Trust staffing and salaries

Received for information.

12. WORK PROGRAM

12.1 Review and amendment of current work program

Received for information.

9. CLOSED MEETING (if applicable)

EC-2017-110

It was MOVED and SECONDED,

THAT the meeting be closed to the public subject to Sections 90(1)(c)(g)(i) and (k) of the Community Charter in order to consider matters related to employee relations, litigation affecting the Islands Trust, receipt of advice that is subject to solicitor-client privilege and negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public, and that staff attend the meeting.

CARRIED

The meeting closed to the public at 12:59 p.m. and reopened at 1:35 p.m.

10. RISE AND REPORT DECISIONS FROM CLOSED MEETING (not applicable)

Chair Luckham reported that in the Closed Meeting the Executive Committee requested the CAO to write a letter to Mr. Stoneman denying his request to be delegation at the September Trust Council.

13. **NEXT MEETING – August 30th in Victoria**

14. **ADJOURNMENT**

EC-2017-111

It was MOVED and SECONDED,

To adjourn the meeting.

The meeting adjourned at 1:35 p.m.

Peter Luckham, Chair

Certified Correct

Jas Chonk, Recorder