



ADOPTED

Executive Committee Minutes of Regular Meeting

Date: May 2, 2018

Location: Islands Trust, Gabriola Boardroom
700 North Road, Gabriola Island

Members Present: Peter Luckham, Chair
Susan Morrison, Vice Chair
George Grams, Vice Chair
Laura Busheikin, Vice Chair

Staff Present: Russ Hotsenpiller, Chief Administrative Officer (CAO)
David Marlor, Director, Local Planning Services (DLPS)
Clare Frater, Director, Trust Area Services (DTAS)
Lori Foster, Recorder

1. CALL TO ORDER

Chair Luckham called the meeting to order early, at 10:09 a.m., acknowledging it was being held on Coast Salish First Nations territory.

2. APPROVAL OF AGENDA

2.1 Introduction of New Item(s)

- 8.2.8 ALR and ALC Revitalization letter for review
- 8.4.3 Vice-Chair Busheikin training request
- 9.12 Edina Johnston re Denman Bylaw 225

2.2 Approval of Agenda

By General Consent, the agenda as amended was approved.

- 2.2.1 Agenda Context Notes
Provided for information.

3. ADOPTION OF MINUTES

3.1 April 11, 2018 Executive Committee

For consideration, to amend Item 4.3, third paragraph remove “regarding the CVRD water tax.”

By General Consent, the Minutes of the April 11, 2018 Executive Committee Meeting were adopted as presented.

4. FOLLOW UP ACTION LIST AND UPDATES

4.1 Follow Up Action List

Staff provided updates on outstanding items in the Follow Up Action List.

There was discussion about having the capacity to address resolution EC-2017-160 on the FUAL.

EC-2018-062

It was MOVED and SECONDED,

that the Executive Committee request staff remove from the Follow Up Action List the request to Trust Area Services to report on the merits and options for advocacy on behalf of First Nations with regard to issues surrounding Order in Council 467 and 406 and the apparent limitations on First Nations right and title.

CARRIED

4.2 Director/CAO Updates

Directors provided updates on their follow up action list items and current activities.

By General Consent, the Executive Committee members will sign, and request staff send, a card to Emma Restall recognizing her time working at Islands Trust.

4.3 Local Trust Committee Chair Updates

Executive Committee members provided verbal updates on recent activities in their roles as local trust committee chairs.

5. BYLAWS FOR APPROVAL CONSIDERATION

5.1 Salt Spring Island LTC Bylaws 496 and 487 (Rural Watershed Uses Project)

Chair Luckham reviewed the report.

Vice-Chair Grams acknowledged excellent work by staff.

EC-2018-063

It was Moved and Seconded,

that the Islands Trust Executive Committee approve Salt Spring Island Local Trust Committee Bylaw No. 496 cited as "Salt Spring Island Official Community Plan Bylaw No. 434, 2008, Amendment No. 3, 2016" in accordance with Section 27 of the *Islands Trust Act*.

CARRIED

EC-2018-064

It was Moved and Seconded,

that the Islands Trust Executive Committee approve Salt Spring Island Local Trust Committee Bylaw No. 487 cited as "Salt Spring Island Land Use Bylaw, 1999, Amendment No. 5, 2015" in accordance with Section 27 of the *Islands Trust Act*.

CARRIED

6. TRUST COUNCIL MEETING PREPARATION

6.1 Strategic Planning Session: June Trust Council

CAO Hotsenpiller reviewed the report and recommendations contained in the report.

Discussion ensued regarding simplifying the plan.

6.2 Draft June Trust Council Schedule

CAO Hotsenpiller reviewed the draft schedule.

Discussion focused on meeting logistics and the Agricultural Land Reserve session.

EC-2018-065

It was Moved and Seconded,

that the Islands Trust Executive Committee request staff poll trustees for topics on the Agricultural Land Commission June Trust Council session.

CARRIED

7. EXECUTIVE COMMITTEE PROJECTS

7.1 Trust Council Initiated

7.2 Executive Committee Initiated

8. NEW BUSINESS

8.1 Trust Area Services

8.1.1 LTC Chairs Report on Local Advocacy Topics

There was discussion regarding the status of the Ministry of Transportation and Infrastructure maintenance yard on Thetis island.

8.1.2 Follow-up on response to 2018 UBCM resolution

For information.

8.1.3 Bowen Island Shoreline maps to BIM - RFD

DTAS Frater reviewed the report.

EC-2018-066

It was Moved and Seconded,

that the Executive Committee direct staff to provide a briefing to the Bowen Island Municipal Council about the newly created Bowen Island shoreline maps.

CARRIED

8.1.4 Handling of trustee-sponsored RFDs at Trust Council

Discussion focused on using prescribed forms/templates for presentation purposes, reports that are not staff endorsed and allotted time to present at Trust Council.

By General Consent, the Executive Committee will allot up to 10 minutes for trustee requests for decision (RFD) and encourage the use of attachments and hyperlinks to reduce the need to present verbally at Trust Council.

8.2 Local Planning Services

8.2.1 SS-RZ-2017.8 – 805 Lower Ganges Road (SS Tennis Association) – EC Fee Sponsorship

DLPS Marlor summarized the sponsorship request.

EC-2018-067

It was Moved and Seconded,

that the Executive Committee sponsor the Salt Spring Tennis Association rezoning application fee of \$4,400.00 at Section 6, Range 2 East, North Salt Spring Island, Cowichan District, except the easterly 6.75 chains thereof; except Parcel B (DD 77036I), and except part in Plan 14185 (SS-RZ-2017.8, 805 Lower Ganges Road).

DEFEATED

EC-2018-068

It was Moved and Seconded,

that the Executive Committee partially sponsor the Salt Spring Tennis Association rezoning application fee in the amount of \$700.00 at Section 6, Range 2 East, North Salt Spring Island, Cowichan District, except the easterly 6.75 chains thereof; except Parcel B (DD 77036I), and except part in Plan 14185 (SS-RZ-2017.8, 805 Lower Ganges Road).

CARRIED
OPPOSED (Busheikin)

The meeting recessed for lunch at 12:17 p.m. and reconvened 12:55 p.m.

8.2.2 Salt Spring Island LTC Staffing Resolution

Discussion followed regarding Salt Spring Island resolution SS-2018-072.

EC-2018-069

It was Moved and Seconded,

that the Executive Committee refer to the Financial Planning Committee Salt Spring Island resolution SS-2018-072 from item 8.2.2 of this agenda to the next Financial Planning Committee meeting.

CARRIED

8.2.3 Residential Rental Zoning - see context note

Information and discussion regarding the proposed provincial legislation.

8.2.4 Housing Needs Reports - see context note

Information and discussion on status of housing report and if adopted, for possible consideration into official community plans.

8.2.5 Cannabis Legislation - see context note

Information and discussion followed.

DLPS Marlor to send a briefing note to the local trust committees on how to approach this legislation.

- 8.2.6 Riparian Areas Protection Act amendments - see context note
Information and discussion on an amendment addressing qualified professional reports pertaining to the Act.
- 8.2.7 Galiano LTC Request - Gulf Islands National Park Reserve Advocacy
For information.
- 8.2.8 Agricultural Land Commission Chair letter – for review
By General Consent, the Executive Committee directed staff to put the letter back on the web page and circulate to subscribers.

8.3 Administrative Services

8.4 Executive/Trust Council

- 8.4.1 Election/orientation Schedule
Options to spread trustee orientation over two Trust Council sessions following the October election were discussed.
- 8.4.2 Update on Council Committee Review
CAO Hotsenpiller summarized the status of the review.
- 8.4.3 Vice-Chair Busheikin training request
Vice-Chair Busheikin supported her request for training session.

EC-2018-070

It was Moved and Seconded,

that the Executive Committee endorse Vice-Chair Busheikin's attendance at the association for public participation workshop and to cover the cost of the course fee.

CARRIED

9. CORRESPONDENCE (for information unless raised for action)

- 9.1 **Response from Minister James re proposed speculation tax**
For information.
- 9.2 **Email re CRD Marine Debris Program**
By General Consent, the Executive Committee request that staff distribute to trustees within the Capital Regional District, this email for information.
- 9.3 **May 4th Forum at Furry Creek Program**
For information.
- 9.4 **TFB Chair re ALR ALC Advisory Committee engagement**
For information.
- 9.5 **UBCM electronic newsletter - The Compass - 3 issues**
For information.

- 9.6 SSI Farmers Institute re Production of Marijuana on SSI**
For information.
 - 9.7 K.Eyrich re we need bylaws to restrict grow-ops**
Chair Luckham to respond via email.
 - 9.8 May 17 Saanich Inlet Roundtable - draft agenda**
Vice-Chair Grams will attend.
 - 9.9 Bob Delion re Island Escapades**
Forward to the Salt Spring Island Local Trust Committee.
 - 9.10 Juliette Smith re Island Escapades**
Forward to the Salt Spring Island Local Trust Committee.
 - 9.11 Tina Spalding re Island Escapades**
Forward to the Salt Spring Island Local Trust Committee.
 - 9.12 Edina Johnston re Denman Bylaw 225**
Forward to Denman Island Local Trust Committee.
- 10. WORK PROGRAM**
- 10.1 Review and amendment of current work program**
Report received for information.
- 11. NEXT MEETING**
The next Executive Committee meeting will be held Friday May 18, 2018 at the Victoria office.
Vice-Chair Morrison will be phoning in.
- 12. ADJOURNMENT**

Peter Luckham, Chair

Certified Correct

Lori Foster, Recorder