

MINUTES OF THE THETIS ISLAND LOCAL TRUST COMMITTEE BUSINESS MEETING  
HELD AT 1:30 PM ON WEDNESDAY, MAY 23, 2012  
AT THE THETIS ISLAND COMMUNITY CENTRE  
FORBES HALL, MAIN ROOM,  
NORTH COVE ROAD  
THETIS ISLAND, BC

**PRESENT**

Ken Hancock	Chair
Peter Luckham	Local Trustee
Sue French	Local Trustee
Courtney Simpson	Islands Trust Planner
Janice Young	Recorder

There were five (5) members of the public in attendance.

**1. CALL TO ORDER**

Chair Hancock called the meeting to order at 1:30 pm. Opening remarks were made by Chair Hancock, who acknowledged Thetis Island as being within the traditional territory of the Coast Salish people; welcomed the members of the public; and introduced himself, Local Trustees Sue French and Peter Luckham, Islands Trust Planner Courtney Simpson, and Recorder Janice Young

**2. APPROVAL OF AGENDA**

The agenda was adopted by consensus, with the following amendments:

- Item 9. Local Trust Committee Projects  
Add to beginning of 9.1 a video presentation by Trustee Luckham regarding Aerial view of Thetis, Penelakut and Ruxton islands.
- Item 12. Bylaws  
Add 12.1. Proposed Bylaw No. 91 cited as "Thetis Island Local Trust Committee Advisory Planning Commission Bylaw, 2012". – *for consideration of adoption.*

**3. TOWN HALL**

**Dan Giesbrecht** of Ruxton Island spoke to the draft Associated Islands Community Plan and submitted a detailed report of recommended changes.

**Judy Shaw** of Ruxton Island also spoke to the draft Associated Islands Community Plan and presented recommended changes, including:

- a mudflat area that needs to be added to one of the ecosystem maps;
- additional unique shorelines to be reassessed;
- emergency response issues;
- enforcement of building codes and permits; and
- concerns regarding time and date of community meeting.

Chair Hancock spoke to this draft Associated Islands Community Plan being discussed at a community information meeting.

**Dennis Gagnon** of Thetis Island asked if the Riparian Areas Regulation is on today's agenda.

The Trustees responded that Riparian Areas Regulation is not on today's agenda.

#### **4. MINUTES**

##### *4.1 Local Trust Committee Special Meeting Minutes of April 16, 2012*

The minutes were adopted by consensus with the following amendments:

- In 4.2 change "There were no minutes to be adopted" to "There were no Resolutions Without Meeting to report."
- In 4.3 change "There were no minutes to be adopted" to "There were no minutes to be received."
- In 9.1 Resolution TH-016-2012 add "Chair Hancock opposed the vote."
- In 9.1 Resolution TH-017-2012 add "Chair Hancock opposed the vote."
- In 10.3.2 reword "Trustee French will draft a local expense budget" to read "Trustee French will draft a proposed breakdown of the local expense account budget for 2012/13."

##### *4.2 Section 26 Resolutions Without Meeting*

None.

##### *4.3 Advisory Planning Commission Meeting Minutes*

None.

#### **5. BUSINESS ARISING FROM MINUTES**

##### *5.1 Follow-up Action List dated May 10, 2012*

Presented by Planner Simpson; discussion followed.

##### *5.2 Advisory Planning Commission Appointments – Memorandum dated May 9, 2012*

Presented by Planner Simpson; discussion followed.

**TH-026-2012** It was **MOVED** and **SECONDED** that the Thetis Island Local Trust Committee appoint to the Thetis Island Advisory Planning Commission David Steen, Mary Forbes and Patrick Mooney to serve a one year term with Wilf Scheuer and Ann-Marie Koeppen to serve a two year term and that Laurel March and Noah Bond continue with the second year of their two year term.

**CARRIED**

**6. DELEGATIONS**

None.

**7. CORRESPONDENCE**

7.1 *Email dated April 5, 2012 from Steve Frankel regarding a Program called Neighborhood Mediation.*

Letter received; discussion followed.

**TH-027-2012** It was **MOVED** and **SECONDED** that Bylaw Enforcement Coordinator Miles Drew report back to the Thetis Island Local Trust Committee on the application of the Neighbourhood Mediation Program to the Islands Trust area.

**CARRIED**

Trustee Luckham will email Steve Frankel re: this motion.

**8. APPLICATIONS AND PERMITS**

8.1 TH-SUB-2012 (Lindberg for Velez – 49 Harbour Road) – Memorandum dated May 2, 2012.

Presented by Planner Simpson; discussion followed.

**TH-028-2012** It was **MOVED** and **SECONDED** that the Thetis Island Local Trust Committee defer endorsement of the finalized Covenant Prohibiting Residential Use of Common Property for a proposed two lot strata on Lot 1, District Lot 1, Thetis Island, Cowichan District, Plan 5327, Except Part in Plan 2609RW subject to review of the proposed Geotechnical Covenant.

**CARRIED**

9. **LOCAL TRUST COMMITTEE PROJECTS**

9.1 *Associated Islands Community Plan*

- 9.1.1 Staff Report dated May 9, 2012
- 9.1.2 Draft Terms of Reference
- 9.1.3 Draft “Ruxton Review” Article
- 9.1.4 Draft Newsletter
- 9.1.5 Draft Survey
- 9.1.6 Draft Community Profile

Video presentation by Trustee Luckham – flight over Thetis, Penelakut and Ruxton Islands.

Planner Simpson presented the Staff Report; discussion followed.

**TH-029-2012** It was **MOVED** and **SECONDED** that the Thetis Island Local Trust Committee endorse the project terms of reference dated May 23, 2012, as amended.

**CARRIED**

**TH-030-2012** It was **MOVED** and **SECONDED** that the Thetis Island Local Trust Committee direct staff to schedule a community information meeting for Saturday, September 1, 2012 at Naylor Bay, Ruxton Island.

**CARRIED**

**TH-031-2012** It was **MOVED** and **SECONDED** that the Thetis Island Local Trust Committee direct staff to submit the draft article to the Ruxton Island Review, as amended.

**CARRIED**

**TH-032-2012** It was **MOVED** and **SECONDED** that the Thetis Island Local Trust Committee endorse the June 2012 newsletter, as amended, for mail-out to all property owners.

**CARRIED**

**TH-033-2012** It was **MOVED** and **SECONDED** that the Thetis Island Local Trust Committee endorse the Thetis Associated Islands Community Plan Review survey, as amended; and direct staff to post the draft Community Profile on the website.

**CARRIED**

9.2 *Thetis Island Sustainability Guide – Staff Report dated May 4, 2102*

Planner Simpson presented the Staff Report; discussion followed.

**TH-034-2012** It was **MOVED** and **SECONDED** that the Thetis Island Local Trust Committee endorse the Thetis Island Sustainability Guide.

**CARRIED**

**10. REPORTS**

10.1 *Work Program Reports- Top Priorities and Projects Report dated May 10, 2012*

Planner Simpson presented the report; discussion followed.

**TH-035-2012** It was **MOVED** and **SECONDED** that the Top Priorities List be amended to list the Riparian Areas Regulation Implementation as the number 2 priority.

**CARRIED**

10.2 *Applications Log  
Report dated May 10, 2012*

Received for information.

10.3 *Trustee and Local Expenses*

*10.3.1 Expenses to Fiscal yearend, March 31, 2012*

*10.3.2 Proposed Breakdown of the Local Expense Account Budget for 2012/13*

Discussion followed.

**TH-036-2012** It was **MOVED** and **SECONDED** that the Thetis Island Local Trust Committee adopt the Proposed Breakdown of the Local Expense Account Budget for 2012/13.

**CARRIED**

10.4 *Chair's Report*

Chair Hancock reported that preparations are underway for the Trust Council Meeting in June on Pender Island. Electric cars are the proposed shuttle transport for this meeting, as well as for general use on Pender Island.

10.5 *Trustees' Report*

Trustee Luckham reported of ongoing involvement with the National Marine Conservation Area and attendance at an oil spill exercise in Vancouver.

Trustee French also reported of attendance at an oil spill exercise in Vancouver,

adding that the development of major communication strategies are important for this kind of situation and that the company holding these exercises already respond to an average of twenty oil spill a year in our area.

10.6 *Advisory Planning Commission Report*

None

**11. NEW BUSINESS**

11.1 *Local Trust Committee Annual Report*

Presented by Planner Simpson; discussion followed.

**TH-037-2012** It was **MOVED** and **SECONDED** that the Thetis Island Local Trust Committee endorse the Local Trust Committee Annual Report as amended.

**CARRIED**

11.2 *Geothermal Exchange Enforcement Policy*

11.2.1 *Email dated April 17, 2012 from Miles Drew*

11.2.2 *Background Information*

Received for information; discussion followed.

**TH-038-2012** It was **MOVED** and **SECONDED** that the Thetis Island Local Trust Committee refer the subject of Geothermal Exchange Systems to the Thetis Island Advisory Planning Commission.

**CARRIED**

*At 4:10 pm, Planner Simpson and Chair Hancock left the meeting to catch the ferry and Trustee Luckham became Chair for the remainder of the meeting.*

11.3 *Proposal to Fund Distribution of the Islands Trust Fund Publication “the Heron”*

Discussion deferred to next meeting.

**12. BYLAWS**

12.1 *Proposed Bylaw No. 91 cited as the “Thetis Island Local Trust Committee Advisory Planning Commission Bylaw, 2012 “– for consideration of adoption.*

**TH-039-2012** It was **MOVED** and **SECONDED** that Proposed Bylaw No. 91 cited as the “Thetis Island Local Trust Committee Advisory Planning Commission Bylaw, 2012” be adopted.

**CARRIED**

**TH-040-2012** It was **MOVED** and **SECONDED** that the Thetis Island Local Trust Committee resolve that Salt Spring Island Bylaw 460 does not affect its interests.

**CARRIED**

**13. ISLANDS TRUST WEBSITE**

*13.1 Thetis Page*

The Thetis Island Local Trust Committee decided the following:

- That the Bylaw Enforcement Notification System have a web presence.
- That an Associated Island section be created.

**14. CLOSED MEETING**

No closed meeting.

**15. RECALL TO ORDER**

No recall to order.

**16. TOWN HALL DISCUSSION**

No town hall discussion.

**17. NEXT MEETING DATES**

The next business meeting date for the Thetis Island Local Trust Committee is Wednesday, August 1, 2012 at 1:30 to be held at the Thetis Island Community Center, Forbes Hall, North Cove Road, Thetis Island.

**18. ADJOURNMENT**

The Thetis Island Local Trust Committee Meeting of May 23, 2012 was adjourned at 4:19 pm.

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**Chair**

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**Recorder**