

**MINUTES OF THE THETIS ISLAND LOCAL TRUST COMMITTEE BUSINESS MEETING
HELD AT 10:45 AM ON WEDNESDAY, OCTOBER 3, 2012
AT THE THETIS ISLAND COMMUNITY CENTRE
FORBES HALL – HUNTER ROOM, NORTH COVE ROAD
THETIS ISLAND, BC**

PRESENT

Ken Hancock	Chair
Peter Luckham	Local Trustee
Sue French	Local Trustee
Courtney Simpson	Islands Trust Planner
Janice Young	Recorder

There were ten (10) members of the public in attendance.

1. CALL TO ORDER

Chair Hancock called the meeting to order at 10:50 am. Opening remarks were made by Chair Hancock, who acknowledged Thetis Island as within the traditional territory of the Coast Salish people and expressed appreciation; welcomed the members of the public; and introduced himself, Local Trustees Sue French and Peter Luckham, Islands Trust Planner Courtney Simpson and Recorder Janice Young

2. APPROVAL OF AGENDA

The agenda was adopted by consensus, with the following amendment:

- Add 10.3.3 Islands Trust Local Trust Committee Expenses posted to September 30, 2012
- Move 8.1 and 9.3 to immediately following 3.Town Hall

3. TOWN HALL

Dennis Rutherford, Ruxton Island: Expressed thanks to the Thetis Island Local Trust Committee for holding a meeting on Ruxton Island and drew attention to important information in agenda item 9.1.3 and that the Cowichan Valley Regional District is approving (in principle) changes to the parklands on Ruxton, some of which may be of concern and finally in conflict with the developing Ruxton Island Official Community Plan.

Dennis Gagnon, Thetis Island: Asked where we are at with the Riparian Areas Regulation and if there is there new information.

Trustee Luckham and Chair Hancock responded that this will be fully discussed later in the meeting.

Dennis Gagnon, Thetis Island: Spoke to concerns regarding Riparian Areas Regulation and the strata.

Ian Ralston, Thetis Island: Spoke to concerns regarding the Riparian Areas Regulation and the strata and noted that this is a serious issue for everyone in the strata. He then distributed a letter which summarized argument points raised in various earlier correspondence.

Trustee Luckham: Asked if this decision should be deferred until all information is received, or proceed with information at hand and input from strata representatives present at today's meeting.

It was decided to proceed with the existing agenda.

8. APPLICATIONS AND PERMITS

8.1 *TH-ALR-2012.1 (Torchbearers Capernwray Canada Society)
Staff report dated September 29, 2012*

Presented by Planner Simpson; comments by Capernwray representative Doug Snyder; discussion followed.

TH-050-2012

It was **MOVED** and **SECONDED** that the Thetis Island Local Trust Committee forward application TH-ALR-2012.1 to the Agricultural Land Commission with the comment that the Thetis Island Local Trust Committee feels that the applicant's amendments to the uses of the property support the objectives of the Thetis Island Official Community Plan to preserve agricultural land for current and future uses.

CARRIED

9. LOCAL TRUST COMMITTEE PROJECTS

9.3 *Riparian Regulation Compliance
Staff Report dated September 7, 2012*

Presented by Planner Simpson; discussion followed.

Chair Hancock called a recess for lunch from 12:20 until 1:00 pm; to reconvene in the main hall.

Chair Hancock reconvened the meeting at 1:10 pm.

There were five (5) members of the public present.

Discussion resumed regarding agenda item 9.3, including ramifications of any decisions made today.

TH-051-2012 It was **MOVED** and **SECONDED** that the Thetis Island Local Trust Committee request staff to seek legal advice on the feedback received from Ian Ralston and TRAX Development Limited with regards to the applicability of Riparian Areas Regulation.

CARRIED

TH-052-2012 It was **MOVED** and **SECONDED** that the Thetis Island Local Trust Committee direct staff to request funds from the Scientific Studies budget in order to retain the service of Aquaparian to provide further information pursuant to the Ministry of Environment disagreement with the conclusion in the Aquaparian report.

CARRIED

4. MINUTES

4.1 *Local Trust Committee Meeting Minutes of August 1, 2012*

Approved by consensus.

4.2 *Local Trust Committee Special Meeting Minutes of September 1, 2012*

Approved by consensus.

4.3 *Section 26 Resolutions Without Meeting -*

None

4.4 *Advisory Planning Commission Draft Meeting Minutes Dated July 27, 2012*

Received for information

5. BUSINESS ARISING FROM MINUTES

5.1 *Follow-up Action List dated September 24, 2012*

Presented by Planner Simpson.

Trustee Luckham added that regarding posting signs on islets, there is unclear regulatory jurisdiction.

5.2 *Protocol Agreement with the Cowichan Valley Regional District*

Planner Simpson provided an update; discussion followed.

TH-053-2012

It was **MOVED** and **SECONDED** that the Thetis Island Local Trust Committee request the Executive Committee to discuss how to appropriately resource work associated with developing, amending and implementing of protocol agreements and letters of understanding.

CARRIED

6. DELEGATIONS

None.

7. CORRESPONDENCE

7.1 *Letter dated August 22, 2012 from BC Hydro Regarding Funding Available for Electric Beautification Projects.*

Presented by Planner Simpson; discussion followed.

8. APPLICATIONS AND PERMITS

Discussed earlier in agenda.

9. LOCAL TRUST COMMITTEE PROJECTS

9.1 *Associated Islands Community Plan*

9.1.1 *Staff Report dated September, 2012*

Presented by Planner Simpson; discussion followed.

TH-054-2012

It was **MOVED** and **SECONDED** that the Thetis Island Local Trust Committee:

1. Endorse the amended Terms of Reference version 2, updated September 25, 2012;
2. endorse the Communications Plan dated September 25, 2012; and
3. refer to the Advisory Planning Commission the task of recommending a list of project goals for Ruxton Island that describes areas of focus for official community plan and land use bylaw amendments.

CARRIED

9.1.2 *Email dated August 20, 2012 from Judy Shaw, Ruxton Island Property Owners Association regarding Noise Bylaw.*

Received.

9.1.3 *Email dated September 4, 2012 from Jesse McNeil regarding Ruxton Island Swamp Modifications.*

Received; Discussion followed.

TH-055-2012

It was **MOVED** and **SECONDED** that the Local Trust Committee direct staff to contact the Cowichan Valley Regional District requesting that any work on the community parks on Ruxton Island be held in abeyance until the completion of their Official Community Plan.

CARRIED

9.2 *Thetis Island Sustainability Guide Memorandum dated September 7, 2012*

Discussion regarding number of copies to print.

TH-056-2012

It was **MOVED** and **SECONDED** that the Thetis Island Local Trust Committee request staff to print one hundred (100) copies of the *Thetis Island Sustainability Guide*.

CARRIED

9.3 *Riparian Areas Regulation Compliance*

Discussed earlier in agenda.

10. **REPORTS**

10.1 *Work Program Reports- Top Priorities and Projects Report dated September 24, 2012*

Received; discussion followed.

TH-057-2012

It was **MOVED** and **SECONDED** that the Thetis Island Local Trust Committee request staff to remove #3.Cowichan Valley Regional District Protocol Agreement from the Top Priorities List and place on the Projects List, and replace with Shoreline Development Permit Area.

CARRIED

10.2 *Applications Log Report dated September 24, 2012*

Received.

- 10.3 *Trustee and Local Expenses*
 - 10.3.1 *Expenses posted to July 31, 2012*
 - 10.3.2 *Expenses posted to August 31, 2012*
 - 10.3.3 *Expenses posted to September 30, 2012*

Received.

10.4 *Chair's Report*

Last week Chair Hancock attended the Union of British Columbia Municipalities (UBCM) convention -Islands Trust Executive meeting with Trust Area regional district directors on economic initiatives in various areas.

Extended thanks for lunchtime birthday cake and happy birthday wishes.

10.5 *Trustees' Report*

Trustee French – no report.

Trustee Luckham was excited about the development and progress of the Thetis Island Nature Conservancy (ThINC). Trust Fund Board is also very excited about it and are allocating some resources to help support their work. He also attended the UBCM convention where he participated in discussion regarding rural communities and sharing where we are all at with issues such as housing/senior's developments/transportation.

At the Trust Council joint session with the Bowen Island Municipality, the Executive Committee met with Bowen Island Mayor and Council. Trust Council approved the strategic plan to guide our work over the next five years.

10.6 *Advisory Planning Commission Report*

None

11. **NEW BUSINESS**

11.1 *Road Assessment for Neighbourhood Zero Emissions Vehicles*

Discussion followed.

TH-058-2012 It was **MOVED** and **SECONDED** that the Thetis Island Local Trust Committee request staff to contact the Ministry of Transport and Infrastructure and request a roads assessment for neighbourhood zero emissions vehicles on Thetis Island.

CARRIED

11.2 *Sea Level Rise Objectives and Policies*

Discussion followed regarding the process for getting this in the bylaw as it should have been put in the new Official Community Plan, but was missed.

TH-059-2012 It was **MOVED** and **SECONDED** that Sea Level Rise Objectives and Policies in the Thetis Island Official Community Plan be added to the Projects List.

CARRIED

11.3 *Local Trust Committee Meeting Schedule 2012
Memorandum dated September 10, 2012*

Discussion followed.

TH-060-2012 It was **MOVED** and **SECONDED** that the Thetis Island Local Trust Committee endorse the draft meeting schedule for 2013 as follows:

- Wednesday, February 6, 2013
- Wednesday, April 17, 2013
- Wednesday, May 22, 2013
- Wednesday, June 5, 2013
- Wednesday, July 24, 2013
- Wednesday, September 18, 2013
- Wednesday, November 21, 2013

with a start time of 10:45 am.

CARRIED

11.4 *Islands Trust Fund Board Referral Briefing and Five Year Plan.*

Presented by Trustee Luckham; discussion followed.

11.5 *Islands Trust Briefing Note dated September 18, 2012 from Clare Frater, Trust Area Policy Analyst, regarding BC Hydro Woodpole Test and Treat Program-2012.*

Presented by Planner Simpson; discussion followed.

E-spokes will be used to send this information out to Thetis Islanders, with specific communication to the farms.

Planner Simpson will email information to the Trustees.

Trustee Luckham will send to E-spokes.

Trustee French will follow up to individual farm residents.

11.6 *November 21, 2012 Meeting Start time Change to 10:45 am.*

Discussion followed.

TH-061-2012

It was **MOVED** and **SECONDED** to change the start time of the Thetis Island Local Trust Committee business meeting November 21, 2012 to 10:45 am.

CARRIED

11.7 *Letter of Support for Thetis Island Nature Conservancy's Grant Application.*

Trustee French spoke to this request; discussion followed.

Chair Hancock will draft and sign a generic letter of support for the Thetis Island Nature Conservancy.

11.8 *Local Trust Committee Budget Request for 2012/2013
Memorandum dated September 20, 2012*

Presented by Chair Hancock.

TH-062-2012

It was **MOVED** and **SECONDED** that the Thetis Island Local Trust Committee approve funding requests for Projects Proposed for Next Fiscal 2013/14 and forward to Financial Planning Committee as revised.

CARRIED

12. BYLAWS

None.

13. ISLANDS TRUST WEBSITE

13.1 *Thetis Page*

Discussion followed, and it was decided to add to "Latest News":

- Meeting time change
- Minutes from Ruxton Island Community Meeting
- Top three priorities and work program

- Sustainability Guide.

14. TOWN HALL DISCUSSION

None

15. NEXT MEETING DATE

Wednesday, November 21, 2012 at 10:45 am at Thetis Island Community Centre (Forbes Hall), North Cover Road, Thetis Island, BC.

16. ADJOURNMENT

TH-063-2012

It was **MOVED** and **SECONDED** that the October 3, 2012 meeting of the Thetis Island Local Trust Committee adjourn at 3:40 pm.

CARRIED

Chair

Recorder